

# ***POLICE DEPARTMENT***

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The Sonoma Police Department is responsible for the protection of life and property, maintenance of order, control and prevention of crime and the enforcement of motor vehicle laws and regulations.

The primary activities related to these responsibilities include enforcing state and municipal laws, investigating crimes, apprehending criminals, maintaining community crime prevention programs, providing assistance and maintaining close liaison with local schools and maintaining interagency cooperation with other city departments, law enforcement and government organizations.

In 2004 the City of Sonoma entered into a five year agreement with Sonoma County in which the County would provide the municipal police protection within the corporate limits of the City.

## *Mission Statement and Core Values*

In partnership with the community, "we commit to provide ***professional, firm, fair and compassionate*** law enforcement and detention services with ***integrity and respect***.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
POLICE - 100-42101**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	47,757	0	0	0	0
120 TEMPORARY/PART-TIME	846	0	0	10,000	20,000
130 OVERTIME	161	0	0	0	0
155 SEVERANCE	182,739	3,623	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>231,504</b>	<b>3,623</b>	<b>0</b>	<b>10,000</b>	<b>20,000</b>
350 PROFESSIONAL/TECHNIC	65,123	65,008	65,550	65,500	65,500
352 SHERIFF'S CONTRACT	2,320,801	2,684,800	3,343,096	3,412,545	3,511,157
<b>300E PROFESSIONAL SERVIC</b>	<b>2,385,924</b>	<b>2,749,808</b>	<b>3,408,646</b>	<b>3,478,045</b>	<b>3,576,657</b>
401 UTILITIES	33,825	28,120	30,000	30,000	30,000
403 CUSTODIAL (Inc. Supplies)	13,173	19,071	22,100	21,000	21,000
404 REPAIR & MAINTENANCE	45,791	116,883	52,455	106,100	106,100
406 RENTAL/LEASE-EQUIPME	4,769	3,893	5,500	4,000	4,000
407 CONTRACT SERVICES	2,479	3,006	2,900	1,300	1,300
<b>400E PROPERTY SERVICES</b>	<b>97,455</b>	<b>170,973</b>	<b>112,955</b>	<b>162,400</b>	<b>162,400</b>
421 ELECTIONS	-2,581	0	0	0	0
452 COMMUNICATIONS	26,672	28,008	24,675	31,000	31,000
454 PRINTING & BINDING	1,251	1,148	1,500	1,500	1,500
455 TRAVEL	31	299	0	0	0
456 MEMBERSHIPS	1,016	230	245	500	500
457 TRAINING/CONFERENCES	4,308	60	1,000	2,500	1,000
458 P O S T	713	0	0	0	0
480 OTHER SERVICES	17,978	7,875	16,422	15,945	14,400
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>43,842</b>	<b>51,445</b>	<b>48,400</b>
501 GENERAL SUPPLIES	10,415	8,832	7,350	9,000	9,000
505 ENERGY - GASOLINE	16,212	1,304	1,700	33,800	33,800
507 BOOKS & PERIODICALS	36	0	0	0	0
508 CLOTHING/UNIFORMS	36	1,596	1,500	1,500	1,500
540 RENTS & LEASES	0	0	0	2,700	0
<b>500E SUPPLIES</b>	<b>26,699</b>	<b>11,732</b>	<b>10,550</b>	<b>47,000</b>	<b>44,300</b>
604 MACHINERY AND EQUIPM	53,885	18,625	0	7,500	0
<b>600E CAPITAL ASSETS</b>	<b>53,885</b>	<b>18,625</b>	<b>0</b>	<b>7,500</b>	<b>0</b>
706 POLICE TRANSITION COS	392,505	0	0	0	0
750 LONG-TERM BUILDING MAI	12,369	14,556	14,552	22,314	22,314
760 VEHICLE REPLACEMENT T	57,407	59,000	59,000	9,715	9,715
770 MIS REPLACEMENT TRAN	91,915	57,893	95,721	108,673	108,673
780 INSURANCE TRANSFER	83,047	52,848	23,536	12,949	13,815
790 EMPLOYEE BENEFIT TRAN	0	56,268	0	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>637,243</b>	<b>240,565</b>	<b>192,809</b>	<b>153,651</b>	<b>154,517</b>
900 OPER. TRANSFERS-OUT	11,184	0	0	0	0
<b>900E TRANSFERS</b>	<b>11,184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>40000 TOTAL EXPENSE</b>	<b>3,443,892</b>	<b>3,195,326</b>	<b>3,768,802</b>	<b>3,910,041</b>	<b>4,006,274</b>
NET NET REVENUE VS EXPEN	-3,443,892	-3,195,326	-3,768,802	-3,910,041	-4,006,274



# ***FIRE & COMMUNITY SAFETY***

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In 2008, the Sonoma Fire Department will have served the fire safety needs of the City of Sonoma and the surrounding environs for 120 years. During the course of the past twelve months, the fire department has continued to evolve organizationally through the development of the Sonoma Valley Fire & Rescue Joint Powers Authority (SVFRA) in concert with the Valley of the Moon Fire Protection District.

The Sonoma Valley Fire Rescue Authority is a full service emergency response agency. The Authority is ready to respond to any call for service with highly trained and equipped men and women, ready to mitigate any natural or man made emergency.

The Authority has made some significant changes in the way information is gathered in the field; mobile data computers have been installed in all of our apparatus. This program enables SVFRA units to have information from dispatch as well as geographical information system (GIS) based map data, which improves our ability to manage any situation. The Authority is excited about the continued development of these programs. The SVFRA is a vibrant organization that has developed innovative ways to ensure that it will continue to develop into a leader for emergency services in the County and the State.

## *Mission Statement*

“To enhance the provision of fire and emergency medical services throughout the City and Fire District, while taking advantage of shared resources and economies of scale.”



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**FIRE - 100-42201**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	761,944	460,929	642,794	677,347	702,113
120 TEMPORARY/PART-TIME	94,732	111,114	95,725	68,436	68,436
130 OVERTIME	55,015	59,848	59,280	65,000	70,000
131 PREMIUM PAY	38,163	25,192	42,000	0	0
150 W/C WAGES	84,111	64,790	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>1,033,966</b>	<b>721,873</b>	<b>839,799</b>	<b>810,783</b>	<b>840,549</b>
290 EMPLOYEE BENEFITS	0	0	8,642	323,264	333,147
291 WORKERS COMP	0	0	0	33,911	37,302
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>8,642</b>	<b>357,175</b>	<b>370,449</b>
312 RECRUITMENT	189	5,362	3,500	10,600	10,600
313 CONSULTING	0	4,210	0	0	0
350 PROFESSIONAL/TECHNIC	1,286	480	1,500	9,500	9,500
<b>300E PROFESSIONAL SERVIC</b>	<b>1,475</b>	<b>10,052</b>	<b>5,000</b>	<b>20,100</b>	<b>20,100</b>
401 UTILITIES	-218	11,822	19,800	14,400	14,400
403 CUSTODIAL (Inc. Supplies)	8,845	8,672	13,200	10,540	10,540
404 REPAIR & MAINTENANCE	26,690	25,630	22,100	27,450	27,450
406 RENTAL/LEASE-EQUIPME	2,750	1,954	3,500	2,000	2,000
407 CONTRACT SERVICES	57,290	46,803	60,660	63,260	65,260
<b>400E PROPERTY SERVICES</b>	<b>95,358</b>	<b>94,881</b>	<b>119,260</b>	<b>117,650</b>	<b>119,650</b>
452 COMMUNICATIONS	8,899	5,647	11,250	11,750	6,750
454 PRINTING & BINDING	1,188	195	2,500	1,000	1,000
455 TRAVEL	20	72	1,650	600	600
456 MEMBERSHIPS	1,840	577	3,110	2,000	2,000
457 TRAINING/CONFERENCES	7,168	13,109	21,000	15,500	13,000
460 PERMITS, FEES (Writedow	758	808	500	900	1,250
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>40,010</b>	<b>31,750</b>	<b>24,600</b>
501 GENERAL SUPPLIES	19,781	13,652	26,800	21,750	21,750
505 ENERGY - GASOLINE	11,576	10,892	12,000	15,000	15,000
507 BOOKS & PERIODICALS	1,285	0	4,200	5,750	1,250
508 CLOTHING/UNIFORMS	5,167	8,302	4,500	5,000	5,000
550 OTHER EQUIPMENT/SUPP	0	0	500	0	0
<b>500E SUPPLIES</b>	<b>37,808</b>	<b>32,846</b>	<b>48,000</b>	<b>47,500</b>	<b>43,000</b>
603 IMPROVEMENTS	116,579	0	0	7,000	0
604 MACHINERY AND EQUIPM	0	0	33,000	61,000	800,000
606 SOFTWARE	0	0	12,000	8,000	0
607 COMPUTER EQUIPMENT	0	0	0	13,400	0
608 Small Tools & Equipment	0	0	0	10,700	0
<b>600E CAPITAL ASSETS</b>	<b>116,579</b>	<b>0</b>	<b>45,000</b>	<b>100,100</b>	<b>800,000</b>
703 CONSTRUCTION, MATERI	0	0	0	7,000	0
750 LONG-TERM BUILDING MAI	21,611	25,428	25,425	31,515	32,515
760 VEHICLE REPLACEMENT T	67,967	86,234	86,228	86,228	86,228
770 MIS REPLACEMENT TRAN	32,074	30,889	45,893	41,475	45,975
780 INSURANCE TRANSFER	52,194	29,400	32,161	34,264	36,557
790 EMPLOYEE BENEFIT TRAN	0	445,068	472,905	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>173,846</b>	<b>617,019</b>	<b>662,612</b>	<b>200,482</b>	<b>201,275</b>
801 PRINCIPAL	0	0	12,885	12,885	12,885
802 INTEREST	10,067	1,607	1,615	1,615	1,615
803 FISCAL AGENT FEES	16,879	0	0	0	0
<b>800E DEBT SERVICE</b>	<b>26,947</b>	<b>1,607</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>
900 OPER. TRANSFERS-OUT	536,154	13,656	14,221	70,870	70,870
903 TRSF IN REIMB VEHICLE	0	0	-33,000	-33,000	-800,000
<b>900E TRANSFERS</b>	<b>536,154</b>	<b>13,656</b>	<b>-18,779</b>	<b>37,870</b>	<b>-729,130</b>

Adopted July 9, 2007

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
FIRE - 100-42201

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	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
40000 TOTAL EXPENSE	2,022,132	1,491,934	1,764,044	1,737,910	1,704,993
NET NET REVENUE VS EXPEN	-2,022,132	-1,491,934	-1,764,044	-1,737,910	-1,704,993

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# ***EMERGENCY MEDICAL SERVICES***

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The City of Sonoma is served by the Sonoma Valley Fire Rescue Authority's (SVFRA) emergency medical response teams, which include both ambulances and fire engines with paramedic and emergency medical technician (EMT) staffing. The system provides exemplary care to the citizens in the community by getting the appropriate care to each call for service, including the equipment and staffing necessary to mitigate any emergency.

The SVFRA is proud and excited about the new program that is being delivered to the community starting September 1, 2007. We now have the capability to give cardiac patients 12-lead electrocardiograms (EKGs). This will enable us to send the 12-lead EKGs wirelessly to the base hospital. The system will automatically diagnose abnormalities in the heart, and if necessary, a team will be ready at the receiving hospital to mitigate the abnormality. This should decrease "door-to-intervention" times for our patients. The new program was initiated by a grant request of the SVFRA and demonstrates our commitment to continually look for ways to improve our EMS delivery system.

FireMed activities are funded through fees charged for services provided. Because this program is completely integrated into the community's fire suppression activities, funding of the system is shared proportionately with the City's General Fund and augmented by the activities of the Valley of the Moon Fire Protection District. FireMed revenues do not entirely cover the cost of the program and traditionally have been subsidized by the General Fund when shortfalls occur.

