

**City of Sonoma Disaster Council  
REGULAR MEETING  
Emergency Operations Center  
175 First Street West  
July 8, 2010  
3:30 p.m.  
Draft Minutes**

**Present:** August Sebastiani, Mayor Pro Tem, City of Sonoma  
Linda Kelly, City Manager  
Trent Hudson, City of Sonoma, Public Works  
Debra Rogers, City of Sonoma, Administration  
Sondra Costello, Vintage House  
Paul Gradolph, Valley of Moon Water District  
Zachary Hamill, Deputy Emergency Services Coordinator, Sonoma County  
Gary Johnson, SVFRA  
Ken McTaggart, Auxiliary Communications Service, ACS  
Joe Morrison, Captain, Sonoma Valley Fire & Rescue Authority  
Cindy Scarborough, Vintage House  
Rhonda Stallings, DVM, Arroyo Veterinary Hospital  
Sarah Tracy, Sonoma Valley Visitors Bureau

**1. Call to Order**

Mayor Pro Tem Sebastiani called the meeting to order at 3:30 p.m. Introductions were held.

**2. Comments from the Public**

There were no comments from the public.

**3. Review and Approval of Minutes**

The minutes of May 13, 2010, were approved as corrected by consensus.

**4. Wild Land Fire Safety**

Joe Morrison, Captain, SVFRA, presented an overview on making home properties fire-safe and discussed ten ways to improve fire prevention (i.e. creating a safety zone around your home of 30 ft up to 100 ft for high risk areas). With weed abatement an issue this time of year, Morrison said dry grass cutting should be done with a weed trimmer (not lawn mowers that run the risk of metal hitting rocks and igniting fires).

Also discussed were major concerns influencing fire hazards and safety (weather being one of the major factors). Mitigation measures covered including local mutual aid from SVFRA and State ground/air resources. The City of Sonoma has good access to local water resource tanks in eleven nearby locations. Air boomers are located at the Windsor, Sonoma County Airport and can arrive in 10 to 30 minutes. Another mitigation measure is the Weed Abatement Program. Note: The handout will be available by link on the SVFRA website, City of Sonoma Website, and handout pamphlets at City Hall.

Captain Morrison said Sonoma is relatively flat and fire safe. Mayor Pro Tem Sebastiani said 40 years ago there were more grass hills which have been planted in vineyards to a large extent, making the hills safer.

## 5. Planning for October 21<sup>st</sup> 2010 Earthquake Preparedness Drill

Linda Kelly, City Manager, said last year the 20<sup>th</sup> Anniversary of the Loma Prieta earthquake, was remembered with the Big Rumble preparedness exercises. This year the City will be opening the EOC from 9:00 am to 12:00 noon to review staff roles during a disaster. She encouraged Commissioners to have an in-place preparedness drill for their business and/or home. Due to budget constraints this year the City will not be preparing the give away bags with emergency kits and raffle tickets. Debra Rogers, Management Analyst, asked Commissioners to register their groups/businesses with the City of Sonoma for the October 21<sup>st</sup> drill; last year over 22 organizations participated, including the Unified School District. Groups can call in to the EOC center on 10/21<sup>st</sup> between 11a.m. and 12 noon to report on what they did for their drill, how many people participated, and how it went.

Businesses and individuals can also register drills scheduled with the Great California Shake Out @ [www.shakeout.org](http://www.shakeout.org); their website also has information on earthquake preparedness.

## 6. Overview of Crisis Leadership Training for Local Officials

Linda Kelly, City Manager, reported on attending the FEMA training in San Francisco on Crisis Leadership. The training included interactive sessions with other local officials. The course focused on the four missions of emergency management: prevention, protection, response and recovery. Participants learned about their role in emergency management, preparing to better lead their organizations' disaster mitigation and response activities, and improving intergovernmental communication and mutual aid. Kelly said the City of Sonoma is doing a lot to improve our disaster preparedness.

Ken McTaggart said certificates were available by completing FEMA on-line course, for those in disaster preparedness want to be more familiar with the basics and terminology of various agencies.

## 7. Updates from Commissioners

Trent Hudson reported Public Works was up to date on weed abatement, completing City areas.

Paul Gradolph, VOMWD, reported on a project to provide water to Trinity Oaks in Glen Ellen where there are 60 houses without water storage; an eight inch water line is being installed. Another project completed was the addition of six fire hydrants installed along Dunbar Road.

Zachary Hamill, Deputy Emergency Services Coordinator, Sonoma County, said he was taking Bob Smylie's place in attending the Disaster Council meetings.

Sondra Costello, Vintage House Volunteer Coordinator, thanked staff and Rhonda Stallings for preparing the flyer for the SCOPE training scheduled for September 10<sup>th</sup> at the Vintage House; flyers were distributed at the 4<sup>th</sup> of July Celebration. Captain Morrison said this training will be open to the public versus a Home Owners Association; he said 90% of Creekside, Temelec and Chanterelle are organized with SCOPE trainings. Debra Rogers said the flyers will be placed at City Hall and a PDF placed on the City webpage.

Cindy Scarborough said the Vintage House will be getting the word out about the training; ideally would like someone in each neighborhood take the SCOPE training. For the future, a goal of 30% representation of the entire city would be excellent.

Rhonda Stallings reported she will be attending an all-day training in San Francisco, sponsored by the Veterinarian Association, on disaster preparedness.

Captain Morrison indicated SVFRA staff are qualified to train in CPR/AED; he will determine possible dates for the training and notify staff for the coordination of who should attend and when. After discussion it was decided a full training, versus a re-training would be best, even for those who attended the first class last year.

Sarah Tracy, Sonoma Valley Visitors Bureau, said due to staff turn over they will need to take part in the full CPR/AED training.

Linda Kelly proposed a teen SCOPE training which could be done at the Boys and Girls Club; Mayor Pro Tem Sebastiani is now on the Board of Directors and might facilitate a class.

#### **8. Items for Next Disaster Council Meeting**

Announce dates for CPR/AED training dates.

Update on participation in the October 21<sup>st</sup> Earthquake Drill.

#### **9. Next Meeting Date – September 9, 2010**

September 9, 2010 was set for the next regular Sonoma Disaster Council meeting, at 3:30 p.m.

Mayor Pro Tem Sebastiani adjourned the meeting at 4:40 p.m.

Subcommittees: Sheltering Services Subcommittee and Public Information Outreach Subcommittee will meet as scheduled by each subcommittee.

Respectfully submitted,

---

Debra N. Rogers