

**CONCURRENT REGULAR MEETINGS OF THE
SONOMA CITY COUNCIL
&
SONOMA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE
DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY**



**Community Meeting Room, 177 First Street West
Sonoma CA 95476**

**Monday, August 19, 2013
6:00 p.m.**

AGENDA

City Council
Ken Brown, Mayor
Tom Rouse, Mayor Pro Tem
Steve Barbose
David Cook
Laurie Gallian

Be Courteous - **TURN OFF** your cell phones and pagers while the meeting is in session.

OPENING

CALL TO ORDER & PLEDGE OF ALLEGIANCE
ROLL CALL (Rouse, Gallian, Cook, Barbose, Brown)
REPORT ON CLOSED SESSION

1. COMMENTS FROM THE PUBLIC

At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration. Upon being acknowledged by the Mayor, please step to the podium and speak into the microphone. Begin by stating and spelling your name.

2. COUNCILMEMBERS' COMMENTS AND ANNOUNCEMENTS

Item 2A: Councilmembers' Comments and Announcements

3. CITY MANAGER COMMENTS AND ANNOUNCEMENTS INCLUDING ANNOUNCEMENTS FROM SUCCESSOR AGENCY STAFF

4. PRESENTATIONS

Item 4A: Recognition of Carole Latorre's service on the Community Services and Environment Commission

Item 4B: Ledson Hotel Ten-Year Anniversary Proclamation

Item 4C: HomeGrown Bagel Thirty-Five Year Anniversary Proclamation

Item 4D: Presentation regarding the Sonoma County Food System Alliance Food Action Plan

5. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL

All items listed on the Consent Calendar are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council, staff, or public request specific items to be removed for separate action. At this time Council may decide to change the order of the agenda.

Item 5A: Waive Further reading and Authorize Introduction and/or Adoption of Ordinances by Title Only. (Standard procedural action - no backup information provided)

Item 5B: Approval of the minutes of the June 24, July 1 and July 15, 2013 City Council Meetings.
Staff Recommendation: Approve the minutes.

Item 5C: Approval and Ratification of the Appointment of Bill Willers to the Planning Commission.
Staff Recommendation: Ratify the appointment.

Item 5D: Approval and Ratification of the Appointment of James Cribb to the Planning Commission as the Alternate Commissioner.
Staff Recommendation: Ratify the appointment.

Item 5E: Approval and ratification of the appointment of Christopher Rateaver to the Community Services and Environment Commission.
Staff Recommendation: Ratify the appointment.

Item 5F: Approval and ratification of the appointment of Kate Schertz to the Cultural and Fine Arts Commission as the Alternate Commissioner.
Staff Recommendation: Ratify the appointment.

Item 5G: Approval and ratification of the appointment of David Brigode to the Mobilehome Park Rental Review Board.
Staff Recommendation: Ratify the appointment.

Item 5H: Approve the granting of “Free Days” at the Sonoma Valley War Memorial Veterans Building to Chicuchas Wasi, Sonoma Community Center and SVHS Music Program.
Staff Recommendation: Approve the requests subject to the applicants’ compliance with the City’s standard insurance requirements.

6. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL AS SUCCESSOR AGENCY

All items listed on the Consent Calendar are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council, staff, or public request specific items to be removed for separate action. At this time Council may decide to change the order of the agenda.

Item 6A: Approval of the portions of the Minutes of the June 24, July 1, and July 15, 2013 City Council / Successor Agency Meetings pertaining to the Successor Agency.
Staff Recommendation: Approve the minutes.

7. PUBLIC HEARING – None Scheduled

8. REGULAR CALENDAR – CITY COUNCIL

(Matters requiring discussion and/or action by the City Council)

Item 8A: Discussion, consideration and possible action to appoint a representative to the Sonoma County Health Action board. (City Manager)

Staff Recommendation: Appoint a representative to the Health Action Board.

Item 8B: Discussion, consideration and possible approval of an exception to the Special Events Policy in order to allow the display of a banner on the Plaza Horseshoe lawn on September 21, 2013, in conjunction with the Plein Air event. (Planning Director)

Staff Recommendation: Council discretion.

Item 8C: Discussion Regarding a Proposed Sidewalk Trip-Hazard Repair Policy. (Public Works Director)

Staff Recommendation: Discuss and Provide Direction to Staff.

9. REGULAR CALENDAR – CITY COUNCIL AS THE SUCCESSOR AGENCY

(Matters requiring discussion and/or action by the Council as the Successor Agency)

10. COUNCILMEMBERS' REPORTS AND FINAL REMARKS

Item 10A: Reports Regarding Committee Activities.

Item 10B: Final Councilmembers' Remarks.

11. COMMENTS FROM THE PUBLIC

12. ADJOURNMENT

I do hereby certify that a copy of the foregoing agenda was posted on the City Hall bulletin board on August 15, 2013. GAY JOHANN, CITY CLERK

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are normally available for public inspection the Wednesday before each regularly scheduled meeting at City Hall, located at No. 1 The Plaza, Sonoma CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the City Council regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the City Clerk's office, No. 1 The Plaza, Sonoma CA during regular business hours.

If you challenge the action of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the City Clerk, at or prior to the public hearing.

In accordance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 933-2216. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 4A

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Recognition of Carole Latorre's service on the Community Services and Environment Commission.

Summary

The City Council desires to publicly recognize the volunteers who so selflessly serve on the various City commissions.

Carole Latorre has served on the Community Services and Environment Commission since March 19, 2008.

Recommended Council Action

Mayor Brown to present a certificate of appreciation to Ms. Latorre.

Alternative Actions

N/A

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
- No Action Required
- Action Requested

Attachments:

Certificate of Appreciation

cc:

Carole Latorre via email

City of Sonoma
CERTIFICATE OF APPRECIATION

Is Hereby Presented To

CAROLE LATORRE

For Her Dedicated Service to the City

COMMUNITY SERVICES & ENVIRONMENT COMMISSION
March 19, 2008 – June 30, 2013

Presented This 19th Day of August 2013

Ken Brown, Mayor





CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 4B

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Ledson Hotel Ten Year Anniversary Proclamation

Summary

Mayor Brown would like to recognize Steve Ledson and the Ledson Hotel's ten-year anniversary with a proclamation.

In keeping with City practice, the recipients of the proclamation have been asked to keep the total length of their follow-up comments and/or announcements to not more than 10 minutes.

Recommended Council Action

Mayor Brown to present the proclamation.

Alternative Actions

Council discretion.

Financial Impact

n/a

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
- No Action Required
- Action Requested

Attachments:

1. Proclamation
-

Copy via email: Michael Coats

City of Sonoma



Proclamation

LEDSON HOTEL

centre du vin

TEN-YEAR ANNIVERSARY

WHEREAS, The Ledson Hotel, was built by fifth generation Sonoma farmer and winemaker Steve Ledson, who meticulously designed it to fit neatly into the fabric of the Historic Sonoma Plaza; and

WHEREAS, Steve Ledson spent extraordinary attention to detail in the construction of the hotel, including imported Italian stone and master craftsman wooden inlaid floors. The antique grandeur and modern amenities combine with subtlety, inviting guests to step back in time to a grander era; and

WHEREAS, the Ledson Hotel has contributed to the economic well-being of the City of Sonoma by increased Transient Occupancy and Sales Taxes; and

WHEREAS, the Ledson Harmony Foundation for Children works to enhance philanthropy and strengthen our sense of community by providing assistance to underprivileged children; and

WHEREAS, the Ledson Hotel has hosted a number of national performers adding to the luster of the Plaza and introducing scores of guests to Sonoma; and

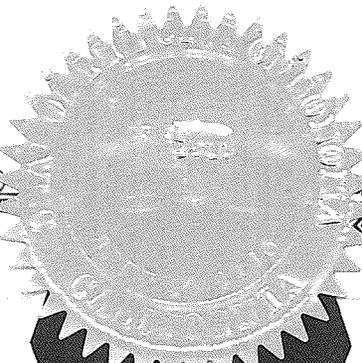
WHEREAS, the Ledson Hotel made the Conde Nast Traveler 2004 Hot List: One of the 100 hottest new hotels around the globe, one of the top 18 hotels in the US, and one of the only 2 hotels in California that gained this notoriety within months of opening; and

WHEREAS, the New York Times, August, 2010 opined, "If you have only 36 hours to spend in Sonoma County you might follow these suggestions and stay at the Ledson Hotel...."

NOW, THEREFORE, I, Ken Brown, Mayor of the City of Sonoma, do hereby thank Steve Ledson for his continued tradition of industry excellence and community contributions and congratulate him upon the Tenth Anniversary of the Ledson Hotel.

IN WITNESS WHEREOF I have hereunto set my hand and cause the Seal of the City of Sonoma to be affixed this 19th day of August 2013.

Ken Brown, Mayor





CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 4C

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

HomeGrown Bagel Thirty-Five Year Anniversary Proclamation

Summary

Mayor Brown would like to recognize Stuart Teitelbaum and HomeGrown Bagels' thirty-five year anniversary with a proclamation proclaiming September 1, 2013 as HomeGrown Bagel Day.

In keeping with City practice, the recipients of the proclamation have been asked to keep the total length of their follow-up comments and/or announcements to not more than 10 minutes.

Recommended Council Action

Mayor Brown to present the proclamation.

Alternative Actions

Council discretion.

Financial Impact

n/a

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
- No Action Required
- Action Requested

Attachments:

1. Proclamation
-

Copy via email: HomeGrown Bagels

City of Sonoma



Proclamation

HEMGROWN BAGEL DAY

September 1, 2013

WHEREAS, Thirty-five years ago Stuart Teitelbaum founded HomeGrown Bagels, the first bagel bakery in Sonoma County which today stands as the oldest continually owned and operated bakery and cafe in the City of Sonoma; and

WHEREAS, Antonio (Tony) Pena has been HomeGrown Bagels' master baker and production manager for over thirty years and has never in all those years missed a single day of work; and

WHEREAS, Angela Wilson who has served as HomeGrown Bagels' store manager and bagel goddess for over thirty years is on a first name basis with hundreds of HomeGrown Bagel fans; and

WHEREAS, HomeGrown Bagels has and continues to contribute to countless local charity events and organizations; and

WHEREAS, Sonoma Valley is a better community as a direct result of HomeGrown Bagels involvement being led by Stuart Teitelbaum who has a personal commitment to all things Sonoma.

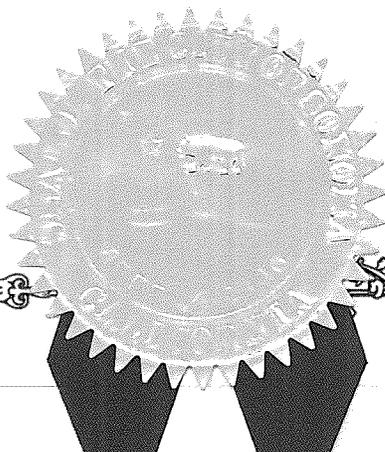
NOW, THEREFORE, I, Ken Brown, Mayor of the City of Sonoma, do hereby declare September 1, 2013

HEMGROWN BAGEL DAY

in the City of Sonoma and express appreciation on behalf of the City Council to Stuart Teitelbaum for his continued dedication to the Sonoma community and congratulate him upon the Thirty-Fifth Anniversary of HomeGrown Bagels.