## *Mission Statement*

"To enhance the provision of fire and emergency medical services throughout the City and Fire District, while taking advantage of shared resources and economies of scale."



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
EMERGENCY MEDICAL SERVICES - 520-63010**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	6,257	0	0	0	0
<b>3060 INTEREST &amp; RENTS</b>	<b>6,257</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33001 BILLINGS - EMS (ADJUS	0	0	2,229,000	2,670,703	2,670,703
33002 FIREMED MEMBERSHIP	0	0	115,000	85,000	85,000
33003 UNIFORM SALES	0	0	2,000	0	0
33004 WRITE DOWNS	0	0	-425,145	-710,000	-710,000
33005 WRITE OFFS	0	0	-162,000	-147,000	-147,000
<b>3300 EMS</b>	<b>0</b>	<b>0</b>	<b>1,758,855</b>	<b>1,898,703</b>	<b>1,898,703</b>
35002 DONATIONS	0	0	2,000	2,000	2,000
35005 OTHER-MISC. REV.	0	0	1,000	1,000	1,000
35014 REFUNDS & REBATES	5,200	0	0	0	0
<b>3500 MISCELLANEOUS</b>	<b>5,200</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
37200 TRANSFER IN	41,917	0	519,507	600,440	570,898
<b>3700 TRANSFERS</b>	<b>41,917</b>	<b>0</b>	<b>519,507</b>	<b>600,440</b>	<b>570,898</b>
<b>30000 TOTAL REVENUE</b>	<b>53,374</b>	<b>0</b>	<b>2,281,362</b>	<b>2,502,143</b>	<b>2,472,601</b>
110 REGULAR EMPLOYEES	0	853,857	907,353	990,868	1,036,264
120 TEMPORARY/PART-TIME	0	133,169	139,654	150,000	155,000
130 OVERTIME	0	220,498	124,230	125,000	130,000
131 PREMIUM PAY	0	63,345	45,493	0	0
150 W/C WAGES	0	293	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>0</b>	<b>1,271,162</b>	<b>1,216,730</b>	<b>1,265,868</b>	<b>1,321,264</b>
290 EMPLOYEE BENEFITS	0	0	0	506,413	521,622
291 WORKERS COMP	0	0	0	33,826	37,208
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>540,239</b>	<b>558,830</b>
312 RECRUITMENT	0	7,822	1,000	2,900	2,900
350 PROFESSIONAL/TECHNIC	0	4,223	2,500	1,070	1,070
<b>300E PROFESSIONAL SERVIC</b>	<b>0</b>	<b>12,045</b>	<b>3,500</b>	<b>3,970</b>	<b>3,970</b>
401 UTILITIES	0	10,018	19,700	14,400	14,400
403 CUSTODIAL (Inc. Supplies)	0	8,877	13,200	10,540	10,540
404 REPAIR & MAINTENANCE	0	11,972	18,000	12,000	12,000
406 RENTAL/LEASE-EQUIPME	0	3,214	4,500	4,400	4,400
407 CONTRACT SERVICES	0	78,358	89,300	99,900	99,900
<b>400E PROPERTY SERVICES</b>	<b>0</b>	<b>112,439</b>	<b>144,700</b>	<b>141,240</b>	<b>141,240</b>
452 COMMUNICATIONS	0	3,893	10,000	15,520	10,520
453 ADVERTISING	0	6,986	6,500	6,700	6,700
454 PRINTING & BINDING	0	1,440	2,000	1,500	1,500
455 TRAVEL	0	64	250	100	100
456 MEMBERSHIPS	0	854	1,025	900	900
457 TRAINING/CONFERENCES	0	1,659	7,500	7,000	7,000
460 PERMITS, FEES (Writedow	0	808	0	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>27,275</b>	<b>31,720</b>	<b>26,720</b>
501 GENERAL SUPPLIES	0	61,248	57,500	67,700	67,700
505 ENERGY - GASOLINE	0	21,311	15,000	18,000	18,000
508 CLOTHING/UNIFORMS	0	5,957	6,000	5,000	5,000
<b>500E SUPPLIES</b>	<b>0</b>	<b>88,516</b>	<b>78,500</b>	<b>90,700</b>	<b>90,700</b>
603 IMPROVEMENTS	0	0	0	10,000	0
604 MACHINERY AND EQUIPM	0	0	0	30,200	28,000
606 SOFTWARE	0	0	12,000	8,000	0
607 COMPUTER EQUIPMENT	0	0	0	18,400	0
608 Small Tools & Equipment	0	0	0	12,000	0

Adopted July 9, 2007

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 EMERGENCY MEDICAL SERVICES - 520-63010

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>12,000</b>	<b>78,600</b>	<b>28,000</b>
703 CONSTRUCTION, MATERI	0	0	0	7,000	0
750 LONG-TERM BUILDING MAI	0	16,956	16,950	19,343	22,843
760 VEHICLE REPLACEMENT T	0	116,530	116,533	129,983	67,500
770 MIS REPLACEMENT TRAN	0	13,105	28,104	35,742	40,105
780 INSURANCE TRANSFER	0	47,868	50,491	74,802	78,470
790 EMPLOYEE BENEFIT TRAN	0	564,420	587,621	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>0</b>	<b>758,879</b>	<b>799,699</b>	<b>266,870</b>	<b>208,918</b>
801 PRINCIPAL	0	0	42,142	0	0
802 INTEREST	0	3,832	1,960	0	0
<b>800E DEBT SERVICE</b>	<b>0</b>	<b>3,832</b>	<b>44,102</b>	<b>0</b>	<b>0</b>
900 OPER. TRANSFERS-OUT	0	30,000	30,000	87,236	92,960
<b>900E TRANSFERS</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>87,236</b>	<b>92,960</b>
<b>40000 TOTAL EXPENSE</b>	<b>0</b>	<b>2,276,873</b>	<b>2,356,506</b>	<b>2,506,443</b>	<b>2,472,601</b>
NET NET REVENUE VS EXPEN	53,374	-2,276,873	-75,144	-4,300	0

# **PUBLIC WORKS**

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The Public Works Department is headed by the Public Works Administrator, who is responsible for the overall operations, management, scheduling and work programs in four divisions: Cemetery, Parks, Streets and Water. Each division is responsible for the on-going activities in its own functional area, although crews may be dispatched at any time to respond to local emergencies, special events, and customer inquiries. The Public Works Administrator also represents the department on the Traffic Safety Committee, the Tree Committee and the Community Services and Environment Commission, is a member of a working group developing a Ground Water Management Plan for the Sonoma Valley, as well as serving as the principal liaison to the Sonoma County Water Agency, other outside agencies, and to special event managers. Public Works Department staff also prepares bid and contract documents, handles routine equipment maintenance tasks and assists with inspecting on-going public works projects in the public right-of-way. Detailed activity descriptions and budget and program information for the Cemetery and Water Divisions are presented in the *Enterprise Funds* section of this budget document. Detailed activity descriptions and budget program information for the Street Division is presented in the *Gas Tax Fund* section of this budget document.

## **Parks**

Maintenance of the City's parks and public spaces, including lawn maintenance, irrigation system maintenance and repair, tree and shrub trimming, playground equipment and area maintenance, vandalism response, refuse disposal, weed abatement. Additional activities in the Plaza include maintenance of the rose gardens, Italian Fountain, Grinstead Amphitheatre and Fish and Duck Ponds; annual duck round up (to maintain stable populations of ducks); and special event preparation and follow-up. Parks maintenance staff also implements the annual elm tree-banding program to protect Plaza and other City elm trees, and oversees contract landscape maintenance and tree trimming and removal in the parks.

FY 2008 and 2009; Street Maintenance costs have been allocated to the Gas Tax Fund



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
PUBLIC WORKS ADMIN & PARKS-100-43020**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	411,301	421,280	418,339	298,013	305,977
120 TEMPORARY/PART-TIME	22,286	22,454	39,222	39,452	44,452
130 OVERTIME	1,254	1,685	3,000	0	0
150 W/C WAGES	12,002	9,324	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>446,843</b>	<b>454,743</b>	<b>460,561</b>	<b>337,465</b>	<b>350,429</b>
290 EMPLOYEE BENEFITS	0	0	4,024	128,394	131,462
291 WORKERS COMP	0	0	0	11,395	12,355
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>4,024</b>	<b>139,789</b>	<b>143,817</b>
312 RECRUITMENT	71	3,025	0	2,500	0
313 CONSULTING	22,033	7,869	7,300	25,000	0
314 ENGINEERING	40,845	27,142	44,900	0	0
350 PROFESSIONAL/TECHNIC	1,493	643	2,400	700	700
<b>300E PROFESSIONAL SERVIC</b>	<b>64,442</b>	<b>38,679</b>	<b>54,600</b>	<b>28,200</b>	<b>700</b>
401 UTILITIES	0	0	0	17,675	17,675
404 REPAIR & MAINTENANCE	18,117	11,666	10,950	24,760	7,000
406 RENTAL/LEASE-EQUIPME	3,502	708	2,500	2,500	2,500
407 CONTRACT SERVICES	26,150	37,361	25,250	26,100	41,960
420 OTHER PROPERTY SVS	6,569	8,463	11,000	8,500	11,500
<b>400E PROPERTY SERVICES</b>	<b>54,338</b>	<b>58,198</b>	<b>49,700</b>	<b>79,535</b>	<b>80,635</b>
452 COMMUNICATIONS	2,733	2,898	4,400	2,200	2,200
454 PRINTING & BINDING	173	269	750	750	750
456 MEMBERSHIPS	7,458	8,391	6,350	9,650	9,650
457 TRAINING/CONFERENCES	3,060	2,586	4,500	2,750	2,750
460 PERMITS, FEES (Writedow	12,301	2,014	15,350	16,600	16,600
480 OTHER SERVICES	0	1,118	5,000	0	5,000
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>36,350</b>	<b>31,950</b>	<b>36,950</b>
501 GENERAL SUPPLIES	23,628	23,906	25,150	27,750	29,250
505 ENERGY - GASOLINE	14,840	20,142	15,750	8,275	17,000
508 CLOTHING/UNIFORMS	3,574	5,609	5,600	2,800	5,600
550 OTHER EQUIPMENT/SUPP	4,549	0	0	24,000	0
<b>500E SUPPLIES</b>	<b>46,591</b>	<b>49,657</b>	<b>46,500</b>	<b>62,825</b>	<b>51,850</b>
604 MACHINERY AND EQUIPM	20,828	6,429	10,000	22,200	0
607 COMPUTER EQUIPMENT	0	0	0	10,000	0
<b>600E CAPITAL ASSETS</b>	<b>20,828</b>	<b>6,429</b>	<b>10,000</b>	<b>32,200</b>	<b>0</b>
703 CONSTRUCTION, MATERI	17,080	0	0	0	0
750 LONG-TERM BUILDING MAI	2,690	3,168	3,165	7,071	7,071
760 VEHICLE REPLACEMENT T	28,113	40,799	40,799	40,799	40,799
770 MIS REPLACEMENT TRAN	18,237	13,049	13,046	19,184	22,184
780 INSURANCE TRANSFER	27,067	18,168	19,875	19,362	20,658
790 EMPLOYEE BENEFIT TRAN	0	180,468	194,179	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>93,187</b>	<b>255,652</b>	<b>271,064</b>	<b>86,416</b>	<b>90,712</b>
900 OPER. TRANSFERS-OUT	193,633	25,212	25,215	25,215	25,215
903 TRSF IN REIMB VEHICLE	0	6,429	-10,000	-10,000	0
<b>900E TRANSFERS</b>	<b>193,633</b>	<b>31,641</b>	<b>15,215</b>	<b>15,215</b>	<b>25,215</b>
<b>40000 TOTAL EXPENSE</b>	<b>919,862</b>	<b>894,999</b>	<b>948,014</b>	<b>813,595</b>	<b>780,308</b>
NET NET REVENUE VS EXPEN	-919,862	-894,999	-948,014	-813,595	-780,308



# ***SPECIAL GAS TAX STREET IMPROVEMENT FUND***

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The special Gas Tax Street Improvement Fund complies with state requirements for the use and accounting of state highway users taxes (gas tax funds provided to the City through sections 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code). The purpose of these funds is to provide revenue to local governments for the maintenance and operation of local streets

In recent years, gas tax revenues have been used to fund the City's street sweeping program, traffic signal operations and maintenance, street lights and general street maintenance – striping, pothole repair, etc.

