



Sonoma Disaster Council

Thursday, November 10, 2011

MINUTES

Minutes of the November 10, 2011 Sonoma Disaster Council meeting held in the Emergency Operations Center, 177 First Street West.

Mayor Gallian called the meeting to order at 3:30 p.m.

1. Introductions. Introductions were made.

Present: Mayor Gallian, City Manager Kelly, City Clerk Johann, Police Chief Sackett, Zachary Hamill, Wendy Peterson, Hans Steuck, Ken McTaggart, Joe Morrison, Toni Castrone, and Kathleen Hill.

2. Comments from the Public. Toni Castrone announced that she would be representing the Sonoma Community Center at Disaster Council meetings. City Manager Kelly announced that she had been working on establishing locations within the City for the safe drop off and disposal of medicines. Kathleen Hill said she would like to see the subject of food distribution be on a future agenda.

3. Approval of August 18, 2011 Minutes. The minutes of the August 18, 2011 meeting were unanimously approved as submitted.

4. Reports from community Wide Disaster Preparedness Exercise, October 20, 2011.

Toni Castrone reported one hundred participants at the Community Center. Questions that arose as a result of the drill included: 1. How to communicate with the EOC; and 2. What would trigger opening the volunteer center. She pointed out that the draft Memorandum of Understanding needed to be finalized.

Police Chief Sackett reported the City had conducted its annual disaster preparedness drill with the main focus being on gas lines. Staff was educated on the availability of information located on the PG&E First Responder website.

Zachary Hamill stated that 120,000 participated in the County exercise and all went well.

Ken McTaggart reported that the Auxiliary Communications Service (ACS) was activated and set up communications. He said they needed to become more acquainted with the EOC staff so that needs were being communicated effectively. They would like to have a drill where they know what their mission is and who their contact is.

City Clerk Johann reported that it was an effective exercise for City staff.

Kathleen Hill said that food discussions needed to be added to the preparedness strategies.

Joe Morrison reported the Fire Department and EOC lines of communication went well.

City Manager Kelly reported that approximately 5000 participated Valley-wide.

Hans Steuck reported that Chantarelle did the same exercise it had done the year before with neighbor helping neighbor. 57% of the residents displayed the "I'm okay" sign and the rest were called upon by volunteers. He introduced a water purifying tool being produced by a Danish company.

Wendy Peterson reported that staff from both Visitor Bureau offices participated.

Mayor Gallian reported that Sonoma Charter School participated.

Kathleen Hill suggested widespread use of the "I'm okay" signs. City Manager Kelly responded it would first have to be researched and determined if it was considered a best practice before the City could endorse such a program.

City Manager Kelly reported that she received emails from Valley of the Moon Water District and Creekside Homeowners Association reporting their participation and successful exercises.

5. Update on City Hazard Mitigation Plan.

City Manager Kelly reported that the City had completed its five-year update, which included 325 strategies for mitigating disasters. She said the plan was required to be eligible for FEMA funding.

6. Update on SCOPE.

Joe Morrison reported that approximately fifty people participated in the most recent SCOPE workshop at Vintage House. He said Valley of the Moon Water District was interesting in hosting additional workshops in the Boyes Hot Springs area.

7. Quarterly Meeting Schedule for 2012.

City Manager Kelly reported that the meeting dates for 2012 were: February 16, May 17, August 16, and November 15.

8. Discussion of Projects and Programs for 2012.

City Manager Kelly announced that Building Official Wayne Wirick would make a presentation at the February 16 meeting regarding the role of the Building Department pre and post disaster. Staff was working on lining up a PG&E representative for the May 17 meeting.

9. Adjourn.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Gay Johann, MMC
City Clerk