IN WITNESS WHEREOF I have hereunto set my hand and cause the Seal of the City of Sonoma to be affixed this 19th day of August 2013.

Ken Brown, Mayor





CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 4D

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Presentation regarding the Sonoma County Food System Alliance Food Action Plan.

Summary

Phina Borgeson will make a presentation regarding the Sonoma County Food System Alliance (FSA) Food Action Plan. FSA is a county-based coalition of diverse stakeholders working to address food system needs through collective action. Convened in partnership by Ag Innovations Network and the County of Sonoma in 2009, the FSA is a powerful tool working to bring our community together to deal with countywide issues and create quality ideas that lead to effective action.

In keeping with City practice, Ms. Borgeson has been asked to keep the presentation to not more than 10 minutes.

Recommended Council Action

Receive the presentation.

Alternative Actions

N/A

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

1. Letter from FSA
 2. Food Action Plan Highlights
 3. Food Action Plan Declaration of Support
-

cc:

Phina Borgeson via email

9 August 2013



Dear Members of the Sonoma City Council:

On behalf of the Sonoma County Food System Alliance, I am writing to give you a heads up on next steps with the Sonoma County Healthy and Sustainable Food Action Plan. We are now moving into the implementation stage of the plan with a series of targeted forums and an endorsement campaign.

As I am sure you know, in October 2012 the Board of Supervisors unanimously adopted the Food Action Plan. Four pillars were identified around which actions are already being undertaken by several organizations in the County. The City of Sonoma has much to contribute to the conversation and the action steps in the areas of Healthy Eating, Economic Vitality, Agriculture and Natural Resources, and Social Equity.

We are now moving forward with a two-pronged effort to accelerate local food system change.

1. Engaging food system leaders through forums for each of the Plan's pillars, and
2. Building a network of supporters through a countywide endorsement effort.

We will keep you informed on the detailed plans for each of the forums as they are developed, and hope you will join us. Action teams will be established from the participants in each forum to carry forward strategies which the collaborating participants identify.

We will also be seeking endorsements of the Food Action Plan from organizations, businesses, municipalities and individuals. A September 6 meeting of Sonoma County Health Action, on which you and other cities in the County are represented, will launch this effort in earnest. For now, I ask you to review the Plan and begin to engage with it.

I will be at your August 19 meeting to introduce the plan and entertain your questions.

Thank you for your time.

Phina Borgeson phinaborgeson@gmail.com
Member, Sonoma County Food System Alliance
Coordinator, Sonoma Valley Gleaning Project
275 E Spain Street, Sonoma, CA 95476

You may also contact the Food System Alliance Coordinator
Lisa Badenfort lisa@aginnovations.org
101 Morris Street, Suite 212 Sebastopol, CA 95472
707.823.6111x222

Sonoma County Healthy & Sustainable Food Action Plan Highlights

Sonoma County Food System Alliance • SonomaFoodAction.org



What is the Sonoma County Food System Alliance?

From production to consumption, the food system is the cornerstone of a healthy ecosystem, economy and society. A food system is a series of interlinked activities – including production, processing, distribution, retail, consumption, waste management, and regulatory institutions. A healthy, secure and vibrant food system is one where local producers and businesses are economically viable, physical environment and community services are maintained, and consumers have access to healthy, affordable food.

The Sonoma County Food System Alliance (FSA) is a county-based coalition of diverse stakeholders working collaboratively to build a thriving local food system that increases the viability of agriculture and access to healthy food in our community. Convened in partnership by Ag Innovations Network and the County of Sonoma in 2009, the FSA is a powerful tool to bring our community together to confront food system issues by identifying key strategies that lead to effective action.

food production • processing • distribution • retail • consumption • waste management • environment • regulation

What is the Food Action Plan?

Building upon existing work, the Food Action Plan (FAP) provides a shared community vision and goals for the local food system. Strategies of the FAP incorporate the findings from the Sonoma County Community Food Assessment and Food Forum Report. The Plan invites local governments, businesses, community organizations and individuals to commit to action and play an active role in improving our food system. **As a road map**, the Plan serves as a framework to guide collaboration and integrate the efforts of diverse food system stakeholders. **As a guide**, it serves to catalyze policy change, encourage investment and raise awareness and support from our community and policymakers. While the FAP intends to be a comprehensive guide, it also serves as a living document – **a north star** – and aims to respect the voices of all industries across the food system spectrum.

A guide to local action on food production, land and natural resources stewardship, job development, public health and equity in our food system

Goals: The FAP groups opportunities and concerns into **4 Action Areas (Pillars)**. Within each area, key goals are articulated, and details of policies and recommendations are enumerated into sub-goals. In total, the Action Plan incorporates 11 overarching food system goals and 42 sub-goals designed to move across the levels of the food system, each goal building from the previous.

Support the Plan and Take Action! The time has come to join together in supporting a healthy, equitable and prosperous local food system for Sonoma County. We invite stakeholders of all backgrounds to complete the Declaration of Support and join with others playing an active role in improving our food system. Please take a moment to visit us at SonomaFoodAction.org.

PILLAR I: AGRICULTURE & NATURAL RESOURCES

In order to have local food, we need local land on which to produce it, and that land needs to be thoughtfully managed to ensure we maintain those lands for future generations. Sonoma County has the potential to produce large amounts of diverse types of food. However, over the past one hundred years, the variety of crops produced locally has decreased to mostly those products that can be distributed and marketed outside the county. Creating more agricultural diversity and crops for local use is central for a thriving local food system. It is important to ensure that agricultural lands are permanently protected so there will always be land available for food production.

Goal 1. Protect and enhance agricultural land base, farms and ranches

- I.1 Protect permanent farm and ranch land
- I.2 Promote the use of public land for food production
- I.3 Promote educational opportunities on farmers and ranches

- 1.4 Support public and private incentives for food producing land
- 1.5 Ensure regulatory support for food production and processing

Goal 2. Encourage sound resource management

- 2.1 Support agricultural practices that preserve and increase topsoil and soil fertility, and that enhance riparian corridors
- 2.2 Work towards Sonoma County sustainable water use and encourage conservation practices to save water and conserve energy
- 2.3 Create resources out of food scraps and agricultural by-products
- 2.4 Educate and promote environmentally friendly third-party certification for local food producers
- 2.5 Prioritize the regeneration of local fish and fisheries
- 2.6 Support and encourage heirloom livestock, crop and species diversity
- 2.7 Enhance agricultural potential to mitigate and adapt to climate change
- 2.8 Promote wildlife-friendly agricultural practices

PILLAR 2: ECONOMIC VITALITY

Shifting any large-scale system takes dedication and time, and will require collaboration, innovation and the ability to work outside conventional wisdom.

The Economic Vitality action area focuses on the promotion of local food products and producers, increasing the capacity of the local supply chain (including processing, distribution, and storage) and encouraging institutions like schools and hospitals to purchase local food. Economic Vitality refers to all parts of the food system being able to remain healthy and in business over the long-term. This includes farmers, ranchers and fishers who produce the raw food products as well as the various processors, distributors, retailers and other businesses that have a role in delivering

food to the consumer. IN this time of national and international economic recession, supporting local farmers and local food businesses is increasingly recognized as a powerful opportunity to jump-start the local economy.

Research demonstrates that locally directed spending by consumers more than doubles the number of dollars circulating among businesses in the community, creating a local economic stimulus effect. Economists call this the “multiplier effect,” because it steers more jobs and sales tax revenue into the community. For example, in contrast to importing food to Sonoma County, if \$100 million more dollars of locally-produced food was consumed in Sonoma County, it would result in an additional \$25 million in local economic activity. Several recent studies have found multiplier benefits of local businesses to be up to three times those of non-local businesses.

Goal 3. Support local food system jobs and commerce

- 3.1 Develop, support, implement and fund “local foods” marketing efforts in order to increase demand for healthy local food
- 3.2 Identify and support funding and resources for existing and new farmers and ranchers
- 3.3 Expand the capacity of the local food supply chain to create more jobs in Sonoma County
- 3.4 Support the cultivation of culturally appropriate crops

Goal 4. Encourage institutional purchasing that supports the local food system

- 4.1 Build in preference of purchasing Sonoma County products
- 4.2 Support and encourage a regional food hub to serve as an aggregation and distribution center to increase the market for products and stimulate more supply
- 4.3 Support and encourage a regional alliance of institutional food purchases to buy from local producers in order to stimulate more supply

PILLAR 3: HEALTHY EATING

The Healthy Eating action area addresses health outcomes related to food consumption and access in Sonoma County. Healthy Eating is influenced by access to healthy, safe, affordable foods and beverages and by individuals’ knowledge, attitudes and culture. Healthy Eating is an important factor of a sustainable food system. Poor diet and physical inactivity contribute to a number of health conditions: obesity, type 2 diabetes, certain cancers, cardiovascular disease, high blood pressure and stroke. In Sonoma County, obesity and weight gain are serious health concerns and are most prevalent in low-income populations.

A 2008 statewide study found that Sonoma County residents had over three times as many fast food restaurants and convenience stores nearby as grocery stores and produce vendors. A more recent in-depth study of four low-income neighborhoods in Sonoma County, with a combined population of nearly 24,000 and over 50% of the Hispanic population living in poverty, found limited access to affordable, healthy food. Instead, these neighborhoods were dominated by

convenience stores and fast food outlets offering few healthy choices. Further, none of the food stores or fast food restaurants met standards for healthy food marketing. Fruit and vegetables were priced more than 10% higher than the county average and very few stores accepted WIC vouchers. Three of the four neighborhoods didn't have an accessible farmers' market.

Goal 5. Increase equitable access to healthy, affordable, safe, culturally appropriate food & beverage choices

- 5.1 Include increasing access to healthy food and beverage choices and decreasing availability of unhealthy food and beverage choices in local general plans
- 5.2 Incorporate Health Impact Assessments in the review process for all projects and policies
- 5.3 Support the implementation of wellness policies
- 5.4 Support the implementation of policies for publicly purchased food, food available on public premises and food obtained via public contracts to make healthy food and beverage choices standard in these settings
- 5.5 Support innovative strategies to increase the retail availability and affordability of healthy local food and beverages and decrease the prominence of unhealthy food and beverages

Goal 6. Connect the food insecure with food and nutrition assistance programs

- 6.1 Promote awareness and enrollment in food assistance programs
- 6.2 Increase point-of-sale acceptance of CalFresh and WIC
- 6.3 Connect surplus food with need

Goal 7. Increase education about local agriculture, nutrition and the impact of food & beverage choices

- 7.1 Promote growing food in home, neighborhood and school settings
- 7.2 Establish and expand affordable and accessible education programs for basic cooking, food preservation, nutrition skills and green practices
- 7.3 Promote farm trips and know-your-farmer programs

PILLAR 4: SOCIAL EQUITY

This action area explores the root causes of hunger and food insecurity. The long-term health of our community will require more than just increasing access to food and nutrition assistance programs. This section looks at opportunities to address system-wide inequalities in our community that ultimately lead to hunger and food insecurity.