FY 2008 and 2009; Street division operations and maintenance costs have been moved to the Gas Tax Fund.

## **Streets**

Maintenance and repair of City streets and sidewalks, traffic control and street signs, and traffic and parking control markings (striping and curb painting); bike path and right-of-way weed abatement; storm drain inlet and drainage ditch maintenance; vandalism response; and street sweeping. During special events (parades, Plaza events, emergencies) crews provide barricades and other traffic control assistance. Street Maintenance staff also oversee contract tree trimming, removal and replanting related to normal maintenance of trees in the public right-of-way, street resurfacing and curb, and gutter sidewalk repair or replacement.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**GAS TAX -STREETS - 302-51001**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	0	0	0	7,000	7,000
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>
31201 STATE GASOLINE TAX -	0	0	259,178	65,000	65,000
31202 STATE GASOLINE TAX -	0	0	0	55,000	55,000
31203 STATE GASOLINE TAX -	0	0	0	85,000	85,000
31204 STATE GASOLINE TAX -	0	0	0	2,000	2,000
<b>3120 CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>259,178</b>	<b>207,000</b>	<b>207,000</b>
37200 TRANSFER IN	0	0	0	329,180	329,998
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>329,180</b>	<b>329,998</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>259,178</b>	<b>543,180</b>	<b>543,998</b>
110 REGULAR EMPLOYEES	44,089	34,233	71,616	209,025	204,198
130 OVERTIME	187	186	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>44,277</b>	<b>34,419</b>	<b>71,616</b>	<b>209,025</b>	<b>204,198</b>
290 EMPLOYEE BENEFITS	0	0	1,965	78,669	76,893
291 WORKERS COMP	0	0	0	7,960	8,000
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>1,965</b>	<b>86,629</b>	<b>84,893</b>
311 ACCOUNTING/AUDIT	0	0	0	1,000	1,000
312 RECRUITMENT	0	252	0	0	0
314 ENGINEERING	983	3,033	3,000	35,000	35,000
350 PROFESSIONAL/TECHNIC	385	1,067	2,800	4,500	4,500
<b>300E PROFESSIONAL SERVIC</b>	<b>1,368</b>	<b>4,352</b>	<b>5,800</b>	<b>40,500</b>	<b>40,500</b>
401 UTILITIES	61,434	67,047	64,100	69,900	69,900
404 REPAIR & MAINTENANCE	667	10,543	93,000	96,000	96,000
<b>400E PROPERTY SERVICES</b>	<b>62,102</b>	<b>77,590</b>	<b>157,100</b>	<b>165,900</b>	<b>165,900</b>
452 COMMUNICATIONS	0	0	0	2,200	2,300
457 TRAINING/CONFERENCES	0	0	0	2,750	2,750
460 PERMITS, FEES (Writedow	0	0	0	3,900	3,900
480 OTHER SERVICES	0	1,850	0	5,000	5,000
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,850</b>	<b>13,950</b>
501 GENERAL SUPPLIES	0	0	0	1,500	1,500
505 ENERGY - GASOLINE	3,016	5,277	2,900	13,075	14,000
508 CLOTHING/UNIFORMS	0	0	0	2,800	2,800
<b>500E SUPPLIES</b>	<b>3,016</b>	<b>5,277</b>	<b>2,900</b>	<b>17,375</b>	<b>18,300</b>
760 VEHICLE REPLACEMENT T	-43,875	3	0	0	0
780 INSURANCE TRANSFER	155	0	0	0	0
790 EMPLOYEE BENEFIT TRAN	0	37,716	0	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>-43,720</b>	<b>37,719</b>	<b>0</b>	<b>0</b>	<b>0</b>
900 OPER. TRANSFERS-OUT	32,469	0	0	0	0
<b>900E TRANSFERS</b>	<b>32,469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>40000 TOTAL EXPENSE</b>	<b>99,511</b>	<b>159,357</b>	<b>239,381</b>	<b>533,280</b>	<b>527,741</b>
NET NET REVENUE VS EXPEN	-99,511	-159,357	19,797	9,900	16,257



# ***PLANNING DIVISION***

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The Planning Division consists of the Planning and Community Services Administrator, an associate planner, an assistant planner, an administrative assistant, and a part-time receptionist (shared with the Building Division). In terms of ongoing activities, the responsibilities of the Planning Division are as follows:

- *Council/Commission Staffing:* In addition to supporting the City Council with respect to planning and related matters, the Planning Division provides staff support to the following commissions and committees: the Planning Commission, the Design Review Commission, the Community Services and Environment Commission, the Sonoma Valley Citizens Advisory Commission, the Tree Committee, the Environmental Review Committee, and the Project Advisory Committee.
- *Current Planning:* The Planning Division is responsible for processing applications for planning permits, such as use permits and tentative maps, through the Planning Commission, the Design Review Commission, and, if necessary, the City Council. This activity includes a range of projects, from home occupations to major subdivisions and large-scale commercial development.
- *Telephone and counter inquiries:* Planning inquiries amount to between 10-40 calls and counter contacts each day.
- *Building Permit Plan Check:* Review of Building Permits, including those not subject to other forms of planning review (e.g., use permit review or design review) in order to assure compliance with applicable regulations.
- *Site Inspections:* Site inspections are conducted in order to assure that conditions of approval have been adhered to in new development.
- *Enforcement:* Sign and other code enforcement activities are primarily performed by the associate planner and the assistant planner, in conjunction with the City Prosecutor and the Police Department.
- *Maintenance of GIS.* The City's Geographic Information System now includes the following layers: streets, parcels, city limits, sphere of influence, flood areas, historic sites, and air photographs. The parcel layer is tied to a database that tracks property ownership, units, and commercial use, among other items.
- *Mapping and Addressing:* Maintaining the address map, creation of miscellaneous maps as required for the Planning Division and other departments. Assignment of addresses for new projects, additions, reassignments within city limits, and distribution to appropriate agencies.
- *Bike Plan Implementation:* Researching and preparing grant applications, attending meetings including Sonoma County Transportation Authority Bike Committee, phone calls and counter inquiries, coordination with other agencies, mapping.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
PLANNING & ZONING-100-43030**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	249,807	229,274	249,963	251,658	252,570
120 TEMPORARY/PART-TIME	226	992	0	0	0
130 OVERTIME	1,846	1,475	2,000	0	0
<b>100E SALARY &amp; WAGES</b>	<b>251,879</b>	<b>231,741</b>	<b>251,963</b>	<b>251,658</b>	<b>252,570</b>
290 EMPLOYEE BENEFITS	0	0	2,400	84,638	84,919
291 WORKERS COMP	0	0	0	9,911	10,902
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>2,400</b>	<b>94,549</b>	<b>95,821</b>
312 RECRUITMENT	0	1,839	0	0	0
313 CONSULTING	10,619	8,315	12,000	102,000	72,000
350 PROFESSIONAL/TECHNIC	89,602	16,329	0	10,200	0
<b>300E PROFESSIONAL SERVIC</b>	<b>100,221</b>	<b>26,483</b>	<b>12,000</b>	<b>112,200</b>	<b>72,000</b>
404 REPAIR & MAINTENANCE	29	0	0	0	0
407 CONTRACT SERVICES	0	0	3,500	5,210	5,200
<b>400E PROPERTY SERVICES</b>	<b>29</b>	<b>0</b>	<b>3,500</b>	<b>5,210</b>	<b>5,200</b>
452 COMMUNICATIONS	168	168	350	250	250
453 ADVERTISING	4,106	4,139	4,000	5,000	6,000
454 PRINTING & BINDING	2,600	319	4,000	1,000	1,000
455 TRAVEL	340	157	600	400	400
456 MEMBERSHIPS	4,106	3,923	2,000	2,000	2,000
457 TRAINING/CONFERENCES	3,760	6,403	6,100	6,100	6,100
480 OTHER SERVICES	0	1,908	2,000	2,000	2,000
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>19,050</b>	<b>16,750</b>	<b>17,750</b>
501 GENERAL SUPPLIES	3,370	4,055	6,500	5,000	5,000
507 BOOKS & PERIODICALS	60	0	600	300	300
<b>500E SUPPLIES</b>	<b>3,430</b>	<b>4,055</b>	<b>7,100</b>	<b>5,300</b>	<b>5,300</b>
770 MIS REPLACEMENT TRAN	23,246	15,648	15,651	20,268	20,268
780 INSURANCE TRANSFER	13,014	4,560	4,989	5,490	6,040
790 EMPLOYEE BENEFIT TRAN	0	104,016	111,140	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>36,260</b>	<b>124,224</b>	<b>131,780</b>	<b>25,758</b>	<b>26,308</b>
900 OPER. TRANSFERS-OUT	72,346	0	0	0	0
<b>900E TRANSFERS</b>	<b>72,346</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>40000 TOTAL EXPENSE</b>	<b>464,164</b>	<b>386,503</b>	<b>427,794</b>	<b>511,426</b>	<b>474,949</b>
NET NET REVENUE VS EXPEN	-464,164	-386,503	-427,794	-511,426	-474,949



# ***BUILDING DEPARTMENT***

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The mission of the Building Department is to promote the health, safety, welfare and sustainability of the built environment and the public by ensuring that structures are safe for use and occupancy. This is accomplished by courteous enforcement of various building codes and regulations through timely, professional, and proficient plan review and inspection services to the public.

The Building Division consists of the Development Services Administrator, (Building Official), Plans Examiner, Building Inspector and an Administrative Assistant. They respond to inquiries from the public, developers, design professionals and contractors on matters related to the administration and enforcement of the City's building codes and other applicable regulations (e.g., air quality, flood regulations, environmental health, disabled access, etc.).



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
BUILDING - 100-43040**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	232,941	223,921	224,736	263,568	263,568
120 TEMPORARY/PART-TIME	579	0	0	0	0
130 OVERTIME	0	0	1,160	0	0
<b>100E SALARY &amp; WAGES</b>	<b>233,520</b>	<b>223,921</b>	<b>225,896</b>	<b>263,568</b>	<b>263,568</b>
290 EMPLOYEE BENEFITS	0	0	2,701	95,758	95,758
291 WORKERS COMP	0	0	0	9,725	10,698
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>2,701</b>	<b>105,483</b>	<b>106,456</b>
312 RECRUITMENT	683	1,865	0	0	0
313 CONSULTING	0	20,570	0	20,000	0
350 PROFESSIONAL/TECHNIC	33,388	17,163	35,000	146,150	145,730
<b>300E PROFESSIONAL SERVIC</b>	<b>34,071</b>	<b>39,598</b>	<b>35,000</b>	<b>166,150</b>	<b>145,730</b>
404 REPAIR & MAINTENANCE	6,832	579	700	700	700
<b>400E PROPERTY SERVICES</b>	<b>6,832</b>	<b>579</b>	<b>700</b>	<b>700</b>	<b>700</b>
452 COMMUNICATIONS	46	0	1,300	1,300	1,300
454 PRINTING & BINDING	433	0	0	0	0
455 TRAVEL	0	22	0	0	0
456 MEMBERSHIPS	445	617	790	905	905
457 TRAINING/CONFERENCES	3,867	2,854	6,075	8,925	8,925
480 OTHER SERVICES	4,971	6,766	7,000	7,000	7,000
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>15,165</b>	<b>18,130</b>	<b>18,130</b>
501 GENERAL SUPPLIES	1,023	1,220	1,900	1,600	1,600
505 ENERGY - GASOLINE	1,045	1,338	1,100	1,100	1,100
507 BOOKS & PERIODICALS	1,162	0	4,000	5,200	1,800
508 CLOTHING/UNIFORMS	524	214	600	600	600
<b>500E SUPPLIES</b>	<b>3,753</b>	<b>2,772</b>	<b>7,600</b>	<b>8,500</b>	<b>5,100</b>
604 MACHINERY AND EQUIPM	0	0	0	0	26,220
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,220</b>
760 VEHICLE REPLACEMENT T	2,622	2,479	2,622	2,622	2,622
770 MIS REPLACEMENT TRAN	22,399	15,862	15,864	16,106	16,106
780 INSURANCE TRANSFER	13,014	3,036	3,326	3,660	4,025
790 EMPLOYEE BENEFIT TRAN	0	101,088	107,349	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>38,035</b>	<b>122,465</b>	<b>129,161</b>	<b>22,388</b>	<b>22,753</b>
900 OPER. TRANSFERS-OUT	76,174	0	0	0	0
903 TRSF IN REIMB VEHICLE	0	0	0	0	-26,220
<b>900E TRANSFERS</b>	<b>76,174</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-26,220</b>
<b>40000 TOTAL EXPENSE</b>	<b>392,386</b>	<b>389,335</b>	<b>416,223</b>	<b>584,919</b>	<b>562,437</b>
NET NET REVENUE VS EXPEN	-392,386	-389,335	-416,223	-584,919	-562,437



## **COMMUNITY ACTIVITIES**

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The Community Activities Program Budget is the repository of those funds that are used to support a variety of extra-organizational, but needed services, which the City could, but chooses not to provide within its own organizational structure.

