

**CITY OF SONOMA  
DESIGN REVIEW AND HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING  
August 19, 2014**

**Community Meeting Room, 177 First Street West, Sonoma, CA**

**MINUTES**

Chair Barnett called the meeting to order at 6:30 p.m.

**Roll Call:**

Present:	Chair Barnett , Comms. Randolph, Tippell, Johnson (Alternate)
Absent:	Comms. Anderson, McDonald
Others Present:	Planning Director Goodison, Associate Planner Atkins, Administrative Assistant Morris

Chair Barnett stated that no new items would be heard after 10:30 p.m. unless the Design Review and Historic Preservation Commission so decides. Any decisions made tonight can be appealed within 15 days to the City Council. He reminded everyone to turn off cell phones and pagers.

**COMMENTS FROM THE PUBLIC: None**

**APPROVAL OF MINUTES:** Comm. Tippell made a motion to approve the Minutes of June 17, 2014. Comm. Johnson seconded. The motion unanimously carried.

**CHANGES TO AGENDA ORDER:** None

**CORRESPONDENCE:** None

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**Item #1 – Consideration of external building modifications and modifications to an approved sign program for a commercial business (Pet Food Express) at 500 West Napa Street, Suites 502-510.**

**Applicant: Michael Palmer and Pet Food Express (Carol Davis)**

Associate Planner Atkins presented staff's report.

Susanne Houston, Sonoma Valley Center Property Manager, proposed a roll up door to replace the existing pedestrian door for a cleaner look.

Carol Davis, Pet Food Express representative, responded to questions about a proposed bulletin board that will be maintained by the store manager. She noted that the company supported animal causes including the Humane Society.

Chair Barnett confirmed with the applicant that a minimum donation fee of \$250.00 is required for window posters that feature local pets. The displays are rotated every six months.

**Chair Barnett opened the item to public comment.**

No public comment.

**Chair Barnett closed the item to public comment.**

Comm. Tippell is satisfied with the sign but recommended that the applicant take into consideration a smaller size.

Comms. Randolph and Johnson agreed and were pleased the signs featured local animal shelters.

All the Commissioners supported the roll up door for the store.

Comm. Tippell made a motion to approve the application as submitted. Comm. Randolph seconded. The motion carried unanimously.

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**Item #2 –Design Review of a proposed addition to a residence at 649 Second Street East**

**Applicant: David Martineau**

Associate Planner Atkins presented staff's report.

Lauren, project designer, felt the staff report accurately described the proposal. She said the Homeowners are committed to the preservation of the historic features while increasing the square footage.

**Chair Barnett opened the item to public comment.**

No public comment

**Chair Barnett closed the item to public comment.**

Comm. Randolph confirmed that the designer will extend the L-shape design footprint.

Chair Barnett inquired with staff about the Historic Resource Evaluation and the potential for the building to be listed on the National Historic Register.

Allison Garcia Kellar, Historical consultant/former intern of Patricia Cullinan, prepared the Historic report, and said that standard #10 will not change the integrity of the Historic home if alterations are made.

Comms. Johnson and Randolph supported the proposal because the siding was removed to showcase the beautiful façade.

Comm. Tippell agreed that the change was positive.

Chair Barnett concurred with his fellow Commissioners.

Comm. Randolph made a motion to approve the application as submitted. Comm. Johnson seconded. The motion carried unanimously.

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**Item #3 –Discussion Item- Discussion and possible action regarding a request to provide a letter of support for a National Register of Historic Places nomination.**

Associate Planner Atkin's presented staff's report.

**Chair Barnett opened the item to public comment.**

Yvonne Bowers, Women's Club President, appreciated the letter of support from the City to place for placing the Women's Club building on the National Register of Historic Places. She stated that Allison Garcia Kellar worked on the drawings for the Women's Club.

Patricia Cullinan, resident, appreciated the Women's Club members many contributions to the City over the years. The building recently celebrated their 100 year anniversary.

**Chair Barnett closed the item to public comment.**

Comm. Tippell complimented the Women's Club for being great stewards of the community. Comm. Randolph appreciated the submittal for the designation.

Chair Barnett thanked the Women's club for beautifying the Plaza and encouraged other Historic building property owners to apply for the National Register of Historic Places.

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Chair Barnett made a motion to approve the letter of support for a National Register of Historic Places nomination. Comm. Randolph seconded. The motion was unanimously approved.

**Associate Planner Atkins reported the following:**

The Sign ordinance will come before the Planning Commission at the September 16, 2014 meeting.

**Comments from the Audience:**

Patricia Cullinan, resident, recommended a Wayfinding sign for Depot Park that will direct people down First Street East. The Public Works department and CSEC will review the new signage. She requested that the DRHPC discuss Demolition by Neglect since it is an important issue.

**Adjournment:** Chair Barnett made a motion to adjourn at 7:25 p.m. The motion was carried unanimously. The next regular meeting scheduled is at 6:30 p.m. on Tuesday, September 23, 2014.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Design Review and Historic Preservation Commission on the 21st day of July , 2015

Approved:

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Cristina Morris, Administrative Assistant