Creating system-wide change includes working to ensure that all individuals have the tools and resources they need to make healthy food and lifestyle choices, as well as equal opportunities to shape food system priorities and goals. A socially equitable food system protects the rights for farmers and farm workers, and upholds the dignity and quality of life for all who work in the food system through healthy living and working conditions. According to Occupations Employment Statistics, most food system and farm workers in Sonoma County earn significantly less than the county average. These reported wages are close to the Federal Poverty Level for a family of four.

As the linkages between agricultural production, natural resources, healthy eating, economic vitality and social equity become more visible, Sonoma County can be on the forefront of a growing movement to support and enhance a healthy and viable food system for all people and for future generations.

Goal 8. Address root causes of hunger and food insecurity

- 8.1 Identify and support opportunities for affordable living conditions
- 8.2 Support the definition and implementation of social equity criteria to be used at all levels of public policy creation

Goal 9. Create opportunity and justice for farmers, farm workers and food system workers

- 9.1 Support policies to address inequities in farm/food system worker employment practices
- 9.2 Promote and support businesses products that provide opportunities for farmers and food system workers
- 9.3 Support new farmers and ranchers from underrepresented groups
- 9.4 Develop systems to gather ongoing, accurate data on farm/food system workers in Sonoma County

Goal 10. Ensure the inclusion of underserved and underrepresented communities

- 10.1 Support the development and inclusion of community leaders from underrepresented communities in conversations and policy-making about Sonoma County's food system
- 10.2 Increase the participation of community members

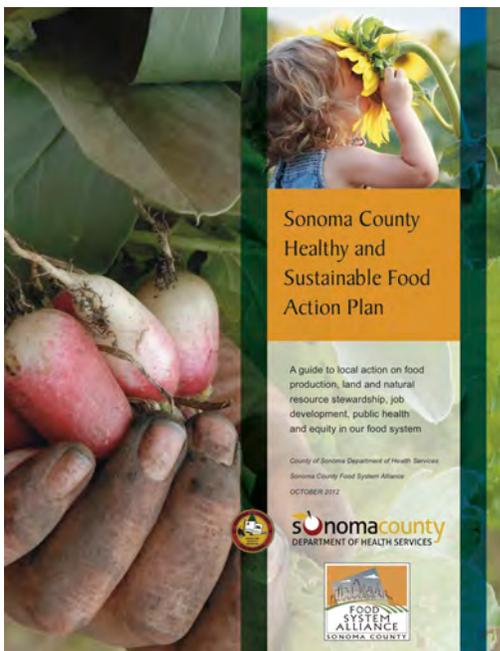
Goal 11. Increase community resilience

- 11.1 Improve our ability to feed ourselves from food grown and raised locally
- 11.2 Support an emergency food system that meets the immediate needs of all food insecure people in Sonoma County
- 11.3 Strengthen and diversify the local food system to better cope with disasters and long-term changes

Call to Action: 7 Ways to Advance the Food Action Plan

- 1. Support the Vision:** *Sign the Declaration of Support* to show your commitment to food system change.
 - 2. Advance These Goals:** The FAP represents our community's food system priorities; use these shared goals and actions as a guide when making decisions about policies, changing business practices, making investments and improving our food system. Identify a specific commitment you/your organization can make to forward these goals.
 - 3. Work With Others:** Supporting and enhancing a viable food system for future generations requires that all of us work together. As you identify your own areas for action, look for other individuals and organizations that could be natural partners. Joining efforts and using a collective voice will increase our ability to create policy changes and attract funding.
 - 4. Align Funding:** Demonstrate to granting organizations that your organization's efforts align with the Food Action Plan. This allows funding agencies to understand that your specific efforts are part of a larger coordinated plan to shift the food system locally, demonstrating that their resources may be leveraged as a result.
 - 5. Incorporate These Goals Into Other Community Planning Efforts:** Incorporate the Food Action Plan's goals and actions into future community planning efforts, as well as into existing plans through updates or amendments to ensure the development of an intentional food system that reflects our values.
 - 6. Make the Food System a Priority:** Use the Plan to frame decisions about our local food system with elected officials, policy makers, political candidates and community leaders to help elevate our food system as a community and policy priority.
 - 7. Make Individual Choices:** As an individual consumer we have the power to shape the market which supplies our food. Use the Individual Actions in the Plan to help transform our food system through everyday choices.
-

Get Involved: Shifting any large-scale system takes dedication and time, and will require collaboration, innovation, and the ability to work outside conventional wisdom. As the linkages between agricultural production, natural resources, healthy eating, economic vitality and social equity become more visible, Sonoma County can be in the forefront of a growing movement to support and enhance a healthy and viable food system for all people and for future generations.



Sonoma County Food System Alliance

c/o Ag Innovations Network

101 Morris Street, Suite 212 • Sebastopol, CA 95472

707.823.6111 x222 • 707.823.6113 fax

SCFSA@aginnovations.org • SonomaFoodAction.org

Please visit SonomaFoodAction.org to learn more about the Food Action Plan, the Sonoma County Food System Alliance, and how you can get involved in the project!



The full version of the FAP includes appendices that provide additional policies, programs, and toolkits for each sub-goal and is intended to provide a larger library of resources for local governments, organizations, businesses, and individuals to advance the Plan. This is not an exhaustive archive, but rather a diverse array of existing efforts for stakeholders to learn from, explore, and potentially adapt at the local level.

SONOMA COUNTY FOOD SYSTEM ALLIANCE
 Sonoma County Healthy & Sustainable
FOOD ACTION PLAN
DECLARATION OF SUPPORT



All residents of Sonoma County have a voice in the future of our food system – every eater, backyard gardener, home cook and professional chef, urban and rural farmer, food processor and distributor, emergency food provider, grocer and market vendor. It is critical that we combine efforts to make effective change in food system policy, practice, and programs.

VISION... We envision a county in which everyone has access to affordable, nutritious food. Local farms and operations play a primary role in producing that food. Each part of the food system, from seed to table and back to soil, is environmentally regenerative, economically viable, and supports a healthy life for all members of our community.

Therefore, we believe:

1. *All people in our community should have access to enough affordable, healthful, fresh and culturally appropriate food.*
2. *Residents should not be inundated with unhealthy food choices like sugary drinks and junk food.*
3. *Community members should understand how their food choices impact their own health, and the health of the community and the larger world.*
4. *Healthy food and agriculture sectors are central to the long-term vitality of the local economy.*
5. *Farming and food system work should be economically viable and respected occupations.*
6. *Local agriculture, food production, distribution, consumption, and food waste management should work in a way that regenerates nature.*

FOOD ACTION PLAN PILLARS & GOALS

PILLAR	GOAL
Agriculture & Natural Resources	1. Protecting and enhancing agricultural land base, farms and ranches
	2. Encouraging sound resource management
Economic Vitality	3. Supporting local food system jobs and commerce
	4. Encouraging institutional purchasing that supports the local food system
Healthy Eating	5. Increasing equitable access to healthy, affordable, safe, and culturally appropriate food and beverage choices, while decreasing availability of unhealthy choices in neighborhoods, schools and work places
	6. Connecting the food insecure with food and nutrition assistance programs
	7. Increasing education about local agriculture, nutrition and the impact of food and beverage choices
Social Equity	8. Addressing root causes of hunger and food insecurity
	9. Creating opportunity and justice for farmers, farm workers and food system workers
	10. Ensuring the inclusion of underserved and underrepresented communities in conversations and policymaking about Sonoma County's food system
	11. Increasing community resilience

Dear Supporter: Thank you for endorsing the Food Action Plan! One of our goals is to build more understanding and collaboration in the field. As such, some or all of the project information you provide may be shared (via our website) with others working on similar issues or used to help us evaluate the implementation of the FAP.

Questions? Please do not hesitate to contact us with any questions regarding this form or the FAP.

In support of the food action plan, I am signing on:

- As an individual supporter
- For my organization at large
- Both

I/Our organization is signing on in support of: (choose one)

- THE FOOD ACTION PLAN** as a guiding vision for a healthy and sustainable local food system

(or)

- One or more FAP Pillar/s**
 - Agriculture and Natural Resources
 - Economic Vitality
 - Healthy Eating
 - Social Equity

(or)

- At this time, I/we can only sign-on to support the following FAP Goal/s:**

Goal/s: _____

CURRENT ACTION: *Please describe up to 3 food system efforts you are currently active on.*

FUTURE ACTION: *We will be facilitating collaboration around the FAP Goals (listed on page 1). Please list which Food Action Plan Goal/s you would like to connect with others around.*

SUPPORTER INFORMATION

Name: _____

Organization/Title: _____

Address: _____

Phone: _____ **Email:** _____

Signature of Supporter/Representative

Date

Please Return This Form To:
 Sonoma County Food System Alliance
 101 Morris Street • Sebastopol, CA 95472
 707.823.6111 x222 • 707.823.6113 fax
 SCFSA@aginnovations.org

Connect with the Food System Alliance!
 Receive our newsletter
 Please have a member or staff contact me

Questions? Please do not hesitate to contact us with any questions regarding this form or the FAP.



CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 5B

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval of the Minutes of the June 24, July 1, and July 15, 2013 City Council Meetings.

Summary

The minutes have been prepared for Council review and approval.

Recommended Council Action

Approve the minutes.

Alternative Actions

Correct or amend the minutes prior to approval.

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
- No Action Required
- Action Requested

Attachments:

Minutes

**CONCURRENT SPECIAL MEETINGS OF THE
SONOMA CITY COUNCIL
&
SONOMA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE
DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY**

*Emergency Operations Center
175 First Street West, Sonoma CA*



**Monday, June 24, 2013
1:00 p.m.**

**BUDGET WORKSHOP
MINUTES**

City Council
Ken Brown, Mayor
Tom Rouse, Mayor Pro Tem
Steve Barbose
David Cook
Laurie Gallian

1. CALL TO ORDER

At 1:00 p.m. Mayor Brown called the meeting to order.

PRESENT: Mayor Brown and Councilmembers Barbose, Cook, Gallian, and Rouse
ABSENT: None

ALSO PRESENT: City Manager Giovanatto and City Clerk/Assistant to the City Manager Johann, Police Chief Sackett, Fire Chief Garcia, Planning Director Goodison, Development Services Director Wirick, Public Works Director/City Engineer Takasugi, Accountant Williams, Management Analyst Darcy.

2. BUDGET WORKSHOP

City Manager Giovanatto presented a balanced draft FY 2013-14 operating and capital budget totaling \$14,117,816 for the City of Sonoma and Sonoma Successor Agency. She stated that while some department budgets remained static, other budgets reflected the restoration of programs and tasks which had been removed during the economic downturn. A few new programs were recommended for funding and were based on [1] Council Goals, [2] increased needs in public service or public safety, and [3] funding of street and infrastructure projects formerly funded through redevelopment.

Giovanatto reported that General Fund revenue was expected to increase by about \$1.15 million or 8.14% from the previous year and the major portion of the increase will be dedicated to Street & Road Infrastructure projects. She stated that one downturn that has hit the General Fund is the reduction of EMS revenue due to the loss of the Sonoma Raceway service contract. This accounted for approximately \$330,000 reduction in ambulance billings.