Goals for this program have been to provide safe, healthy activities and environments for the youth of the community and to provide meeting places for classes, forums, cultural events and other community activities which enhance quality of life in the community.

The base budget for Community Activities is approximately \$248,000. Of this amount, \$10,000 is appropriated to meet the city's obligation under the 1991 development and use agreement for the Veterans' Memorial Building. The remainder is dedicated to various non-profit agencies including the Boys and Girls Club, Vintage House and the Ecology Center.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 COMM. ACTIVITIES - 100-43101

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
405 RENTAL/LEASE - LAND & B	10,000	9,998	10,000	10,000	10,000
407 CONTRACT SERVICES	10,816	253,624	253,400	110,400	60,200
<b>400E PROPERTY SERVICES</b>	<b>20,816</b>	<b>263,622</b>	<b>263,400</b>	<b>120,400</b>	<b>70,200</b>
457 TRAINING/CONFERENCES	0	9,450	0	0	0
459 DONATIONS/CONTRIBUTI	200,000	35,050	35,550	240,000	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>35,550</b>	<b>240,000</b>	<b>0</b>
<b>40000 TOTAL EXPENSE</b>	<b>20,816</b>	<b>263,622</b>	<b>298,950</b>	<b>360,400</b>	<b>70,200</b>
NET NET REVENUE VS EXPEN	-20,816	-263,622	-298,950	-360,400	-70,200



# **GENERAL CITY OPERATIONS & MAINTENANCE**

*Non- Safety*

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This budget was created to account for those expenditures paid out of the General Fund that are necessary for city operations but cannot easily be assigned to any specific department. Rather than dividing these expenses and showing them in three or four different department budgets, items such as copy paper, utilities, janitorial services and other general expenses appear in this General Operations and Maintenance budget.

Because Police and Fire are housed in different facilities and do not share expenditures such as these with other departments, they continue to account for these costs within their department budgets.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**NON-DEPARTMENTAL - 100-43200**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	10,604	10,659	9,918	0	0
120 TEMPORARY/PART-TIME	11,305	11,508	2,160	12,811	12,979
130 OVERTIME	81	0	400	0	0
<b>100E SALARY &amp; WAGES</b>	<b>21,990</b>	<b>22,167</b>	<b>12,478</b>	<b>12,811</b>	<b>12,979</b>
290 EMPLOYEE BENEFITS	0	0	64	2,778	2,814
291 WORKERS COMP	0	0	0	505	0
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>64</b>	<b>3,283</b>	<b>2,814</b>
312 RECRUITMENT	412	0	0	0	0
350 PROFESSIONAL/TECHNIC	0	0	9,700	0	7,200
<b>300E PROFESSIONAL SERVIC</b>	<b>412</b>	<b>0</b>	<b>9,700</b>	<b>0</b>	<b>7,200</b>
401 UTILITIES	78,781	104,436	128,420	110,000	110,000
403 CUSTODIAL (Inc. Supplies)	24,188	28,592	27,100	27,100	27,100
404 REPAIR & MAINTENANCE	7,807	16,883	15,500	15,000	15,600
405 RENTAL/LEASE - LAND & B	0	0	0	750	750
406 RENTAL/LEASE-EQUIPME	15,675	19,031	25,900	20,000	20,000
407 CONTRACT SERVICES	100,000	0	0	0	0
420 OTHER PROPERTY SVS	6,883	4,645	13,000	7,500	7,500
<b>400E PROPERTY SERVICES</b>	<b>233,334</b>	<b>173,587</b>	<b>209,920</b>	<b>180,350</b>	<b>180,950</b>
452 COMMUNICATIONS	16,692	14,018	27,660	13,000	13,000
454 PRINTING & BINDING	1,972	1,005	2,950	2,100	2,100
455 TRAVEL	3	0	0	0	0
457 TRAINING/CONFERENCES	302	1,069	500	0	0
460 PERMITS, FEES (Writedow	1,906	1,678	3,260	100	100
461 CFAC ACTIVITIES	0	0	0	6,500	6,500
480 OTHER SERVICES	0	0	0	6,200	6,200
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>34,370</b>	<b>27,900</b>	<b>27,900</b>
501 GENERAL SUPPLIES	27,325	27,273	31,000	31,000	31,000
505 ENERGY - GASOLINE	1,308	1,774	1,200	0	0
507 BOOKS & PERIODICALS	0	0	100	0	0
508 CLOTHING/UNIFORMS	0	246	500	0	0
<b>500E SUPPLIES</b>	<b>28,633</b>	<b>29,293</b>	<b>32,800</b>	<b>31,000</b>	<b>31,000</b>
601 LAND	0	1,150,000	0	0	0
604 MACHINERY AND EQUIPM	0	4,344	5,200	5,200	0
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>1,154,344</b>	<b>5,200</b>	<b>5,200</b>	<b>0</b>
750 LONG-TERM BUILDING MAI	47,194	52,644	52,640	63,751	63,751
760 VEHICLE REPLACEMENT T	3,111	3,357	3,360	0	3,360
780 INSURANCE TRANSFER	1,345	4,356	4,770	0	0
790 EMPLOYEE BENEFIT TRAN	0	5,664	6,149	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>51,650</b>	<b>66,021</b>	<b>66,919</b>	<b>63,751</b>	<b>67,111</b>
800E DEBT SERVICE	3	0	0	0	0
900 OPER. TRANSFERS-OUT	5,499	0	0	0	0
925 CONTINGENCY & RESERV	-858	4,438	135,107	174,000	271,000
<b>900E TRANSFERS</b>	<b>4,641</b>	<b>4,438</b>	<b>135,107</b>	<b>174,000</b>	<b>271,000</b>
<b>40000 TOTAL EXPENSE</b>	<b>340,663</b>	<b>1,449,850</b>	<b>506,558</b>	<b>498,295</b>	<b>600,954</b>
NET NET REVENUE VS EXPEN	-340,663	-1,449,850	-506,558	-498,295	-600,954



# ***GENERAL FUND INTERGOVERNMENTAL TRANSFERS***

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The General Fund maintains the transfer account for the purpose of support of other funds and departments. Transfers are a result of program support, use of facilities and maintaining the operating reserves as required by the City's Financial Reserve Policy.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 GEN FUND - TO OTHER FUNDS - 100-43999

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
900 OPER. TRANSFERS-OUT	0	614,512	489,821	1,064,825	822,111
900E TRANSFERS	0	614,512	489,821	1,064,825	822,111
<b>40000 TOTAL EXPENSE</b>	<b>0</b>	<b>614,512</b>	<b>489,821</b>	<b>1,064,825</b>	<b>822,111</b>
NET NET REVENUE VS EXPEN	0	-614,512	-489,821	-1,064,825	-822,111



# ***BOND PROPERTY FUND***

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The Bond Property, a six acre parcel located at 19990 Seventh Street, was bequeathed to the city in 1977 by Pauline Bond, for the purpose of “creating and maintaining a public park.” There is a house on the property that generates rental income. The remainder of the property is leased to the Sonoma Ecology Center which maintains the property and administers public programs at the site. Typically, expenditures from this fund are limited to a transfer to the City’s long term building maintenance fund (for use, as needed, for major maintenance of the house on the property) and for tree and other landscape maintenance as needed.

In recent years, funds were allocated to assist in the development of a master plan for the portion of the property leased by the Ecology Center and to assist the Ecology Center in maintaining the property while the master plan was being developed.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 BOND PROPERTY - 220-44060

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	0	0	0	1,650	1,650
30701 RENTAL INCOME	0	0	0	15,400	15,400
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,050</b>	<b>17,050</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,050</b>	<b>17,050</b>
404 REPAIR & MAINTENANCE	1,409	1,190	4,000	2,500	2,500
407 CONTRACT SERVICES	0	17,999	12,200	0	0
<b>400E PROPERTY SERVICES</b>	<b>1,409</b>	<b>19,189</b>	<b>16,200</b>	<b>2,500</b>	<b>2,500</b>
459 DONATIONS/CONTRIBUTI	9,800	0	0	0	0
460 PERMITS, FEES (Writedow	29	0	0	0	0
750 LONG-TERM BUILDING MAI	3,760	4,104	4,102	4,102	4,102
770 MIS REPLACEMENT TRAN	0	0	0	13,950	4,765
<b>700E CONSTRUCTION &amp; ISF</b>	<b>3,760</b>	<b>4,104</b>	<b>4,102</b>	<b>18,052</b>	<b>8,867</b>
<b>40000 TOTAL EXPENSE</b>	<b>5,169</b>	<b>23,293</b>	<b>20,302</b>	<b>20,552</b>	<b>11,367</b>
NET NET REVENUE VS EXPEN	-5,169	-23,293	-20,302	-3,502	5,683



# ***MAYSONNAVE PROPERTY FUND***

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The Maysonnave Property, consisting of two parcels of land totaling 1.44 acres located at 291 and 289 First Street East, was bequeathed to the city in 1990 by Henri Maysonave for the purpose of “creating and maintaining a public park.”

There is a small house on the rear of the 291 First Street East Parcel that generates some rental income. The remainder of this parcel is leased to the League for Historic Preservation which maintains the property and administers public programs at the site.

The Parcel identified as 289 First Street East is leased to the Valley of the Moon Petanque Club which maintains the property and administers public programs at that site.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 MAYSONNAVE PROPERTY - 221-44061

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	0	0	0	4,000	4,000
30701 RENTAL INCOME	0	0	0	8,800	8,800
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,800</b>	<b>12,800</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,800</b>	<b>12,800</b>
404 REPAIR & MAINTENANCE	24	804	3,500	3,500	3,500
<b>400E PROPERTY SERVICES</b>	<b>24</b>	<b>804</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
460 PERMITS, FEES (Writedow	972	1,036	0	0	0
750 LONG-TERM BUILDING MAI	0	2,280	2,283	4,765	4,765
<b>700E CONSTRUCTION &amp; ISF</b>	<b>0</b>	<b>2,280</b>	<b>2,283</b>	<b>4,765</b>	<b>4,765</b>
<b>40000 TOTAL EXPENSE</b>	<b>24</b>	<b>3,084</b>	<b>5,783</b>	<b>8,265</b>	<b>8,265</b>
NET NET REVENUE VS EXPEN	-24	-3,084	-5,783	4,535	4,535



# ***LANDSCAPE ASSESSMENT DISTRICTS***

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This budget provides for the maintenance of the City's three landscape maintenance districts: El Prado Common Green located in the vicinity of Third Street East and France Street, the Fryer Creek Village Landscape Maintenance Assessment District in Southwest Sonoma, the City of Sonoma Landscape and Lighting District (Sonoma Valley Oaks Park) located on Fifth Street East and the 2005 annexation to the City of Sonoma Landscape and Lighting Assessment District (new pocket park). This budget is supported by assessments collected from the property owners within each of the respected subdivisions. Landscape maintenance in each of the districts is provided for by City staff and by contract with a private landscape maintenance firm. Maintenance is provided at minimum level in order to keep assessments low. The amount of assessment for each property owner in the respective districts can be changed only by a vote of the affected property owners.

