

**City of Sonoma Disaster Council  
REGULAR MEETING  
Emergency Operations Center  
175 First Street West  
November 4, 2010**

**Minutes**

**Present:** Steve Barbose, Mayor, City of Sonoma  
Linda Kelly, City Manager  
Susan Albrecht, Development Center, Health & Safety  
Sondra Costello, Vintage House  
Spencer Crum, Sergeant, PD  
Paul Gradolph, Valley of Moon Water District  
Jennifer Senechal, Sonoma State University - MMANC  
Zach Hamill, Sonoma County Fire and Emergency Services  
Trent Hudson, City of Sonoma, Public Works  
Jackie Lyons, Sonoma Valley Hospital  
Ken McTaggart, Auxiliary Communication Service  
Joe Morrison, Captain, Sonoma Valley Fire and Emergency Services  
Linda Newman, Sonoma Valley Hospital  
Karen Robidoux, Sonoma Development Center  
Debra Rogers, City of Sonoma, Administration & Disaster Preparedness  
Charlene Rundstrum, Creekside Community HOA  
William Rundstrum, Creekside Community HOA  
Cindy Scarborough, Vintage House  
Rhonda Stallings, Arroyo Veterinary Hospital

**1. Call to Order**

The meeting was called to order by Mayor Barbose. Introductions were held.

**2. Comments from the Public**

There were no comments from the public.

**3. Review and Approval of Minutes**

The minutes of September 9, 2010, were approved as corrected.

**4. Report on October 21 City Wide Disaster Drill**

City Manager Kelly gave a debriefing on the October 21<sup>st</sup> City wide disaster drill, held at the same time the California Shakeout drill occurred statewide. Over 6,400 people participated in the Sonoma Valley, representing 24 groups, including ten schools in the Unified School District. This represents a high level of participation. Kelly asked for reports, noting the HOA report is on the agenda.

Comm. McTaggart said radio contact was successful with Darrel Jones' group participating at Skypark Airport on October 21<sup>st</sup> in Santa Rosa; Trent Hudson also was able to hear the transmissions from the EOC radio room with the Auxiliary Communications Systems. In real time, Comm. McTaggart said, from Skypark Airport, they could be airborne in five minutes to begin reporting damages seen on the ground.

The drill included flying over one of VOM Water District's water tanks and communicating with Paul Gradolph with Valley of Moon Water District. Future plans will include flying over and reporting on water tanks in the City of Sonoma, which Trent Hudson will help to identify on paper in advance of other drills; the list would be kept in the EOC ACS room.

Paul Gradolph reported the day before the drill, VOMWD staff met as a group to give direction on how to respond to a major earthquake. At 10:21 a.m. on October 21<sup>st</sup>, they opened their EOC to engage more fully in disaster preparedness and response; the drill was very productive.

Joe Morrison, Captain SVFRA, said the October 21<sup>st</sup> EOC drill went relatively well, saying the more the Disaster Council promotes emergency preparedness, the community at large will be better off. He noted the computers in the EOC were not all functioning which limited communication between department heads who have assigned roles during a real disaster. City Manger Kelly said the computers are second generation and will be upgraded in January when some City Hall computers are scheduled to be traded out.

Susan Albrecht, Development Center, said staff and mobile patients participated in the drill (approximately 1,000 participants). On November 18<sup>th</sup> they will have their bi-annual drill with sirens to announce the evacuation drill.

#### 5. H.O.A.'S Creekside Earthquake Drill

Comm. Rundstrum reported on a successful preparation drill on October 21<sup>st</sup> at Creekside HOA. Their third community wide disaster preparedness drill in 2010 will take place on October 30<sup>th</sup>.

Comm. Rundstrum said information was distributed to all 313 residents including: information on the 1989 Loma Prieta earthquake and what happened to those residents, lists of what to include in emergency kits, flyers announcing both drills, information on the "Drop Cover and Hold", and provided each resident with the File of Life (purchased from the City of Sonoma) for their medical information to assist rescue workers in the case of a disaster. Approximately 40 neighborhood responders (representing 10 areas of the neighborhood) took part during a drill or real disaster. Residents also placed signs in windows saying "I'm okay" or "I need help." If signs are not visible, the responders knock on doors; each has a two-way radio for each of the 10 areas; they are trained to call in to the main meeting area to report any needs. Their Board of Directors held a Disaster Drill information meeting; different disaster scenarios were presented (i.e. fire, earthquake, gas leaks, etc) and lots of good questions came out of the session. Future planning will include keeping the interest up for disaster preparedness. Overall the drill went very well.

Comm. Rundstrum also reported for Comm. Steuck of Chantarelle HOA where 70% of residents participated in the October 21<sup>st</sup> drill.

#### 6. Vintage House Report – SCOPE Training & Drill

Comm. Scarborough and Comm. Costello reported on their activities at the Vintage House. Each group meeting that day received instructions on what to do during an earthquake, starting at 10:21 a.m. and going on throughout the day; they reached approximately 160 residents attending classes. Comms. Scarborough and Costello displayed first aid kits they were in the process of purchasing and offered others to participate in the order to the lower cost; both home and car kits were available.

Comm. Costello said their second SCOPE training presented by Joe Morrison at the Vintage House went well with 40 participants. Captain Morrison said he spent more time on personal disaster preparation. Another SCOPE training is scheduled for 350 Robinson Street, a large HOA. Older citizens will have some special needs and the program will adjust.

Comm. Scarborough said April is Earthquake Awareness month which should generate interest. Captain Morrison said following a SCOPE training (such as at the Vintage House) he receives many calls from residents as a follow-up to what they heard during the class and after real disasters such as the San Bruno gas break.

Commissioners discussed how to generate interest in the Springs Area for disaster preparedness. Captain Morrison said he would be working with the County on having the training available in Spanish. La Luz was mentioned as a good location for SCOPE trainings.

#### 7. Updates from Commissioners

Comm. Stallings announced that Arroyo Veterinary Hospital will be having an open house with a silent auction to benefit SVD OG and Canine Cancer research at UC Davis.

#### 8. 2011 Quarterly Meeting Dates

Following discussion and a hand vote, the following dates were selected for 2011 quarterly meetings: **February 10, May 12, August 11, and November 10, 2011**

#### 9. Goals for 2011

Commissioners discussed goals for 2011, adding to the list started at last month's meeting:

- Outreach to grocery stores regarding distribution of excess food during a disaster (Debra Rogers, Kathleen Hill and Hans Steuck)
- Outreach to wineries and businesses regarding their disaster plans; discuss availability of SCOPE trainings
- Disaster planning for tourists in Sonoma (Visitors Bureau)
- Continue public outreach on safety at special events
- Tap the local Scout organization for possible help during a disaster (i.e. as bicycle messengers)
- Create a Yahoo website as means to keep the Disaster Council current and share information during the times formal meetings are not scheduled (Ken McTaggart)

#### 10. Next Meeting Date

February 10, 2011 was set for the next regular Sonoma Disaster Council meeting, at 3:30 p.m.

Future quarterly meetings are scheduled for May 12, August 11, and November 10, 2011.

Mayor Barbose adjourned the meeting at 4:45 p.m.

Respectfully submitted,

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Debra N. Rogers