Giovanatto presented a comprehensive overview of the projected revenues and expenditures. Department Heads presented their department budgets and explained their proposed expenditure plans.

3. COMMENTS FROM THE PUBLIC - None

4. ADJOURNMENT

The meeting was adjourned at 4:15 p.m.

DRAFT MINUTES

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Sonoma City Council on the _____ day of _____ 2013.

Gay Johann, MMC
City Clerk/Assistant to the City Manager

**CONCURRENT REGULAR MEETINGS OF THE SONOMA CITY COUNCIL
&
SONOMA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE DISSOLVED
SONOMA COMMUNITY DEVELOPMENT AGENCY**

**Monday, July 1, 2013
6:00 p.m.**

Community Meeting Room, 177 First Street West



MINUTES**

City Council
Ken Brown, Mayor
Tom Rouse, Mayor Pro Tem
Steve Barbose
David Cook
Laurie Gallian

OPENING

Mayor Brown called the meeting to order at 6:00 p.m. Lisa Leeb led the Pledge of Allegiance.

PRESENT: Mayor Brown and Councilmembers Barbose, Gallian, Cook and Rouse

ABSENT: None

ALSO PRESENT: City Manager Giovanatto, City Clerk/Assistant to the City Manager Johann, City Attorney Walter, Public Works Director Takasugi, Police Chief Sackett, Fire Chief Garcia, Planning Director Goodison, and Community Services Director Wirick.

1. COMMENTS FROM THE PUBLIC

Darryl Ponsican commented that the Council had an opportunity to protect the environment by banning leaf blowers.

2. COUNCILMEMBERS' COMMENTS AND ANNOUNCEMENTS

Item 2A: Councilmembers' Comments and Announcements

Cm. Barbose dedicated the meeting in the memory of Stephen Cederborg.

Cm. Gallian expressed sadness at the loss of nineteen members of the Granite Mountain Hotshots, an elite firefighting squad from Prescott, Arizona, who were overrun by flames on the afternoon of June 30, 2013 as they battled a lightning-sparked blaze with hand tools outside the tiny town of Yarnell Arizona.

Mayor Brown dedicated the meeting in the memory of John Francis Kevin Cassidy.

**3. CITY MANAGER COMMENTS AND ANNOUNCEMENTS INCLUDING
ANNOUNCEMENTS FROM SUCCESSOR AGENCY STAFF**

City Manager Giovanatto announced that the County granted a one-year extension of the Veterans Building lease with the number of subsidized days being reduced from twenty to ten. She stated the one year extension would provide time to hammer out a longer term agreement.

She and Mayor Brown participated in the interviews candidates for the Interim General Manager for Sonoma Clean Power.

4. PRESENTATIONS

Item 4A: Report on the Sonoma County Homeless Count

Lisa Leeb reported that Sonoma County worked in conjunction with Applied Survey Research to conduct the most recent homeless count. She stated that the number of homeless families with children in Sonoma County had declined by 20 percent from 2011 to 2013, according to preliminary results from the latest county-wide homeless count. Conducted every two years, the count also found that the overall homeless population declined by 6 percent from 4,539 to 4,280.

Ms. Leeb thanked the City Council for their ongoing support of Sonoma Overnight Support and The Haven Shelter.

5. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL

Item 5A: Waive Further reading and Authorize Introduction and/or Adoption of Ordinances by Title Only.

Item 5B: Approval of the Minutes of the June 3 and June 17, 2013 Meetings.

Item 5C: Approval and Ratification of the Reappointment of Bill Willers as the Planning Commission Alternate for a Four-Year Term.

It was moved by Clm. Rouse, seconded by Clm. Gallian, to approve the agenda order and consent calendar as presented. The motion carried unanimously.

6. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL AS SUCCESSOR AGENCY

Item 6A: Approval of the Portions of the Minutes of the June 3 and June 17, 2013 City Council / Successor Agency Meetings Pertaining to the Successor Agency.

It was moved by Clm. Rouse, seconded by Clm. Gallian, to approve the agenda order and consent calendar as presented. The motion carried unanimously.

7. PUBLIC HEARING – None Scheduled

8. REGULAR CALENDAR – CITY COUNCIL

Item 8A: Discussion, Consideration and Possible Action Regarding Fiscal Year 2013-14 Budgetary Allocations for Community and Recreational Service Providers (Tier 1 Non-Profits).

City Manager Giovanatto reported that funding requests were submitted by the four Tier 1 Non-Profit organizations. As a placeholder, the draft budget was prepared as status quo with the same allocations as the 2012-13 City Council approved Grant amounts [\$123,200]. Giovanatto

stated that the Sonoma Ecology Center (SEC) had submitted an additional request for funding and staff recommended that Council delay action on the request until staff had a chance to conduct a detailed analysis of it.

Mayor Brown invited comments from the public.

Richard Dale, SEC, presented a request for \$22,000 and described the programs and services that would be provided. He agreed with staff's recommendation that consideration of their second funding request be postponed.

Mayor Brown announced that he had met with representatives of Sonoma Valley Museum of Art who stated they would like to be added to the group of Tier 1 nonprofits. City Manager Giovanatto acknowledged that one of Council's 2013 goals was to review the Tier 1 funding policy.

Dave Pier, Boys and Girls Club - Valley of the Moon, presented a request for \$58,000 and described their ongoing programs.

Toni Castrone, Sonoma Community Center, presented a request for \$26,400 and described their ongoing programs.

Cynthia Scarborough, Vintage House Senior Center, presented a request for \$30,000 and described their ongoing programs.

Clm. Barbose stated his support for granting the Tier 1 non-profits the full amount requested. Clm. Rouse stated he would support granting a 5% increase over last year in keeping with the amount of increases across the board.

It was moved by Clm. Gallian, seconded by Clm. Barbose, to approve Tier 1 funding as requested totaling \$136,400. The motion carried four to one, Clm. Rouse dissented.

Item 8B: Discussion, Consideration and Possible Action Regarding the Adoption of the FY 2013-14 Operating and Capital Budget for the City of Sonoma.

City Manager Giovanatto reported that the City Council had conducted a workshop on June 24, 2013 at which time they delved into all aspects of the budget and had the opportunity to ask questions of staff. She stated that the proposed \$14,117,816 budget was balanced without the use of any reserves. She provided an overview of the sources of revenue and a breakdown of the expense funds. Giovanatto stated that core public services consisting of Administration, Community Development, Public Works and Public Safety, were the main element of the City's Operating Budget. The City continued increased fiscal stability in the General Fund, based in major part on wise decisions by current and past City Councils and staff to maintain expenditure controls coupled with a solid and growing tax base of three dominant revenue sources – transient occupancy tax, property tax and sales tax. Even with the growing tax base, the City's Budget required revenue augmentation to assist with the recovery of the loss of Redevelopment Funding. Fortunately, a majority of the voters voted in favor of Measure J, a new 1/2% City sales tax for a period of five years. Beginning in October 2012, the City's sales tax rate went from 8% to 8.5%. As a "general" tax all of Measure J revenue is dedicated to local services in the City of Sonoma. This fiscal stability has provided continued security in terms of keeping City services intact and expanding where appropriate, to meet the needs of our residents. In the preparation of the expenditure budgets, priority was placed on ensuring that the City provides

the highest level of customer service possible. Giovanatto reported that the proposed budget did not address the potential cost of a Special Election (\$27,000-\$33,000) or a request by Cittaslow for a \$1,100 increase in funding for their annual dues.

City Manager Giovanatto acknowledged the effort and cooperation of all the Department Heads in preparing the budget. She acknowledged the efforts of City Clerk/Assistant to the City Manager Johann in putting the actual budget document together.

The public comment period opened and closed with none received.

Clm. Rouse stated that the \$1.15 million increase in the budget over last year was in large part due to passage of Measure J (1/2 cent sales tax). He pointed out that the major portion of the increase would be dedicated to street and road improvements. Clm. Rouse requested staff to look at cost recovery possibilities in the Building Department and report back to Council.

Clm. Cook thanked City Manager Giovanatto and staff for their efforts in putting together the budget. He pointed out that Measure J had a sunset clause that all should keep in mind.

It was moved by Clm. Barbose, seconded by Clm. Gallian, to adopt the resolution entitled A Resolution of the City of Sonoma and the Successor Agency of the Former Sonoma Community Development Agency Adopting the Operating and Capital Budget for Fiscal Year 2013-14 and to include the additional funding for the Tier 1 non-profits. (Res. No. 24-2013)

Clm. Gallian stated her support for granting the additional funds for Cittaslow. Clm. Rouse stated he did not agree and suggested the City pull the \$1,800 that was budgeted. Mayor Brown agreed with Rouse. Clm. Barbose and Clm. Cook agreed to fund the original amount of \$1,800. The motion carried unanimously.

Item 8C: Continuing Appropriations Resolution (tentative, if budget is not adopted)

This item was not considered due to the adoption of the budget in 8B above.

Item 8D: Discussion, Consideration, and Possible First Reading of an Ordinance to Amend Chapter 10.48 of the Sonoma Municipal Code Relating to the Regulation of Parking on City Streets.

Chief Sackett reported that on May 20, 2013, the City Council amended Chapter 10.48 of the Sonoma Municipal Code to authorize parking regulations to be established by resolution rather than ordinance since it would be easier and more convenient for the City Council to make future changes to the City's parking regulations by resolution rather than ordinance. The corresponding resolution changed the two (2) hour parking limit to a three (3) hour parking limit. Chief Sackett stated that upon further review, staff felt that further clarifying language should be included in section 10.48.190. In addition, language was added to include offstreet parking facilities so the Council would have ability to regulate parking in offstreet parking lots by resolution rather than ordinance.

The public comment period was opened and closed with none received.

It was moved by Clm. Cook, seconded by Clm. Gallian, to introduce the ordinance entitled An Ordinance of the City Council of the City of Sonoma Amending Section 10.48.190 of the

Sonoma Municipal Code to Prohibit Parking in Violation of Regulations Established by Resolution of the City Council. The motion carried unanimously.

9. REGULAR CALENDAR – CITY COUNCIL AS THE SUCCESSOR AGENCY

Item 9A: Discussion, Consideration and Possible Action Regarding the Adoption of the FY 2013-14 Operating and Capital Budget for the City of Sonoma as Successor Agency.

City Manager Giovanatto stated that the Successor Agency was included in the budget adopted in 8B above but needed to be adopted by a separate resolution.

The public comment period was opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Cook, to adopt the resolution entitled A Resolution of the City of Sonoma and the Successor Agency of the Former Sonoma Community Development Agency Adopting the Operating and Capital Budget for Fiscal Year 2013-14 and to include the additional funding for the Tier 1 non-profits. The motion carried unanimously.

10. COUNCILMEMBERS' REPORTS AND FINAL REMARKS

Item 10A: Reports Regarding Committee Activities.

Clm. Rouse reported on the Economic Development Steering Committee meeting.

Clm. Gallian reported a two-hour hike at Laguna de Sonoma sponsored by the Ag and Open Space district.