As a result of budget decisions reached by the City Council, June 2007, no assessment are to be levied in FY 2008 and steps necessary to dissolve the districts will be initiated in the coming months.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 EL PRADO MAINTENANCE DISTRICT - 231-44080

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
31801 EL PRADO LLA	0	0	4,200	4,200	4,200
<b>3001 TAXES</b>	<b>0</b>	<b>0</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>
350 PROFESSIONAL/TECHNIC	254	0	254	254	254
<b>300E PROFESSIONAL SERVIC</b>	<b>254</b>	<b>0</b>	<b>254</b>	<b>254</b>	<b>254</b>
401 UTILITIES	857	912	1,296	1,296	1,296
407 CONTRACT SERVICES	3,061	2,490	2,400	2,700	2,700
<b>400E PROPERTY SERVICES</b>	<b>3,918</b>	<b>3,402</b>	<b>3,696</b>	<b>3,996</b>	<b>3,996</b>
501 GENERAL SUPPLIES	0	0	3,950	4,000	4,000
<b>500E SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>3,950</b>	<b>4,000</b>	<b>4,000</b>
900 OPER. TRANSFERS-OUT	250	252	250	250	250
<b>900E TRANSFERS</b>	<b>250</b>	<b>252</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>40000 TOTAL EXPENSE</b>	<b>4,422</b>	<b>3,654</b>	<b>8,150</b>	<b>8,500</b>	<b>8,500</b>
NET NET REVENUE VS EXPEN	-4,422	-3,654	-3,950	-4,300	-4,300

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 FRYER CREEK LANDSCAPE MAINT. D - 232-44081

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
31802 FRYER CREEK LLA	0	0	2,584	2,116	2,116
<b>3001 TAXES</b>	<b>0</b>	<b>0</b>	<b>2,584</b>	<b>2,116</b>	<b>2,116</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>2,584</b>	<b>2,116</b>	<b>2,116</b>
401 UTILITIES	0	0	594	594	594
407 CONTRACT SERVICES	562	3,047	1,740	1,740	1,740
<b>400E PROPERTY SERVICES</b>	<b>562</b>	<b>3,047</b>	<b>2,334</b>	<b>2,334</b>	<b>2,334</b>
900 OPER. TRANSFERS-OUT	250	252	250	2,070	2,070
<b>900E TRANSFERS</b>	<b>250</b>	<b>252</b>	<b>250</b>	<b>2,070</b>	<b>2,070</b>
<b>40000 TOTAL EXPENSE</b>	<b>812</b>	<b>3,299</b>	<b>2,584</b>	<b>4,404</b>	<b>4,404</b>
NET NET REVENUE VS EXPEN	-812	-3,299	0	-2,288	-2,288

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 SONOMA VALLY OAKS LLD - 233-44082

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
31803 VALLEY OAKS LLA	0	0	45,836	65,915	65,915
<b>3001 TAXES</b>	<b>0</b>	<b>0</b>	<b>45,836</b>	<b>65,915</b>	<b>65,915</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>45,836</b>	<b>65,915</b>	<b>65,915</b>
350 PROFESSIONAL/TECHNIC	4,001	2,495	4,000	5,500	5,500
<b>300E PROFESSIONAL SERVIC</b>	<b>4,001</b>	<b>2,495</b>	<b>4,000</b>	<b>5,500</b>	<b>5,500</b>
401 UTILITIES	5,584	6,058	9,955	15,783	15,783
407 CONTRACT SERVICES	10,302	7,565	7,200	12,420	12,420
<b>400E PROPERTY SERVICES</b>	<b>15,886</b>	<b>13,623</b>	<b>17,155</b>	<b>28,203</b>	<b>28,203</b>
453 ADVERTISING	0	85	0	0	0
501 GENERAL SUPPLIES	0	0	1,120	1,540	1,540
<b>500E SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>1,120</b>	<b>1,540</b>	<b>1,540</b>
900 OPER. TRANSFERS-OUT	14,910	23,556	23,561	32,751	32,751
<b>900E TRANSFERS</b>	<b>14,910</b>	<b>23,556</b>	<b>23,561</b>	<b>32,751</b>	<b>32,751</b>
<b>40000 TOTAL EXPENSE</b>	<b>34,798</b>	<b>39,674</b>	<b>45,836</b>	<b>67,994</b>	<b>67,994</b>
NET NET REVENUE VS EXPEN	-34,798	-39,674	0	-2,079	-2,079



# ***CEMETERY OPERATION & MAINTENANCE***

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This budget provides for maintenance and operation of the Mountain Cemetery, Valley Cemetery, and the Veterans Memorial Park. Primary activities of the Cemetery Division are burials, maintenance of existing plots, brush clearing, weed abatement, maintenance of landscape areas and roadways, and trash and litter pick-up. Staffing for the Cemetery operations include the Public Works Administrator, Cemetery Manager, Maintenance Worker I, Maintenance Worker II and Maintenance Worker III/Foreman.

The construction of Mausoleum #11 will be completed in FY 06/07, funded through a lease-purchase agreement with Municipal Finance Corporation. This agreement also included funding to re-finance the Veterans' Cemetery loan at a significantly reduced interest rate.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
CEMETERIES - 501-61010**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	0	0	15,000	25,000	28,000
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>25,000</b>	<b>28,000</b>
34001 SALES & SERVICES	0	0	265,000	338,000	323,000
34020 OTHER CEMETERY REV	0	0	20,000	27,000	30,000
<b>3400 CEMETERY</b>	<b>0</b>	<b>0</b>	<b>285,000</b>	<b>365,000</b>	<b>353,000</b>
37200 TRANSFER IN	0	0	50,430	50,430	50,430
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>50,430</b>	<b>50,430</b>	<b>50,430</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>350,430</b>	<b>440,430</b>	<b>431,430</b>
110 REGULAR EMPLOYEES	137,900	138,607	183,988	188,959	188,959
130 OVERTIME	0	0	1,036	0	0
150 W/C WAGES	18,887	2,308	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>156,787</b>	<b>140,915</b>	<b>185,024</b>	<b>188,959</b>	<b>188,959</b>
290 EMPLOYEE BENEFITS	0	0	2,673	85,412	85,412
291 WORKERS COMP	0	0	0	5,800	6,380
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>2,673</b>	<b>91,212</b>	<b>91,792</b>
312 RECRUITMENT	0	603	0	0	0
350 PROFESSIONAL/TECHNIC	75,074	14,995	14,500	14,500	14,500
<b>300E PROFESSIONAL SERVIC</b>	<b>75,074</b>	<b>15,598</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>
401 UTILITIES	4,970	9,281	11,880	9,500	10,000
404 REPAIR & MAINTENANCE	2,026	2,649	2,750	3,000	3,000
406 RENTAL/LEASE-EQUIPME	72	51	400	400	400
407 CONTRACT SERVICES	16,068	26,186	11,150	50,150	35,150
420 OTHER PROPERTY SVS	7,528	1,936	10,500	10,500	10,500
<b>400E PROPERTY SERVICES</b>	<b>30,664</b>	<b>40,103</b>	<b>36,680</b>	<b>73,550</b>	<b>59,050</b>
452 COMMUNICATIONS	730	867	1,015	1,250	1,250
456 MEMBERSHIPS	220	150	280	450	450
457 TRAINING/CONFERENCES	429	1,834	2,650	2,650	2,650
460 PERMITS, FEES (Writedow	59	0	0	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>3,945</b>	<b>4,350</b>	<b>4,350</b>
501 GENERAL SUPPLIES	5,799	6,797	9,000	9,000	9,000
505 ENERGY - GASOLINE	4,391	5,611	3,860	5,000	5,000
508 CLOTHING/UNIFORMS	1,046	2,500	2,250	2,250	2,250
<b>500E SUPPLIES</b>	<b>11,236</b>	<b>14,908</b>	<b>15,110</b>	<b>16,250</b>	<b>16,250</b>
604 MACHINERY AND EQUIPM	0	0	0	5,000	0
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>
701 PRE-ENGINEERING & DESI	0	0	0	130,000	0
703 CONSTRUCTION, MATERI	0	0	32,000	520,000	1,333,000
750 LONG-TERM BUILDING MAI	553	552	553	998	998
760 VEHICLE REPLACEMENT T	18,980	19,277	19,275	19,275	19,275
770 MIS REPLACEMENT TRAN	8,703	5,448	4,623	5,245	5,245
780 INSURANCE TRANSFER	10,044	5,448	5,960	7,906	8,435
790 EMPLOYEE BENEFIT TRAN	0	76,848	80,853	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>38,280</b>	<b>107,573</b>	<b>143,264</b>	<b>683,424</b>	<b>1,366,953</b>
801 PRINCIPAL	0	0	83,036	83,036	83,036
802 INTEREST	26,375	37,610	34,386	34,386	34,386
822 DEPRECIATION	44,060	0	0	0	0
<b>800E DEBT SERVICE</b>	<b>70,435</b>	<b>37,610</b>	<b>117,422</b>	<b>117,422</b>	<b>117,422</b>

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 CEMETERIES - 501-61010

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
900 OPER. TRANSFERS-OUT	155,655	29,593	30,564	30,564	30,564
925 CONTINGENCY & RESERV	0	0	0	4,000	7,000
<b>900E TRANSFERS</b>	<b>155,655</b>	<b>29,593</b>	<b>30,564</b>	<b>34,564</b>	<b>37,564</b>
<b>40000 TOTAL EXPENSE</b>	<b>538,131</b>	<b>386,300</b>	<b>549,182</b>	<b>1,229,231</b>	<b>1,896,840</b>
NET NET REVENUE VS EXPEN	-538,131	-386,300	-198,752	-788,801	-1,465,410

## ***WATER UTILITY FUND***

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This budget provides for maintenance and operation of the City's water distribution system. Primary components of the system include 49 miles of water main, 3,900 service connections, 6 storage tanks, 7 wells, 2 pumping stations, approximately 476 fire hydrants and 3 standby emergency generators. In addition to maintenance and repair activities, water utility personnel monitor water levels in the City's storage tanks, operate City wells, sample the wells and distribution system for laboratory analysis, install new service connections to meters, read customer meters for billing, and provide customer service. Portions of the salaries of secretarial, clerical, technical, supervisory, and administrative personnel who provide service to the Water Utility are paid through this budget and transfers to the General Fund are provided to cover city overhead costs.

Specific activities included in Water Division include maintenance, repair and replacement on the City water system, including water mains, individual service lines (up to the water meter), wells, tanks, and pumps. Water crew members also read meters for water billing, carry out our periodic state-mandated water quality testing and perform annual fire hydrant, back-flow device and valve testing. Other activities associated with the water utility include administering water conservation programs, responding to customer inquiries or complaints, leak repairs, distribution of and follow-up on high water usage and late payment notices, and water service turn-on and turn-off. Water for sale is purchased from the Sonoma County Water Agency [SCWA]. Wholesale water rates paid by the City to the SCWA will increase 2.5 percent on July 1, 2007.

The City is currently in the process of updating its 2001 Water Rate and Connection Charge Study. The new Rate Study recommendations will be presented to Council summer 2007, with recommended rates to be charged effective February 1, 2008.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
WATER UTILITY - 510-62001**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30600 INTEREST INCOME	0	0	56,000	89,600	0
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>56,000</b>	<b>89,600</b>	<b>0</b>
32001 WATER SALES AND SVC	0	0	3,361,760	3,395,378	3,429,332
32002 NEW SERVICE FEES	0	0	34,791	35,661	36,552
32003 LATE FEES & SHUT-OFF	0	0	31,740	10,698	10,966
32004 FRONT-FOOTAGE FEES	0	0	0	30,442	31,203
32005 CONNECTION FEES	0	0	0	502,727	515,295
32010 OTHER - WATER REVEN	0	0	9,022	521,248	71,479
37198 WATER CONSERVATIO	0	0	62,000	0	0
<b>3200 WATER</b>	<b>0</b>	<b>0</b>	<b>3,499,313</b>	<b>4,496,154</b>	<b>4,094,827</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>3,555,313</b>	<b>4,585,754</b>	<b>4,094,827</b>
110 REGULAR EMPLOYEES	379,426	356,530	414,569	363,445	363,445
120 TEMPORARY/PART-TIME	24,233	7,381	15,951	23,566	28,566
130 OVERTIME	1,246	518	7,000	3,500	3,500
150 W/C WAGES	0	2,864	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>404,905</b>	<b>367,293</b>	<b>437,520</b>	<b>390,511</b>	<b>395,511</b>
290 EMPLOYEE BENEFITS	0	0	0	145,025	145,025
291 WORKERS COMP	0	0	0	17,015	18,720
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162,040</b>	<b>163,745</b>
310 LEGAL	225	0	0	0	0
311 ACCOUNTING/AUDIT	0	0	5,000	7,000	7,500
312 RECRUITMENT	262	356	0	2,500	0
313 CONSULTING	1,360	18,341	57,740	27,740	27,740
314 ENGINEERING	10,882	11,128	12,000	12,000	12,000
350 PROFESSIONAL/TECHNIC	33,211	34,308	132,000	138,700	128,500
<b>300E PROFESSIONAL SERVIC</b>	<b>45,939</b>	<b>64,133</b>	<b>206,740</b>	<b>187,940</b>	<b>175,740</b>
401 UTILITIES	13,210	10,899	30,600	12,500	12,500
404 REPAIR & MAINTENANCE	12,172	9,751	115,000	15,000	15,000
406 RENTAL/LEASE-EQUIPME	0	156	2,500	250	2,500
407 CONTRACT SERVICES	965,488	1,035,108	1,272,978	1,311,168	1,311,168
<b>400E PROPERTY SERVICES</b>	<b>990,870</b>	<b>1,055,914</b>	<b>1,421,078</b>	<b>1,338,918</b>	<b>1,341,168</b>
452 COMMUNICATIONS	987	1,907	3,200	4,800	3,200
454 PRINTING & BINDING	3,232	5,416	5,000	5,000	5,000
456 MEMBERSHIPS	5,258	5,549	5,335	5,530	5,530
457 TRAINING/CONFERENCES	5,785	1,280	5,200	5,200	5,200
460 PERMITS, FEES (Writedow	145	6,992	10,000	10,000	10,000
480 OTHER SERVICES	0	1,850	0	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>28,735</b>	<b>30,530</b>	<b>28,930</b>
501 GENERAL SUPPLIES	94,432	78,753	77,200	147,200	147,200
505 ENERGY - GASOLINE	12,318	12,821	15,000	15,000	15,000
508 CLOTHING/UNIFORMS	1,539	3,277	3,750	3,750	3,750
550 OTHER EQUIPMENT/SUPP	77,396	38,821	78,000	94,000	78,000
<b>500E SUPPLIES</b>	<b>185,685</b>	<b>133,672</b>	<b>173,950</b>	<b>259,950</b>	<b>243,950</b>
604 MACHINERY AND EQUIPM	0	195,332	85,000	85,000	0
607 COMPUTER EQUIPMENT	0	0	0	10,000	0
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>195,332</b>	<b>85,000</b>	<b>95,000</b>	<b>0</b>
703 CONSTRUCTION, MATERI	136,066	386,940	1,009,000	486,000	0
750 LONG-TERM BUILDING MAI	9,558	9,564	9,558	13,589	13,589
760 VEHICLE REPLACEMENT T	50,320	42,953	53,242	42,955	42,955
770 MIS REPLACEMENT TRAN	10,871	4,920	4,169	3,531	6,531
780 INSURANCE TRANSFER	21,281	52,536	57,475	48,661	51,918

Adopted July 9, 2007

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 WATER UTILITY - 510-62001

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
790 EMPLOYEE BENEFIT TRAN	0	174,468	183,714	0	8,310
<b>700E CONSTRUCTION &amp; ISF</b>	<b>228,096</b>	<b>671,381</b>	<b>1,317,158</b>	<b>594,736</b>	<b>123,303</b>
820 BAD DEBT EXPENSE	8,285	0	0	0	0
822 DEPRECIATION	593,259	0	0	0	0
<b>800E DEBT SERVICE</b>	<b>601,544</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
900 OPER. TRANSFERS-OUT	2,034,228	538,134	559,719	559,719	559,719
903 TRSF IN REIMB VEHICLE	0	0	-65,000	-65,000	0
925 CONTINGENCY & RESERV	0	0	0	32,000	53,000
<b>900E TRANSFERS</b>	<b>2,034,228</b>	<b>538,134</b>	<b>494,719</b>	<b>526,719</b>	<b>612,719</b>
<b>40000 TOTAL EXPENSE</b>	<b>4,491,267</b>	<b>3,025,859</b>	<b>4,164,900</b>	<b>3,586,344</b>	<b>3,085,066</b>
NET NET REVENUE VS EXPEN	-4,491,267	-3,025,859	-609,587	999,410	1,009,761

# ***MANAGEMENT INFORMATION SERVICES FUND***

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The purpose of the Management Information Services (MIS) fund is to provide a funding mechanism for the operational costs, maintenance and planned replacement of computer systems and software, telephone systems and other critical office equipment needed for the delivery of information. All funds allocated for this purpose are derived from transfers from other City operations and therefore are not true revenues. The fund anticipates future MIS needs and allows the Council to accurately identify the cost of MIS services.

Computers and other information/communication systems are fundamental tools in the development and dispersal of information and are essential to the day-to-day operations of the City. These tools are used in creating budgets, agenda packets, reports, payroll, financial transactions, departmental communications, scheduling of meetings, ordering supplies, performing research, providing information to the public, retention of important records and many other functions.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**MANAGEMENT INFORMATION SERVICE - 601-64010**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	286,272	281,891	281,891
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>286,272</b>	<b>281,891</b>	<b>281,891</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>286,272</b>	<b>281,891</b>	<b>281,891</b>
110 REGULAR EMPLOYEES	14,807	13,128	15,368	0	0
<b>100E SALARY &amp; WAGES</b>	<b>14,807</b>	<b>13,128</b>	<b>15,368</b>	<b>0</b>	<b>0</b>
290 EMPLOYEE BENEFITS	0	0	31	0	0
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>0</b>	<b>0</b>
313 CONSULTING	899	0	1,000	10,000	0
350 PROFESSIONAL/TECHNIC	48,300	14,776	4,000	6,000	6,000
<b>300E PROFESSIONAL SERVIC</b>	<b>49,199</b>	<b>14,776</b>	<b>5,000</b>	<b>16,000</b>	<b>6,000</b>
404 REPAIR & MAINTENANCE	85,415	111,857	146,469	161,605	161,605
<b>400E PROPERTY SERVICES</b>	<b>85,415</b>	<b>111,857</b>	<b>146,469</b>	<b>161,605</b>	<b>161,605</b>
452 COMMUNICATIONS	8,636	9,894	9,500	13,850	13,850
457 TRAINING/CONFERENCES	47	736	1,100	650	650
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>10,600</b>	<b>14,500</b>	<b>14,500</b>
501 GENERAL SUPPLIES	0	775	2,000	1,300	1,300
<b>500E SUPPLIES</b>	<b>0</b>	<b>775</b>	<b>2,000</b>	<b>1,300</b>	<b>1,300</b>
604 MACHINERY AND EQUIPM	23,054	41,572	33,000	156,700	58,450
606 SOFTWARE	0	25,522	0	0	0
<b>600E CAPITAL ASSETS</b>	<b>23,054</b>	<b>67,094</b>	<b>33,000</b>	<b>156,700</b>	<b>58,450</b>
780 INSURANCE TRANSFER	789	0	0	0	0
790 EMPLOYEE BENEFIT TRAN	0	5,832	6,175	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>789</b>	<b>5,832</b>	<b>6,175</b>	<b>0</b>	<b>0</b>
900 OPER. TRANSFERS-OUT	107,084	934,135	126,164	32,474	32,474
<b>900E TRANSFERS</b>	<b>107,084</b>	<b>934,135</b>	<b>126,164</b>	<b>32,474</b>	<b>32,474</b>
<b>40000 TOTAL EXPENSE</b>	<b>280,348</b>	<b>1,147,597</b>	<b>344,807</b>	<b>382,579</b>	<b>274,329</b>
NET NET REVENUE VS EXPEN	-280,348	-1,147,597	-58,535	-100,688	7,562



# **GENERAL DEBT SERVICE**

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The Debt Service funds are used to account for the accumulation of resources for, and the payment of, the City's general long-term debt principal and interest.

Resources for the repayment of debt are derived primarily from interfund transfers from City operating funds. Payment of debt principal and interest are made directly to fiscal agents who are responsible for disbursing funds to bondholders.

The City Debt Service fund services the following indebtedness:

1. 2006 lease through Municipal Finance Corporation to refinance the 1993 REFA [Redwood Empire Finance Authority] bond issue that funded several city projects including Carnegie Library, Fire Engine purchase, MIS and Cemetery improvements. This bond was a joint issuance with the cities of Healdsburg and Ukiah. Payment amounts are transferred from the individual project funds into the debt service fund.
2. 2001A PFA [Public Finance Authority] Water Utility Bond for construction of water storage tank. Funding source is the Water Utility Fund.

The remaining balances for each of these debt issues are included in the individual summaries.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 PFA WATER DEBT SVS - 493-57104

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	0	140,307	138,695
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>140,307</b>	<b>138,695</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>140,307</b>	<b>138,695</b>
801 PRINCIPAL	0	45,000	45,000	50,000	50,000
802 INTEREST	0	92,973	91,724	90,307	88,695
<b>800E DEBT SERVICE</b>	<b>0</b>	<b>137,973</b>	<b>136,724</b>	<b>140,307</b>	<b>138,695</b>
<b>40000 TOTAL EXPENSE</b>	<b>0</b>	<b>137,973</b>	<b>136,724</b>	<b>140,307</b>	<b>138,695</b>
NET NET REVENUE VS EXPEN	0	-137,973	-136,724	0	0

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 1993 REFA - 402-57020

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	131,520	126,377	121,192
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>131,520</b>	<b>126,377</b>	<b>121,192</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>131,520</b>	<b>126,377</b>	<b>121,192</b>
311 ACCOUNTING/AUDIT	1,053	200	0	0	0
<b>300E PROFESSIONAL SERVIC</b>	<b>1,053</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>
801 PRINCIPAL	75,000	75,000	85,000	85,000	85,000
802 INTEREST	55,693	51,320	46,520	41,377	36,192
803 FISCAL AGENT FEES	455	473	0	0	0
<b>800E DEBT SERVICE</b>	<b>131,149</b>	<b>126,793</b>	<b>131,520</b>	<b>126,377</b>	<b>121,192</b>
<b>40000 TOTAL EXPENSE</b>	<b>132,202</b>	<b>126,993</b>	<b>131,520</b>	<b>126,377</b>	<b>121,192</b>
NET NET REVENUE VS EXPEN	-132,202	-126,993	0	0	0

# **COMMUNITY DEVELOPMENT AGENCY DEBT SERVICE**

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The Debt Service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Resources for the repayment of debt are derived primarily from tax increment generated from the redevelopment project area. Payment of debt principal and interest are made directly to fiscal agents who are responsible for disbursing funds to bondholders.