Item 10B: Final Councilmembers' Remarks.

Clm. Cook thanked Congressman Mike Thompson for meeting with him and he encouraged everyone to write their congressmen.

11. COMMENTS FROM THE PUBLIC - None

12. ADJOURNMENT

The meeting was adjourned at 7:56 p.m. in the memory of John Francis Kevin Cassidy and Stephen Cederborg.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Sonoma City Council on the ___ day of _____ 2013.

Gay Johann, MMC
City Clerk/Assistant to the City Manager

**SPECIAL & REGULAR MEETINGS OF THE SONOMA CITY COUNCIL
&
CONCURRENT REGULAR MEETING OF SONOMA CITY COUNCIL AS THE
SUCCESSOR AGENCY TO THE DISSOLVED SONOMA COMMUNITY
DEVELOPMENT AGENCY**



Community Meeting Room, 177 First Street West
Monday, July 15, 2013
5:30 p.m. Closed Session (Special Meeting)
6:00 p.m. Regular Meeting

MINUTES

City Council
Ken Brown, Mayor
Tom Rouse, Mayor Pro Tem
Steve Barbose
David Cook
Laurie Gallian

5:30 P.M. – SPECIAL MEETING - CLOSED SESSION

1. CALL TO ORDER

At 5:30 p.m., Mayor Brown called the meeting to order. No one from the public was present to provide public testimony on closed session items. The Council recessed into closed session with all members present. City Manager Giovanatto was also present.

2. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code §54957. Title: City Manager.

6:00 P.M. – REGULAR MEETING

The City Council reconvened in open session and Mayor Brown called the meeting to order at 6:00 p.m. Geof Syphers led the Pledge of Allegiance.

PRESENT: Mayor Brown and Councilmembers Barbose, Rouse, Cook, and Gallian
ABSENT: None

ALSO PRESENT: City Manager Giovanatto, City Clerk Johann, City Attorney Walter, Public Works Director/City Engineer Takasugi, Planning Director Goodison, Fire Chief Garcia and Police Chief Sackett.

REPORT ON CLOSED SESSION – Mayor Brown stated that no reportable action had been taken.

1. COMMENTS FROM THE PUBLIC

Darryl Ponicsan spoke regarding leaf blowers and questioned if the Sonoma Police Department had ever issued a citation, required anyone to pay a penalty or even stopped to measure the loudness. He quoted Sonoma Municipal Code Chapter 9.56.030, Loud or unusual noises prohibited: "No person shall maintain, emit or make, or cause, suffer or permit to be maintained, emitted or made, any noise or sound produced by human, animal, mechanical or other means, which by reason of its raucous or nerve-wracking nature shall disturb the peace or comfort or be

injurious to the health of any person or persons; and such a noise or sound may be deemed in violation of this section regardless of whether it is found to be within the noise limits established elsewhere in this chapter for the location or type of noise or sound.”

Marty Greenman encouraged Council to consider the noise emanated by gas powered leaf blowers as “raucous” per the code section cited by Mr. Ponicsan.

2. COUNCILMEMBERS’ COMMENTS AND ANNOUNCEMENTS

Item 2A: Councilmembers’ Comments and Announcements

Clm. Cook and Mayor Brown announced their office hours and invited citizens to stop by. Mayor Brown dedicated the meeting in the memory of Paul Prince.

3. CITY MANAGER COMMENTS AND ANNOUNCEMENTS INCLUDING ANNOUNCEMENTS FROM SUCCESSOR AGENCY STAFF

City Manager Giovanatto announced that the July Oversight Board meeting had been cancelled and the next meeting would be held August 14, 2013 at which time they would consider a long-term management plan for the property located at 32 Patten Street.

4. PRESENTATIONS

Item 4A: Proclamation Honoring the Sonoma Valley Volunteer Firefighters’ Association in Recognition of Over Thirty Years of Presenting the Annual 4th of July Fireworks Display

Mayor Brown read aloud the proclamation recognizing the Sonoma Valley Volunteer Firefighters’ Association and, and in particular, Volunteers Norman Moll, Wayne Wirick Sr., Joe Neely and Joe Boldt for their efforts through the years towards sponsoring and putting on the annual Fourth of July fireworks display.

4. PRESENTATIONS, Continued

Item 4B: Recognition of the Service of Deputy Robert “Rocky” Seffens

Mayor Brown presented Robert “Rocky” Seffens a certificate of recognition and Police Chief Sackett described Rocky’s dedication and his thirty-plus years of service to Sonoma Valley.

Item 4C: Health Action Steering Committee Presentation

Peter Rumble, Director of County Health Services, stated their vision was for Sonoma County to be the healthiest county in California by the year 2020. He described their goals and activities, which address social, economic, and environmental determinants of health. Patricia Talbot stated that the Health Action was seeking to have elected officials serve on their board and for that reason, she would be stepping down as the City’s representative and asked the Council to consider appointing one of its members to the Health Action Board in the near future.

5. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL

- Item 5A:** Waive Further reading and Authorize Introduction and/or Adoption of Ordinances by Title Only.
- Item 5B:** Adoption of Plans and Specifications and Award of Contract to Columbia Electric, Inc., lowest responsible bidder, for the Traffic Signal Modifications for Napa Road-Leveroni Road/Broadway (SR12) Project No. 0922, Federal Project No. HSIPL 5114(015) in the amount of \$125,202.65.
- Item 5C:** Second Reading and adoption of an ordinance amending Chapter 10.48 of the Sonoma Municipal Code relating to the regulation of parking on City streets. (Ord. No. 02-2013)
- Item 5D:** Adoption of a resolution establishing a schedule of parking fines and penalties. (Res. No. 25-2013)
- Item 5E:** Approve the granting of a “Free Day” at the Sonoma Valley War Memorial Veterans Building to the Valley of the Moon Amateur Radio Club, Soroptimist International of Sonoma Valley, Native Sons and Sonoma/Petaluma State Historic Parks Association. Approved subject to applicants’ compliance with the City’s standard insurance requirements.
- Item 5F:** Adoption of a resolution of the City Council of the City of Sonoma and the City Council as Successor Agency establishing the regular meetings of the City Council for the 2013 calendar year. (Res. No. 26-2013)
- Item 5G:** Consideration of a Resolution Supporting Participation in the Water Bond Coalition. (Res. No. 27-2013)
- Item 5H:** Approval of Plans and Specifications, Accept all Bids and Award the Bid for the Depot Park Parking Area and ADA Improvement Project #1301 to Serres Corporation of Sonoma.
- Item 5I:** Consideration and Possible Action to Authorize Submittal of a Grant Application for the PG&E Economic Vitality Grant Program and Authorize Said Grant, if Approved, to be Performed through the Chamber of Commerce and the Sonoma Valley Economic Development Partnership.

The public comment period was opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Cook, to approve the agenda order and consent calendar as presented. The motion carried unanimously except that Clm. Gallian recused on Item 5I.

6. CONSENT CALENDAR/AGENDA ORDER – CITY COUNCIL AS SUCCESSOR AGENCY

- Item 6A:** Adoption of a resolution of the City Council of the City of Sonoma and the City Council as Successor Agency establishing the regular meetings of the City Council for the 2013 calendar year.

The public comment period was opened and closed with none received. It was moved by Clm. Gallian, seconded by Clm. Rouse, to approve the agenda order and consent calendar as presented. The motion carried unanimously.

7. PUBLIC HEARING – None Scheduled

8. REGULAR CALENDAR – CITY COUNCIL

Clm. Gallian stated that she had a conflict of interest relating to Items 8A and 8B because her husband was employed by PG&E. She stepped down from the dais and left the room.

Item 8A: Discussion, Consideration and Possible Action to conduct the second reading and adoption of Ordinance No. 03-2013 authorizing Sonoma Clean Power (SCP) to implement and carry out a Community Choice Aggregation Program within the City of Sonoma.

City Manager Giovanatto reported that the ordinance which would authorize Sonoma Clean Power to implement a community choice aggregation program for residential and commercial accounts in the City was introduced at the June 17, 2013 meeting. She stated that significant steps forward had occurred since that time including appointment of Geof Syphers as Interim General Manager. At the request of Clm. Rouse, City Attorney Walter provided explanations for the proposed changes to the Joint Powers Agreement that had been requested by the City of Santa Rosa.

Clm. Rouse confirmed that the City would not face any financial liability if a majority of the City's residents opted out of the program. Clm. Barbose stated his support for moving forward.

Mayor Brown invited comments from the public. Tom Conlon, Transition Sonoma Valley, spoke in support of adoption of the ordinance. He stated his group took the threats of climate change seriously and they want the option to choose the lowest carbon energy choice available. Bob Seiger questioned the benefits and cost of the program. Norman Gilroy stated that although he had already opted out he supported providing the same option to everyone. Pete C__ did not support the ordinance. He stated residents did not understand the program and he was concerned with the "opt out" provision. Jessica Jones read a letter of support from the Sonoma Sierra Club Group. Marilyn Goode stated her support for the program but did not want to see the open space covered with turbines or windmills. Emily Goodman stated the program had worked well in Marin and, as a resident; she supported adoption of the ordinance. Nancy Seiger questioned if there would be a proliferation of solar panels.

At the request of Mayor Brown, Geof Syphers responded to the questions posed by the public. He explained that the opt out provision had been determined by the State. He announced a public forum would be held at the Sonoma Veterans Building on July 29, 2013 at 5:30 p.m. and would provide an opportunity for the public to learn more about the program.

Clm. Barbose stated that the changes negotiated by Santa Rosa made it a stronger program and should resolve concerns people had about joining. He said it was about giving the constituents a choice.

Clm. Cook stated that he had voted against the ordinance previously because his constituents were upset about being automatically opted in to the program. He stated that although he remained at odds with the automatic opt-in, and did not like the fact that PG&E was denied by state regulators from counting large hydropower generation as part of its renewable power portfolio, he would now vote in favor of the proposal.

Mayor Brown stated that he had done a lot of homework on the issue and that it gave him pleasure to vote yes and make it a unanimous vote. It was moved by Clm. Barbose, seconded

by Clm. Rouse, to adopt the Ordinance No. 03-2013 entitled An Ordinance of the City Council of the City of Sonoma Authorizing the Implementation of a Community Choice Aggregation Program. The motion carried unanimously, Gallian absent.

RECESS: The meeting recessed from 7:30 to 7:40 p.m.

Item 8B: Consideration and Possible Action to Appoint Representative to the Sonoma Clean Power Agency [SCPA] Board.

City Manager Giovanatto reported that Council had previously adopted a resolution requesting Sonoma Clean Power to act as the Community Choice Aggregator on behalf of the City; however had failed to appoint a representative to the Sonoma Clean Power Agency Board.

The public comment period was opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Cook, to 1) appoint Clm. Barbose as the representative on the Board; 2) adopt Resolution No. 30-2013 entitled A Resolution of the City Council of the City of Sonoma Requesting That the Sonoma Clean Power Authority Act as Community Choice Aggregator on Behalf of the City and Implement the Sonoma Clean Power Community Choice Aggregation Program in the City of Sonoma and Rescinding Resolution No. 23-2013; and 3) Direct staff to prepare an analysis of the potential impact on City utility accounts and report back to Council. The motion carried unanimously, Gallian absent.