The Agency Debt Service funds pay principal and interest on the following indebtedness:

1. 1997 Tax Allocation Bonds, issued to fund various capital improvements in the Project Area
2. 2000 Tax Allocation Bonds, which were used to fund the design and construction of the new Fire Station, support Firehouse Village (an affordable housing project developed by Burbank Housing Development Corporation) and the construction of a city owned parking lot off East Napa Street. The 2000 bond issue refunded the 1991 Certificates of Participation that funded the Sonoma Creek Senior Housing Project on Oregon Street.
3. In FY 2003, the Agency issued bonds in an aggregate amount of \$21,000,000 for capital improvements and affordable housing projects.

The remaining balances for each of these debt issues are included in the individual summaries.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 1997 TAX ALLOCATION BOND (CDA) - 491-57102

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	0	210,655	210,990
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,655</b>	<b>210,990</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,655</b>	<b>210,990</b>
801 PRINCIPAL	80,000	85,000	90,000	90,000	95,000
802 INTEREST	133,193	129,295	125,087	120,655	115,990
803 FISCAL AGENT FEES	1,935	1,935	0	0	0
<b>800E DEBT SERVICE</b>	<b>215,128</b>	<b>216,230</b>	<b>215,087</b>	<b>210,655</b>	<b>210,990</b>
<b>40000 TOTAL EXPENSE</b>	<b>215,128</b>	<b>216,230</b>	<b>215,087</b>	<b>210,655</b>	<b>210,990</b>
NET NET REVENUE VS EXPEN	-215,128	-216,230	-215,087	0	0

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 2000- TAX ALLOCATION BOND - 492-57103

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	0	585,238	582,175
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>585,238</b>	<b>582,175</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>585,238</b>	<b>582,175</b>
801 PRINCIPAL	115,000	120,000	135,000	135,000	145,000
802 INTEREST	464,606	459,026	450,238	461,875	437,175
803 FISCAL AGENT FEES	2,724	227	0	0	0
<b>800E DEBT SERVICE</b>	<b>582,330</b>	<b>579,253</b>	<b>585,238</b>	<b>596,875</b>	<b>582,175</b>
<b>40000 TOTAL EXPENSE</b>	<b>582,330</b>	<b>579,253</b>	<b>585,238</b>	<b>596,875</b>	<b>582,175</b>
NET NET REVENUE VS EXPEN	-582,330	-579,253	-585,238	-11,637	0

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 2003 TAX ALLOCATION BOND (CDA) - 494-57104

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
37200 TRANSFER IN	0	0	0	1,192,804	1,200,034
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,192,804</b>	<b>1,200,034</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,192,804</b>	<b>1,200,034</b>
801 PRINCIPAL	400,000	410,000	420,000	420,000	435,000
802 INTEREST	788,949	780,848	770,804	770,804	763,034
803 FISCAL AGENT FEES	4,404	173	2,000	2,000	2,000
<b>800E DEBT SERVICE</b>	<b>1,193,353</b>	<b>1,191,021</b>	<b>1,192,804</b>	<b>1,192,804</b>	<b>1,200,034</b>
<b>40000 TOTAL EXPENSE</b>	<b>1,193,353</b>	<b>1,191,021</b>	<b>1,192,804</b>	<b>1,192,804</b>	<b>1,200,034</b>
NET NET REVENUE VS EXPEN	-1,193,353	-1,191,021	-1,192,804	0	0



# ***COMMUNITY DEVELOPMENT AGENCY [REDEVELOPMENT]***

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The Community Development Agency, the City's redevelopment arm, was established in November of 1983 and incorporates approximately 40% of the property in the City. The Agency's Redevelopment Plan states the following objectives:

- Funding of needed storm drainage improvements
- Funding needed public parking facilities
- Funding needed rehabilitation and preservation of historic structures
- Funding needed street improvements and beautification projects
- Funding of low and moderate income housing projects
- Funding needed parks and recreational facilities
- Elimination of blight through economic development

With the exception of low and moderate-income housing projects, the Agency can generally only spend money on projects within its boundaries. Under certain conditions, community facilities can be built outside the Project Area if there is no other funding available. The governing board is the City Council, and existing staff supports the Agency's activities. The boundaries of the Project Area were expanded in 1998 and the Plan was amended a second time in 1999 to increase the cap on the amount of tax revenue the Agency can collect over time. A 2002 plan amendment again increased the Agency's tax increment revenue potential.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 CDA - ADMINISTRATION - 391-53001

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30010 TAXES - SECURED	0	0	3,905,388	4,556,803	4,784,643
30016 COUNTY COLLECTION F	0	0	-85,800	-78,441	-82,363
30017 ERAF (STATE TRSFR)	0	0	-194,387	-366,574	366,574
<b>3001 TAXES</b>	<b>0</b>	<b>0</b>	<b>3,625,201</b>	<b>4,111,788</b>	<b>5,068,854</b>
30600 INTEREST INCOME	0	0	200,000	250,000	200,000
30701 RENTAL INCOME	0	0	26,000	26,000	26,000
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>226,000</b>	<b>276,000</b>	<b>226,000</b>
35004 REIMBURSEMENT AGMT	0	0	0	27,000	27,000
<b>3500 MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	<b>27,000</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>3,851,201</b>	<b>4,414,788</b>	<b>5,321,854</b>
110 REGULAR EMPLOYEES	165,439	168,500	185,434	174,125	174,125
130 OVERTIME	0	25	0	0	0
150 W/C WAGES	0	812	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>165,439</b>	<b>169,337</b>	<b>185,434</b>	<b>174,125</b>	<b>174,125</b>
290 EMPLOYEE BENEFITS	0	0	0	56,057	56,057
291 WORKERS COMP	0	0	0	7,280	8,008
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,337</b>	<b>64,065</b>
310 LEGAL	4,007	4,631	25,000	15,000	15,000
311 ACCOUNTING/AUDIT	93,538	7,694	11,000	11,000	11,000
312 RECRUITMENT	0	45	0	0	0
313 CONSULTING	0	19,778	0	0	0
314 ENGINEERING	0	0	2,000	2,000	2,000
350 PROFESSIONAL/TECHNIC	9,611	0	52,200	0	0
<b>300E PROFESSIONAL SERVIC</b>	<b>107,157</b>	<b>32,148</b>	<b>90,200</b>	<b>28,000</b>	<b>28,000</b>
405 RENTAL/LEASE - LAND & B	36,300	36,300	61,000	0	0
407 CONTRACT SERVICES	181,639	199,410	231,000	0	0
<b>400E PROPERTY SERVICES</b>	<b>217,939</b>	<b>235,710</b>	<b>292,000</b>	<b>0</b>	<b>0</b>
453 ADVERTISING	0	273	0	0	0
455 TRAVEL	0	22	200	0	200
456 MEMBERSHIPS	2,200	2,665	2,200	2,500	2,750
457 TRAINING/CONFERENCES	200	100	2,875	200	200
460 PERMITS, FEES (Writedow	29,883	30,444	11,219	0	0
480 OTHER SERVICES	0	700	300,000	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>316,494</b>	<b>2,700</b>	<b>3,150</b>
501 GENERAL SUPPLIES	0	0	30,500	0	0
507 BOOKS & PERIODICALS	0	0	500	0	0
<b>500E SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>31,000</b>	<b>0</b>	<b>0</b>
601 LAND	0	1,803,315	0	0	0
602 BUILDING	518,000	996,685	0	0	0
<b>600E CAPITAL ASSETS</b>	<b>518,000</b>	<b>2,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
703 CONSTRUCTION, MATERI	17,546	252,275	10,133,670	0	0
750 LONG-TERM BUILDING MAI	4,859	4,860	4,859	4,859	9,718
760 VEHICLE REPLACEMENT T	23,345	19,824	0	0	0
770 MIS REPLACEMENT TRAN	8,872	23,268	16,809	17,876	17,876
780 INSURANCE TRANSFER	0	0	25,457	25,087	26,766
790 EMPLOYEE BENEFIT TRAN	0	60,444	64,077	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>54,622</b>	<b>360,671</b>	<b>10,244,872</b>	<b>47,822</b>	<b>54,360</b>
900 OPER. TRANSFERS-OUT	1,718,452	1,624,021	1,627,857	2,223,857	2,229,857

Adopted July 9, 2007

CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
OPERATING BUDGET - FY 2007-08 & 2008-09  
CDA - ADMINISTRATION - 391-53001

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	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
900E TRANSFERS	1,718,452	1,624,021	1,627,857	2,223,857	2,229,857
40000 TOTAL EXPENSE	2,781,609	5,221,887	12,787,857	2,539,841	2,553,557
NET NET REVENUE VS EXPEN	-2,781,609	-5,221,887	-8,936,656	1,874,947	2,768,297

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CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 CDA - ECONOMIC DEVELOPMENT - 391-53008

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
35005 OTHER-MISC. REV.	0	0	0	10,000	10,000
<b>3500 MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
37200 TRANSFER IN	0	0	0	596,000	602,000
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>596,000</b>	<b>602,000</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>606,000</b>	<b>612,000</b>
350 PROFESSIONAL/TECHNIC	0	38,400	0	65,000	65,000
<b>300E PROFESSIONAL SERVIC</b>	<b>0</b>	<b>38,400</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>
406 RENTAL/LEASE-EQUIPME	0	0	0	72,000	72,000
407 CONTRACT SERVICES	1,870	0	0	248,000	254,000
<b>400E PROPERTY SERVICES</b>	<b>1,870</b>	<b>0</b>	<b>0</b>	<b>320,000</b>	<b>326,000</b>
456 MEMBERSHIPS	0	0	0	765	765
457 TRAINING/CONFERENCES	0	0	0	1,500	1,500
460 PERMITS, FEES (Writedow	0	0	0	6,000	6,000
480 OTHER SERVICES	0	0	0	200,000	200,000
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>208,265</b>	<b>208,265</b>
501 GENERAL SUPPLIES	0	10,810	0	12,735	12,735
<b>500E SUPPLIES</b>	<b>0</b>	<b>10,810</b>	<b>0</b>	<b>12,735</b>	<b>12,735</b>
703 CONSTRUCTION, MATERI	52,091	405	0	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>52,091</b>	<b>405</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>40000 TOTAL EXPENSE</b>	<b>53,961</b>	<b>49,615</b>	<b>0</b>	<b>606,000</b>	<b>612,000</b>
NET NET REVENUE VS EXPEN	-53,961	-49,615	0	0	0



## ***LOW/MODERATE HOUSING FUND***

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The Low/Moderate Income Housing Fund is an ancillary activity of the Community Development Agency. It is funded by 20 per cent of the tax increment monies that accrue to the Agency. Funds may also be received from various grant programs or the issuance of long-term debt. Through the Housing Fund, the Agency has been able to construct or assist in the creation of the following affordable housing projects:

Firehouse Village (30 affordable rental units)

Sonoma Creek Senior Housing (34 senior rental units)

Casa Primera (13 first-time homebuyer affordable units)

Palm Court (18 privately developed first-time home buyer affordable units)

Marcy Court (16 first-time homebuyer affordable units)

Sonoma Commons Phase I & Phase II (first-time home buyer affordable units)

Cabernet (7 senior affordable rental units)

Maysonnave Apartments (10 senior affordable units)

Village Green II Senior Apartments (34 senior affordable units)

Debt service costs included in this budget comprise principal and interest payments on the 2003 Tax Allocation Bond issue, which coupled with the 2000 Bond, brings the total cost of debt service to approximately \$535,000. Capital Expenses include use of 2003 Bond proceeds of \$1.5 million in each of the budget years for property acquisition for affordable housing projects. The FY 2008 budget anticipates construction of an affordable rental housing project, with a preliminary allocation of \$1,500,000, also from Bond proceeds.



CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY  
 OPERATING BUDGET - FY 2007-08 & 2008-09  
 CDA - HOUSING - LMI - 291-46001

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30010 TAXES - SECURED	0	0	1,049,976	1,169,971	1,169,971
30015 TAXES - HOPTR	0	0	10,800	0	0
30016 COUNTY COLLECTION F	0	0	-29,592	-19,600	-19,600
<b>3001 TAXES</b>	<b>0</b>	<b>0</b>	<b>1,031,184</b>	<b>1,150,371</b>	<b>1,150,371</b>
30600 INTEREST INCOME	0	0	60,000	125,000	125,000
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>125,000</b>	<b>125,000</b>
37200 TRANSFER IN	0	0	50,000	3,050,000	3,050,000
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>3,050,000</b>	<b>3,050,000</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,141,184</b>	<b>4,325,371</b>	<b>4,325,371</b>
110 REGULAR EMPLOYEES	22,562	16,297	25,953	27,469	27,469
130 OVERTIME	1	0	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>22,563</b>	<b>16,297</b>	<b>25,953</b>	<b>27,469</b>	<b>27,469</b>
290 EMPLOYEE BENEFITS	0	0	342	11,371	11,371
291 WORKERS COMP	0	0	0	1,082	1,082
<b>200E EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>342</b>	<b>12,453</b>	<b>12,453</b>
310 LEGAL	17,467	4,288	10,000	20,000	10,000
312 RECRUITMENT	0	181	0	0	0
350 PROFESSIONAL/TECHNIC	16,651	46,941	40,000	40,000	40,000
<b>300E PROFESSIONAL SERVIC</b>	<b>34,118</b>	<b>51,410</b>	<b>50,000</b>	<b>60,000</b>	<b>50,000</b>
401 UTILITIES	0	0	0	6,400	6,400
407 CONTRACT SERVICES	0	3,750	14,000	14,000	14,000
<b>400E PROPERTY SERVICES</b>	<b>0</b>	<b>3,750</b>	<b>14,000</b>	<b>20,400</b>	<b>20,400</b>
460 PERMITS, FEES (Writedow	0	20	0	0	0
501 GENERAL SUPPLIES	52	15	250	250	250
<b>500E SUPPLIES</b>	<b>52</b>	<b>15</b>	<b>250</b>	<b>250</b>	<b>250</b>
601 LAND	0	0	1,500,000	2,000,000	2,000,000
<b>600E CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
703 CONSTRUCTION, MATERI	0	0	1,500,000	1,000,000	1,000,000
750 LONG-TERM BUILDING MAI	0	0	0	5,780	5,780
780 INSURANCE TRANSFER	815	18,288	20,003	17,304	18,462
790 EMPLOYEE BENEFIT TRAN	0	12,708	0	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>815</b>	<b>30,996</b>	<b>1,520,003</b>	<b>1,023,084</b>	<b>1,024,242</b>
900 OPER. TRANSFERS-OUT	1,584,475	534,527	543,083	510,847	509,673
<b>900E TRANSFERS</b>	<b>1,584,475</b>	<b>534,527</b>	<b>543,083</b>	<b>510,847</b>	<b>509,673</b>
<b>40000 TOTAL EXPENSE</b>	<b>1,642,023</b>	<b>636,995</b>	<b>3,653,630</b>	<b>3,654,503</b>	<b>3,644,487</b>
NET NET REVENUE VS EXPEN	-1,642,023	-636,995	-2,512,446	670,868	680,884



## ***VILLAGE GREEN II APARTMENTS***

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Village Green II is an existing multi-family affordable housing complex constructed in the 1982. There are 34 units currently inhabited by very low-income Sonoma residents. The former property owner had given tenants notice that the affordability component was being removed and that the facility would be converted to market rate units within 3 months. This conversion would have created two specific needs, [1] displacement of tenants, [most of which are assisted through Section 8 funds] with no alternative housing and, [2] the loss of 34 units of below market rental housing. To maintain and protect the affordability of the units and protect against displacement of the tenants, the City, through its redevelopment agency, negotiated a purchase of the property. The purchase is financed through a combination of Redevelopment funds and a loan obtained through Exchange Bank. Further, a rent subsidy program is being applied to the project through the United States Department of Agriculture [USDA]. This subsidy allows the rents to be increased to the low-income level while allowing the residents to continue to pay at the very low-income level.

The operation of the apartment complex is contracted out to Hank Fisher Properties, a rental management firm, with the resident managers being employed by the firm. All accounting and finance for the complex is handled through the rental management contract. Rental income is used to repay the indebtedness issued for the purchase of the complex and to cover annual maintenance and other operational costs.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**VILLAGE GREEN - 271-46011**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
30701 RENTAL INCOME	0	0	386,220	390,000	390,000
<b>3060 INTEREST &amp; RENTS</b>	<b>0</b>	<b>0</b>	<b>386,220</b>	<b>390,000</b>	<b>390,000</b>
35005 OTHER-MISC. REV.	0	0	3,264	3,300	3,300
<b>3500 MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>3,264</b>	<b>3,300</b>	<b>3,300</b>
37200 TRANSFER IN	0	0	104,700	0	0
<b>3700 TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>104,700</b>	<b>0</b>	<b>0</b>
<b>30000 TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>494,184</b>	<b>393,300</b>	<b>393,300</b>
310 LEGAL	0	0	300	300	300
311 ACCOUNTING/AUDIT	5,000	0	4,200	4,200	4,200
350 PROFESSIONAL/TECHNIC	2,064	19,819	0	0	0
<b>300E PROFESSIONAL SERVIC</b>	<b>7,064</b>	<b>19,819</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
401 UTILITIES	1,741	13,883	25,877	25,877	25,877
404 REPAIR & MAINTENANCE	4,031	30,416	16,175	16,175	16,175
405 RENTAL/LEASE - LAND & B	2,250	11,250	0	0	0
407 CONTRACT SERVICES	1,700	13,750	19,800	19,800	19,800
420 OTHER PROPERTY SVS	3,400	20,403	39,300	39,300	39,300
<b>400E PROPERTY SERVICES</b>	<b>13,122</b>	<b>89,702</b>	<b>101,152</b>	<b>101,152</b>	<b>101,152</b>
451 INSURANCE PREMIUMS	0	4,305	0	0	0
452 COMMUNICATIONS	104	1,092	400	400	400
453 ADVERTISING	0	1,617	100	100	100
457 TRAINING/CONFERENCES	0	0	600	600	600
460 PERMITS, FEES (Writedow	0	46,152	0	0	0
462 EAC ACTIVITIES	0	2,625	0	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>
501 GENERAL SUPPLIES	128	10,827	0	0	0
<b>500E SUPPLIES</b>	<b>128</b>	<b>10,827</b>	<b>0</b>	<b>0</b>	<b>0</b>
602 BUILDING	3,836,563	0	0	0	0
<b>600E CAPITAL ASSETS</b>	<b>3,836,563</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
780 INSURANCE TRANSFER	0	0	8,500	8,500	8,500
<b>700E CONSTRUCTION &amp; ISF</b>	<b>0</b>	<b>0</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
801 PRINCIPAL	621	0	58,258	58,258	58,258
802 INTEREST	3,850	64,864	100,284	100,284	100,284
<b>800E DEBT SERVICE</b>	<b>4,471</b>	<b>64,864</b>	<b>158,542</b>	<b>158,542</b>	<b>158,542</b>
900 OPER. TRANSFERS-OUT	0	11,898	23,800	23,800	23,800
925 CONTINGENCY & RESERV	70	289	0	0	0
<b>900E TRANSFERS</b>	<b>70</b>	<b>12,187</b>	<b>23,800</b>	<b>23,800</b>	<b>23,800</b>
<b>40000 TOTAL EXPENSE</b>	<b>3,861,418</b>	<b>197,399</b>	<b>297,594</b>	<b>297,594</b>	<b>297,594</b>
NET NET REVENUE VS EXPEN	-3,861,418	-197,399	196,590	95,706	95,706



# ***SONOMA CREEK SENIOR HOUSING***

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Sonoma Creek Senior Housing is a thirty-four unit rental apartment complex for very low income senior citizens located on Oregon Street. The project was developed and constructed by the City's Community Development Agency (CDA) in 1987, and is administered by the Board of Directors of the Sonoma Community Housing Corporation (SCHC), a non-profit housing corporation created by the CDA. The Board of the SCHC is comprised of two City Councilmembers, the City Manager, a staff member designated by the City Manager and a public member. It meets on an as-needed basis to set rents for Sonoma Creek and address tenant policies and concern. The Assistant City Manager is responsible for the general oversight of the complex and the management firm.

The operation of the apartment complex is contracted out to Hank Fisher Properties, a rental management firm, with the resident managers being employed by the firm. All accounting and finance for the complex is handled through the rental management contract. Rental income is used to repay the indebtedness issued for the purchase of the complex and to cover annual maintenance and other operational costs.

Units in Sonoma Creek are in great demand because the rents are significantly below market, and because of its proximity to shopping and services. The City maintains a waiting list of prospective tenants.



**CITY OF SONOMA & SONOMA COMMUNITY DEVELOPMENT AGENCY**  
**OPERATING BUDGET - FY 2007-08 & 2008-09**  
**CDA - HOUSING - S.C.S.H.-260-45001**

	2005	2006	2007	2008	2009
	ACTUAL	ACTUAL	BUDGET	ORIG	ORIG
110 REGULAR EMPLOYEES	7,953	2,854	0	0	0
<b>100E SALARY &amp; WAGES</b>	<b>7,953</b>	<b>2,854</b>	<b>0</b>	<b>0</b>	<b>0</b>
313 CONSULTING	0	0	0	0	0
350 PROFESSIONAL/TECHNIC	0	5,139	0	0	0
<b>300E PROFESSIONAL SERVIC</b>	<b>0</b>	<b>5,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
401 UTILITIES	7,925	12,156	19,625	17,500	19,625
403 CUSTODIAL (Inc. Supplies)	2,520	420	2,600	500	2,600
404 REPAIR & MAINTENANCE	7,576	24,611	8,000	25,000	8,000
407 CONTRACT SERVICES	13,752	13,422	18,436	18,436	18,436
420 OTHER PROPERTY SVS	0	15,300	10,000	10,000	10,000
<b>400E PROPERTY SERVICES</b>	<b>31,773</b>	<b>65,909</b>	<b>58,661</b>	<b>71,436</b>	<b>58,661</b>
452 COMMUNICATIONS	329	271	350	350	350
453 ADVERTISING	0	135	0	0	0
460 PERMITS, FEES (Writedow	13,494	17,203	20,448	20,448	20,448
462 EAC ACTIVITIES	0	840	0	0	0
<b>450E OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>20,798</b>	<b>20,798</b>	<b>20,798</b>
501 GENERAL SUPPLIES	340	454	500	500	500
<b>500E SUPPLIES</b>	<b>340</b>	<b>454</b>	<b>500</b>	<b>500</b>	<b>500</b>
750 LONG-TERM BUILDING MAI	55,841	55,836	55,841	55,841	55,841
780 INSURANCE TRANSFER	429	1,488	1,629	2,536	2,536
790 EMPLOYEE BENEFIT TRAN	0	3,528	0	0	0
<b>700E CONSTRUCTION &amp; ISF</b>	<b>56,270</b>	<b>60,852</b>	<b>57,470</b>	<b>58,377</b>	<b>58,377</b>
900 OPER. TRANSFERS-OUT	53,507	50,000	50,000	50,000	50,000
925 CONTINGENCY & RESERV	0	31	0	0	0
<b>900E TRANSFERS</b>	<b>53,507</b>	<b>50,031</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>40000 TOTAL EXPENSE</b>	<b>149,843</b>	<b>185,239</b>	<b>187,429</b>	<b>201,111</b>	<b>188,336</b>
NET NET REVENUE VS EXPEN	-149,843	-185,239	-187,429	-201,111	-188,336