Clm. Gallian returned to the dais.

Item 8C: Consideration of a Resolution Supporting the 20-Gallon Water Conservation Challenge.

Public Works Director/City Engineer Takasugi reported the 20-Gallon Challenge was a call to action to all Russian River water users to reduce their water use this summer by 20 gallons per day, per person. The outreach effort would include conservation tips demonstrating what 20 gallons was and how to save 20 gallons per day, per person.

Mayor Brown invited comments from the public. Bob Felder stated his support for the conservation effort and reminded Council that a previous requirement for will serve letters for proposed new development had expired.

It was moved by Clm. Gallian, seconded by Clm. Cook, to adopt Res. No. 28-2013 entitled A Resolution of the City Council of the City of Sonoma Supporting the Summer 2013 20-Gallon Challenge Water Conservation Public Awareness Program. The motion carried unanimously.

Item 8D: Adoption of a Resolution Receiving and Accepting the Verification of Petition Signatures Prepared by the Sonoma County Registrar of Voters for the Hotel Limitation Measure.

City Clerk/Assistant to the City Manager Johann reported that proponents of the Hotel Limitation Measure submitted signed petitions to the City Clerk on July 8, 2013. The City Clerk reviewed the petitions for statutory compliance and found them to be sufficient and that a prima facie review had indicated a sufficient number of signatures to be considered officially "filed". The petitions were then hand delivered to the Sonoma County Registrar of Voters office for signature verification that same day. Johann stated that in order to qualify and require a Special Election to be called, proponents were required to obtain signatures of at least 15% (1,017) of

the number of registered voters in the City. The Sonoma County Registrar of Voters office had verified that the petition contained 1312 valid signatures of registered voters in the City of Sonoma.

The public comment period opened and closed with none received. It was moved by Clm. Rouse, seconded by Clm. Gallian, to adopt Resolution No. 29-2013 entitled A Resolution of the City Council of the City of Sonoma California Receiving and Accepting the Verification of Petition Signatures Prepared by the Sonoma County Registrar of Voters for the Hotel Limitation Measure. The motion carried unanimously.

Item 8E: Discussion, Consideration and Possible Action on the Hotel Limitation Measure including:

- A. Consider, discuss and possibly adopt an Ordinance amending the Sonoma General Plan and Development Code.**
- B. Consider, discuss and possibly accept the petition and call for a Special Election.**
- C. Consider, discuss and possibly direct that an Impact Report be prepared**

City Manager Giovanatto reported that now that the Hotel Limitation Measure petition had qualified, the City Council had options for the next step in the process. It could adopt the proposed ordinance, call a special election, or request an impact report. She stated that if Council were to call for the special election to be held on November 5, 2013, it would need to also determine who should prepare the ballot arguments and direct the City Attorney to prepare an impartial analysis. She stated that on April 15, 2013 Council had authorized her to solicit proposals and evaluate the options related to preparation of an impact report. Giovanatto stated she had been in contact with five consultants who provided proposals in the range of \$17,500 to \$55,000. She stated that information gathered in the report could help citizens better understand the measure and would ensure that Councilmembers and staff were delivering the same and concise information to the public. If Council were to go in that direction, she would recommend approval of expenditure of an amount not to exceed \$17,500. The report would have to be completed by August 13, 2013 and it would require this meeting to be adjourned to August 12, 2013.

Mayor Brown confirmed that the public could donate to the City General Fund towards the cost of the impact report and special election.

Mayor Brown invited comments from the public. Joanne Sanders urged the Council to order the impact report stating it was crucial to have as much information as possible.

Norm Krug, Sonoma Tourism Improvement District, read aloud a letter of support for ordering an impact report and stated that the potential impact of the proposed measure on the City had not yet been evaluated.

Bill Hooper, Kenwood Investments, said they had been listening to the community and felt it was important that the public know the facts. He said the report should also include the economic impact of the loss of their proposed development as well as the potential environmental impacts of other potential projects.

Larry Barnett, petition proponent, stated that reports were not facts but were opinions and not worth the money. He said the election would be decided on the basis of the Transient Occupancy Tax (TOT) and how people felt about Sonoma. Most residents feel too hurried, too

DRAFT MINUTES

crowded, and that it is too loud and there is nothing they can do about it because their voices were not heard. He told the Council they should step out of the way and schedule the election.

Nancy Simpson stated she was the Campaign Manager for the Protect Sonoma organization formed to oppose the Hotel Limitation Measure. She urged the Council to order the impact report stating there would be unintended consequences if the measure were to pass. She said she was deeply concerned with potential impacts on the City's future ability to fund road improvements and continue to provide financial support for the local nonprofit service providers.

Karen Collins expressed support for ordering the impact report and suggested that the initiative be considered at meetings of all City commissions to allow opportunities for public input.

Tom Whitworth stated that tons of information had already been produced and the City did not need the impact report. However, if Council went that direction he felt the process should include group discussions and input from the public.

Jerry Bernhought did not think the impact report would make a difference but that it should address environmental impacts.

Marilyn Goode urged the Council to adopt the ordinance and stated the impact report would not change the hearts and minds of Sonomans.

Tina Shone stated that zoning laws already in place would control growth.

David Eichar stated that he gathered petition signatures and it was clear to him that the ballot initiative would pass. He said the Council should just adopt the ordinance and skip the report and election.

Bob Edwards did not support the impact study but would be happy to provide some questions that should be answered if one was conducted.

Helen Marsh supported going to an election and letting the people have a voice.

Ed Claye stated that an impact report could not relay what was in people's hearts or their emotions.

Bob Parmelee stated the Council should just call the election.

RECESS: The meeting recessed from 8:40 to 8:45 p.m.

CIm. Rouse stated his belief that an impact report would be an important part of the process. He said it may not address every issue but would provide some understanding of what the impacts of the initiative would be.

CIm. Barbose stated there was not enough time or money to prepare a report that would be thorough. He said too many assumptions would have to be made. CIm. Barbose suggested that, instead of a report, the two sides of the issue bring forth the information they feel should be heard.

CIm. Cook stated he wanted the people to have the facts and supported the impact report.

Clm. Gallian did not support the impact report and stated the issue would be decided at the ballot box.

Mayor Brown stated that he had changed over the years and would conform his decision to be based on fact and not on emotion. He felt the more information that could be provided to the citizens, the better.

It was moved by Clm. Rouse, seconded by Clm. Cook, to direct staff to order an impact report on the Hotel Limitation Measure at a cost not to exceed \$17,500. The motion carried three to two, Councilmembers Barbose and Gallian dissented.

9. REGULAR CALENDAR – CITY COUNCIL AS THE SUCCESSOR AGENCY

10. COUNCILMEMBERS’ REPORTS AND FINAL REMARKS

Item 10A: Reports Regarding Committee Activities.

Mayor Brown reported attendance at the Health Roundtable meeting.

Item 10B: Final Councilmembers’ Remarks.

11. COMMENTS FROM THE PUBLIC - None

12. ADJOURNMENT

It was moved by Clm. Barbose, seconded by Clm. Gallian, to adjourn the meeting to August 12, 2013. The motion carried unanimously.

The meeting adjourned at 8:59 p.m. to an adjourned regular meeting on August 12, 2013 in the memory of Paul Prince.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Sonoma City Council on the day of 2013.

Gay Johann, MMC
City Clerk/Assistant to the City Manager



City of Sonoma
City Council
Agenda Item Summary

City Council Agenda Item: 5C

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval and Ratification of the Appointment of Bill Willers to the Planning Commission.

Summary

The Planning Commission consists of 7 members and one alternate who serve at the pleasure of the City Council. Commissioners may serve for a total of eight years (Two-year term, Four-year term, Two-year term). Seven members and the alternate must reside within the City limits.

A vacancy occurred on the Planning Commission in November 2012 when Commissioner George did not seek reappointment. Mayor Pro Tem Rouse and Councilmember Barbose interviewed four applicants on July 15, 2013 and Mayor Pro Tem Rouse has nominated Bill Willers for appointment to a regular seat on the Commission for a two-year term ending August 19, 2015. Mr. Willers has served as the Planning Commission Alternate since July 18, 2011.

Recommended Council Action

Approve and ratify the appointment of Bill Willers.

Alternative Actions

Council discretion.

Financial Impact

N/A.

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Mr. Willers' application

cc:

Bill Willers via email

rec'd 8-29-12



CITY OF SONOMA

COMMISSION APPLICATION

NAME: Bill Willers

ADDRESS: 873 First Street West, Sonoma CA

MAILING ADDRESS: Same

CONTACT INFO (Please include daytime & evening phone numbers and email address):

707 996-2396 (o) 707 996-4926 (h)

COMMISSION OF INTEREST: Planning Commission

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? Yes HOW MANY? 75+

If you are not selected for the commission listed above, would you be interested in serving on any of our other commissions? If so, please indicate which commission(s): Not at this time.

HOW MANY YEARS HAVE YOU RESIDED IN SONOMA? 23

PRESENT OCCUPATION: Architect

EDUCATION

SCHOOL	MAJOR	GRADUATION DATE & DEGREE
University of California, Berkeley	Architecture	1984 BA Architecture

COMMUNITY SERVICE EXPERIENCE

ORGANIZATION	DATES SERVED	POSITION
Planning Commission	8/2011-current	Alternate
CDA Workgroup	8/2004-11/2004	Appointed Member
Town Design Guideline Task Force		Appointed Member

(Use additional paper if necessary)

OTHER RELEVANT EXPERIENCE OR EXPERTISE:

I have been a licensed architect since 1988. I have represented applicants in front of planning commissions throughout the bay area as well in Sonoma. As an involved citizen I was actively involved in the update of Sonoma's current General Plan, Housing Element, Development Code and Design Guidelines. I am familiar with California Planning Law and the requirements of CEQA.

WHAT IS YOUR UNDERSTANDING OF THE ROLE AND RESPONSIBILITY OF THIS COMMISSION?

To review planning applications for their conformance with the planning documents of City of Sonoma and the State of California. Also when requested, the Planning Commission will make recommendations to the City Council as they relate to certain planning policy directions.

WHICH ACTIVITIES OF THIS COMMISSION INTEREST YOU THE MOST?

All of them.

WHICH ACTIVITIES INTEREST YOU THE LEAST?

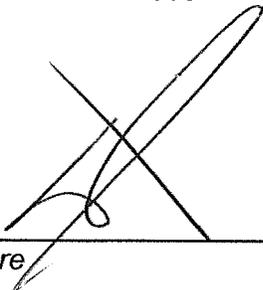
None

WHAT WOULD BE YOUR GOAL AS A COMMISSIONER? To serve the City of Sonoma and to treat all applicants fairly while maintaining the vision of the General Plan and applying the laws codified in the Development Code.

WHAT DO YOU FEEL YOU COULD CONTRIBUTE TO SEE THESE GOALS REALIZED? As I stated above I am very familiar with all of the planning documents of the City and the State of California. I have participated in the meeting that shaped the City documents and have an insight as to the intent of the documents.

PLEASE LIST TWO LOCAL REFERENCES AND THEIR PHONE NUMBERS:

Larry Barnett 707 939-0915
August Sebastiani 707 481-5635



Applicant Signature

Aug. 29, 2012
Date

Submitted applications will be kept in the active file for one year. All submitted applications are available for public inspection.

Return completed form to:
City Clerk
City of Sonoma
No. 1 The Plaza
Sonoma CA 95476



City of Sonoma
City Council
Agenda Item Summary

City Council Agenda Item: 5D

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval and Ratification of the Appointment of James Cribb to the Planning Commission as the Alternate Commissioner.

Summary

The Planning Commission consists of 7 members and one alternate who serve at the pleasure of the City Council. Commissioners may serve for a total of eight years (Two-year term, Four-year term, Two-year term). Seven members and the alternate must reside within the City limits.

A vacancy occurred on the Planning Commission in November 2012 when Commissioner George did not seek reappointment. Mayor Pro Tem Rouse and Councilmember Barbose interviewed four applicants on July 15, 2013 and Mayor Pro Tem Rouse has nominated Bill Willers, the current Alternate, for appointment to the vacant regular seat on the Commission and James Cribb for appointment as the Alternate Commissioner for a two-year term ending August 19, 2015.

NOTE: This consent calendar item should be removed and not acted upon if the appointment of Mr. Willers is not approved and ratified.

Recommended Council Action

Approve and ratify the appointment of James Cribb.

Alternative Actions

Council discretion.

Financial Impact

N/A.

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Mr. Cribb's application

cc:

James Cribb via email



CITY OF SONOMA

COMMISSION APPLICATION

502-502
CITY OF SONOMA

NAME: JAMES K CRIBBS

ADDRESS: 1061 BROADWAY SONOMA CA 95476

MAILING ADDRESS: PO BOX 1465 SONOMA CA 95476

CONTACT INFO (Please include daytime & evening phone numbers and email address):

DAY: 707.935.3645 MOBILE: 707.225.7141

EMAIL: james@sonomadogcamp.com

COMMISSION OF INTEREST: PLANNING

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? YES HOW MANY? 12 MOL

If you are not selected for the commission listed above, would you be interested in serving on any of our other commissions? If so, please indicate which commission(s): NO

HOW MANY YEARS HAVE YOU RESIDED IN SONOMA? 10 YEARS

PRESENT OCCUPATION: BUSINESS OWNER, SONOMA DOG CAMP

EDUCATION

SCHOOL	MAJOR	GRADUATION DATE & DEGREE
UNIVERSITY OF So. Florida	ENGLISH ED	1977, BA
UNIVERSITY OF CENTRAL FLORIDA	INSTRUCTIONAL DESIGN	1988, MA

COMMUNITY SERVICE EXPERIENCE

ORGANIZATION	DATES SERVED	POSITION
CALIFORNIA ACADEMY OF SCIENCES	1992-1996	DOCENT
TELEGRAPH HILL NEIGHBORHOOD CENTER	1996-2001	BOARD OF DIRECTORS
CITY OF SONOMA DESIGN REVIEW COM [®] .	2004-2012	COMMISSIONER

(Use additional paper if necessary)

OTHER RELEVANT EXPERIENCE OR EXPERTISE: _____

BUSINESS OWNER IN SONOMA FOR EIGHT YEARS

WHAT IS YOUR UNDERSTANDING OF THE ROLE AND RESPONSIBILITY OF THIS COMMISSION?

TO REVIEW, MAKE RECOMMENDATIONS, AND APPROVE
PROJECTS RELATED TO LAND USE IN THE CITY.

WHICH ACTIVITIES OF THIS COMMISSION INTEREST YOU THE MOST? ABILITY

TO SHAPE CHARACTER OF COMMUNITY AND CONTRIBUTE
TO UPDATES TO GENERAL PLAN

WHICH ACTIVITIES INTEREST YOU THE LEAST? NONE

WHAT WOULD BE YOUR GOAL AS A COMMISSIONER? TO GUIDE & FACILITATE

APPROVAL OF PROJECTS THAT WOULD BRING NEW ECONOMIC
VITALITY TO SONOMA WITHOUT DAMAGING ITS HISTORIC
AND PERSONAL CHARACTER

WHAT DO YOU FEEL YOU COULD CONTRIBUTE TO SEE THESE GOALS REALIZED?

MY EIGHT YEARS AS A BUSINESS OWNER AND EIGHT YEARS
OF EXPERIENCE ON THE DESIGN REVIEW COMMISSION

PLEASE LIST TWO LOCAL REFERENCES AND THEIR PHONE NUMBERS:

CHIP ROBERSON 707.933.8011

EARL SHUTTLEWORTH 707.939.2522


Applicant Signature

AUGUST 23, 2012
Date

Submitted applications will be kept in the active file for one year. All submitted applications are available for public inspection.

Return completed form to:
City Clerk
City of Sonoma
No. 1 The Plaza
Sonoma CA 95476



City of Sonoma
City Council
Agenda Item Summary

City Council Agenda Item: 5E

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval and ratification of the appointment of Christopher Rateaver to the Community Services and Environment Commission.

Summary

The Community Services and Environment Commission (CSEC) consists of nine members and one alternate who serve at the pleasure of the City Council. Of the nine members, one is designated as a representative of the youth in the community. Five of the members and the alternate must be City residents. Commissioners may serve for a total of eight years (Two-year term, Four-year term, Two-year term).

This appointment is to fill the vacancy created by the resignation of Carole Latorre. Mayor Brown and Councilmember Gallian interviewed Christopher Rateaver on July 11, 2013 and Mayor Brown has nominated him for appointment to the CSEC for a two-year term ending August 19, 2015.

Recommended Council Action

Approve and ratify the appointment of Christopher Rateaver.

Alternative Actions

Council discretion.

Financial Impact

N/A.

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

1. Christopher Rateaver's application
-

cc: Christopher Rateaver, via email

RECEIVED

JUL 05 2013

CITY OF SONOMA



CITY OF SONOMA

COMMISSION APPLICATION

NAME: CHRISTOPHER RATEAVER

ADDRESS: 864 LAUREL AVENUE

MAILING ADDRESS: P.O. BOX 687 EL VERANO 95433

CONTACT INFO (Please include daytime & evening phone numbers and email address):

(510) 701-8900

crateaver@YAHOO.COM

COMMISSION OF INTEREST: COMMUNITY SERVICES & ENVIRONMENT

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? YES HOW MANY? 3

If you are not selected for the commission listed above, would you be interested in serving on any of our other commissions? If so, please indicate which commission(s): PLANNING

HOW MANY YEARS HAVE YOU RESIDED IN SONOMA? 12 FULLTIME, 25 PARTTIME

PRESENT OCCUPATION: FACILITIES AND SPECIAL EVENTS MANAGER ARCHITECTURAL AND ENERGY CONSULTANT.

EDUCATION		
SCHOOL	MAJOR	GRADUATION DATE & DEGREE
CAL POLY SAN LEUIS OBISPO	ARCHITECTURE	1984
SAN JOSE STATE	ENVIRONMENTAL STUDIES	1985

COMMUNITY SERVICE EXPERIENCE		
ORGANIZATION	DATES SERVED	POSITION

(Use additional paper if necessary)

OTHER RELEVANT EXPERIENCE OR EXPERTISE: I HAVE BEEN INVOLVED

WITH A VARIETY OF SPECIAL EVENTS PRODUCTIONS AND FAMILIAR W/THE INTRACACIES AND IMPACT. I HAVE APPLIED FOR AND ACQUIRED NUMEROUS BUILDING PERMITS AND FAMILIAR W/CIV. AGENCIES.

WHAT IS YOUR UNDERSTANDING OF THE ROLE AND RESPONSIBILITY OF THIS COMMISSION?
THE CSEC REVIEWS DEPOT PARK AND PLAZA

EVENTS AND CAN APPROVE OR DENY APPLICATIONS. ALSO, CAN MAKE RECOMMENDATIONS TO THE C. COUNCIL ON SOME ENVIR- WHICH ACTIVITIES OF THIS COMMISSION INTEREST YOU THE MOST? MENTAL ISSUES

TO HAVE SOME INPUT ~~FOR~~ IN MANAGING & PRESERVING THE GREAT RESOURCES WE HAVE IN SONOMA.

WHICH ACTIVITIES INTEREST YOU THE LEAST? I DON'T HAVE ANY AT THIS TIME.

WHAT WOULD BE YOUR GOAL AS A COMMISSIONER? TO STRIKE A BALANCE BETWEEN THE DESIRES OF THE CITIZENRY AND

WHAT IS PRACTICAL FOR AND REASONABLE IMPACT ON CITY RESOURCES.

WHAT DO YOU FEEL YOU COULD CONTRIBUTE TO SEE THESE GOALS REALIZED?

I FEEL MY BACKGROUND IN EVENTS GIVE ME A GOOD

UNDERSTANDING OF THE WANTS OF AN APPLICANT. HOWEVER, I HAVE OBSERVED THE IMPACT OF EXCESSIVE USE,

PLEASE LIST TWO LOCAL REFERENCES AND THEIR PHONE NUMBERS:

LYNN CURRY (707) 933-0408 JERE STARKS (707) 933-3913

SOME COMMISSION POSITIONS MUST BE FILLED BY A **QUALIFIED ELECTOR** OF THE CITY OF SONOMA. A QUALIFIED ELECTOR IS A PERSON WHO IS 1) A U.S. CITIZEN; 2) AT LEAST 18 YEARS OF AGE; AND 3) RESIDES WITHIN THE BOUNDARIES OF THE CITY OF SONOMA.

ARE YOU A QUALIFIED ELECTOR OF THE CITY OF SONOMA?

YES

NO

I DECLARE UNDER PENALTY OF PERJURY THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT.

Christa A. Kater
Applicant Signature

1/5/13
Date

All submitted applications are available for public inspection.

Return completed form to:
City Clerk
City of Sonoma
No. 1 The Plaza
Sonoma CA 95476



City of Sonoma
City Council
Agenda Item Summary

City Council Agenda Item: 5F

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval and ratification of the appointment of Kate Schertz to the Cultural and Fine Arts Commission as the Alternate Commissioner.

Summary

The Cultural and Fine Arts Commission consists of seven members and one alternate. A minimum of five of the regular members and the alternate must be City residents. Appointments are made by nomination by the Mayor with ratification by the City Council. This appointment would be to fill the Alternate position, which is currently vacant.

Mayor Brown and Councilmember Barbose interviewed Ms. Schertz on July 18, 2013 and Mayor Brown has nominated her for appointment as the Alternate to a two-year term ending August 19, 2015.

Recommended Council Action

Ratify the appointment.

Alternative Actions

Council discretion.

Financial Impact

N/A.

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Kate Schertz's commission application

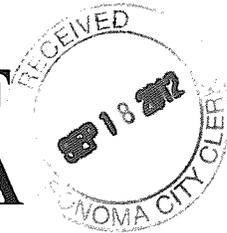
cc:

Kate Schertz, via email

resident



CITY OF SONOMA



COMMISSION APPLICATION

NAME: Kate Schertz

ADDRESS: 622 Oregon St Sonoma, Ca 95476

MAILING ADDRESS: as above

CONTACT INFO (Please include daytime & evening phone numbers and email address):

Home: 343-1640; Cell: 779-9020.

kate.schertz@gmail.com

COMMISSION OF INTEREST: CFAC

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? no HOW MANY? read minutes

If you are not selected for the commission listed above, would you be interested in serving on any of our other commissions? If so, please indicate which commission(s): no

HOW MANY YEARS HAVE YOU RESIDED IN SONOMA? 3

PRESENT OCCUPATION: retired U.S. diplomat

EDUCATION

SCHOOL	MAJOR	GRADUATION DATE & DEGREE
UofOklahoma	Public Administration	MPA - 1981
Kent State University	Theatre	MA - 1966

COMMUNITY SERVICE EXPERIENCE

ORGANIZATION	DATES SERVED	POSITION
Brown Baggers	2009-11	volunteer
Organization for America	2009-12	Neighborhood Team leader
Friends of the Library	2009-12	Book sorting + sales
Sonoma Film Festival	2012	volunteered entire event

(Use additional paper if necessary)

OTHER RELEVANT EXPERIENCE OR EXPERTISE:

25 years living abroad taking many cultural/art courses; am a watercolorist (2 exhibits in recent Marin-Sonoma Fair); former professional actress

WHAT IS YOUR UNDERSTANDING OF THE ROLE AND RESPONSIBILITY OF THIS COMMISSION?

to encourage the arts in the community; to help young people to get involved; to encourage public art

WHICH ACTIVITIES OF THIS COMMISSION INTEREST YOU THE MOST?

encouraging and helping young budding artists

WHICH ACTIVITIES INTEREST YOU THE LEAST?

fundraising

WHAT WOULD BE YOUR GOAL AS A COMMISSIONER?

only interested in being an alternate at this time -

WHAT DO YOU FEEL YOU COULD CONTRIBUTE TO SEE THESE GOALS REALIZED?

new ideas - outreach to underserved parts of our community

PLEASE LIST TWO LOCAL REFERENCES AND THEIR PHONE NUMBERS:

Pamela Personette 707-935-9500

Penny McNaughton 707-938-5868

Kate Schutz
Applicant Signature

August 4, 2012
Date

Submitted applications will be kept in the active file for one year. All submitted applications are available for public inspection.

Return completed form to:
City Clerk
City of Sonoma
No. 1 The Plaza
Sonoma CA 95476

Kind Creative Designer



**City of Sonoma
City Council**
Agenda Item Summary

City Council Agenda Item: 5G

Meeting Date: 08/19/13

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval and ratification of the appointment of David Brigode to the Mobilehome Park Rental Review Board.

Summary

The Mobilehome Park Rental Review Board consists of 7 members who serve at the pleasure of the City Council. Five of the seven members are voting members and may not be a park tenant or lessee. The other two members are non-voting members; one represents park owners and the other represents park tenants.

Residence in the City is a prequalification requirement for appointment to the Board; however, in the event that Council is unable to appoint qualified individuals who meet the residency requirement, the Council may select Board members from applicants-at-large, including those residing outside the City. [SMC 9.80.030] The five voting members serve two-year terms but are not subject to the eight-year term limit that applies to members of other City commissions. The two non-voting members serve indefinitely.

This appointment is to fill the **Park Resident Alternate** position. Mayor Brown and Councilmember Cook interviewed two applicants on July 11, 2013 and Mayor Brown has nominated David Brigode to fill the position.

Recommended Council Action

Approve and ratify the appointment.

Alternative Actions

Council discretion.

Financial Impact

n/a

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Mr. Brigode's application

cc: David Brigode via email



CITY OF SONOMA

COMMISSION APPLICATION



NAME: David Brigode

ADDRESS: 240 Del Rio Paseo, Sonoma CA 95476

MAILING ADDRESS: _____

CONTACT INFO (Please include daytime & evening phone numbers and email address):

(707) 495-9769

DBrigode@comcast.net

COMMISSION OF INTEREST: Mobile Home Rent Board

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? no HOW MANY?

If you are not selected for the commission listed above, would you be interested in serving on any of our other commissions? If so, please indicate which commission(s):

no

HOW MANY YEARS HAVE YOU RESIDED IN SONOMA? 16

PRESENT OCCUPATION: affordable housing consultant

EDUCATION

SCHOOL	MAJOR	GRADUATION DATE & DEGREE
SF State	Urban Housing	MPA- 84
Michigan State	Social Psychology	BA - 73

COMMUNITY SERVICE EXPERIENCE

ORGANIZATION	DATES SERVED	POSITION
Sonoma Valley Affordable Housing Advocacy Group	1998-present	CoChair
Sonoma County Continuum of Care	1997-2008	delegate
SF Housing and Tenants Council	1983-1989	CoChair

OTHER RELEVANT EXPERIENCE OR EXPERTISE: _____

_____ Extensive background in public policy and legal framework of rent control and affordable housing _____

WHAT IS YOUR UNDERSTANDING OF THE ROLE AND RESPONSIBILITY OF THIS COMMISSION?

___Oversee and implement Sonoma's Mobile Home Rent Stabilization ordinance _____

WHICH ACTIVITIES OF THIS COMMISSION INTEREST YOU THE MOST? _____

_____ Implementation of Ordinance _____

WHICH ACTIVITIES INTEREST YOU THE LEAST?

_____ NA _____

WHAT WOULD BE YOUR GOAL AS A COMMISSIONER? _____

_____ Represent Tenants; implement ordinance _____

WHAT DO YOU FEEL YOU COULD CONTRIBUTE TO SEE THESE GOALS REALIZED?

_____ Expertise and experience in mobile home rent stabilization _____

PLEASE LIST TWO LOCAL REFERENCES AND THEIR PHONE NUMBERS:

_____ Ken Brown Laurie Gallian _____

SOME COMMISSION POSITIONS MUST BE FILLED BY A **QUALIFIED ELECTOR** OF THE CITY OF SONOMA. A QUALIFIED ELECTOR IS A PERSON WHO IS 1) A U.S. CITIZEN; 2) AT LEAST 18 YEARS OF AGE; AND 3) RESIDES WITHIN THE BOUNDARIES OF THE CITY OF SONOMA.

ARE YOU A QUALIFIED ELECTOR OF THE CITY OF SONOMA?



YES



NO

I DECLARE UNDER PENALTY OF PERJURY THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT.

_____ *Shirley R. Ruyter* _____
Applicant Signature

_____ 7/1/2013 _____
Date

All submitted applications are available for public inspection.

Return completed form to:
City Clerk
City of Sonoma
No. 1 The Plaza
Sonoma CA 95476



**City of Sonoma
City Council**
Agenda Item Summary

City Council Agenda Item: 5H

Meeting Date: 08/19/13

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approve the granting of "Free Days" at the Sonoma Valley War Memorial Veterans Building to Chicuchas Wasi, Sonoma Community Center and SVHS Music Program.

Summary

In 1991 the City entered into a Development and Use Agreement with Sonoma County to undertake a major renovation of the Sonoma Valley Veterans Memorial Building. The agreement also provided that the City would pay the County \$10,000 annually to offset operational expenses and in return the City would be allowed use of the facility up to twenty times per fiscal year. Through the years, the City developed a program whereby many, if not all, the City's allocated days were assigned to local students and non-profit or charitable organizations. In June 2010, the City Council approved a three-year extension of the agreement extending the same terms and conditions. In June 2013 the City Manager entered into a second amendment to the agreement for a one year extension. Under the terms of the current agreement, the City will pay the County \$10,000 in exchange for ten Free Days at the facility.

The following have submitted requests for Free Days:

- Chicuchas Wasi for the Andean Music & Dance Benefit on November 10, 2013
- The Sonoma Community Center has requested two free days: 1) November 28, 2013 Free Thanksgiving Dinner; and 2) July 4, 2014 Fourth of July Parade staging.
- Sonoma Valley High School Music Program for the Pancake Breakfast on February 9, 2014

If all these requests are approved, the City will not have any Free Days remaining for the fiscal year ending June 30, 2014.

Recommended Council Action

Approve the requests subject to the applicants' compliance with the City's standard insurance requirements.

Alternative Actions

Council discretion.

Financial Impact

The City pays \$10,000 annually to the County in return for the use of the Veteran's Building for ten days throughout the year.

Environmental Review

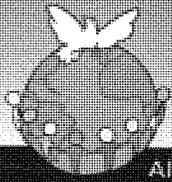
- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments: 1) Letter from Rae Lewis; 2) Email from Toni Castrone; 3) Letter from Anastasia Encarnacion; and 4) FY 2013/14 Free Day list

cc: Rae Lewis, Toni Castrone and Anastasia Encarnacion via email



Chicuchas Wasi
THE CHILDREN'S PROJECT

Alternative School for Girls - Cusco, Peru

CHICUCHAS
WASI

25th

1987-2012



President

Rae Lewis

Vice-Presidents

Mary Salfi

Secretary

Terry McDonald

Treasurer

Karen Amoroso

Directors

Betty Woods

School Director

Ruth Uribe

Sonoma City Council

No.1 The Plaza

Sonoma, CA 95476

July 12, 2013

RE: Petition for a Community Day at Veteran's Building for Non-profits

Chicuchas Wasi was founded here in Sonoma 26 years ago to benefit impoverished indigenous children denied their basic rights. We are still a grass roots organization and manage to keep our school open with Sonoma support and fundraisers.

This November we hope to present for the community an authentic Andean Music and Dance Benefit at the Veteran's Building on a community free day. I spoke with Gay Johann and we should qualify, and Nadia from the County said Nov. 10, 2013 is available -perfect for our fundraiser. We plan to include a silent auction and wine sales during intermission.

Chicuchas Wasi (CW) School for Girls is a 501(c)3, the EIN: 68-0188327

Please give your approval for CW to use the community free day to raise needed funds to keep our school open and free to the 100 poor girls would otherwise not be able to go to school. Their lives are already changed. They read, write and do math for their illiterate parents. They are proving the value of education for girls and the worth of a girl. Please visit our website to learn more.

The girls who attend our school thank you wholeheartedly for your generosity!

With
gratitude,
Rae Lewis
Rae Lewis,
Founder



Chicuchas Wasi, California

PO Box 2031

Sonoma, CA 95476

USA

Tel: (707) 939-7162

Email: gitana@sonic.net

www.chicuchaswasi.org

From: [Toni Castrone](#)
To: [Gay Johann](#)
Subject: Free use request for Vet's Building
Date: Tuesday, July 23, 2013 12:34:37 PM

Hi Gay,

Sonoma Community Center requests free use of the Vet's Building for the following dates:

Thursday November 28, 2013 - Free Thanksgiving Dinner
Friday July 4, 2014 (just the parking lot) - Parade staging

Thank you!

Toni

Toni Castrone
Executive Director

Sonoma Community Center
276 East Napa Street
Sonoma, CA 95476
(707) 938-4626 x 6

toni@sonomacommunitycenter.org
www.sonomacommunitycenter.org

August 08, 2013

Ms. Gay Johann
Sonoma City Clerk
1 The Plaza,
Sonoma, CA



Dear Ms. Johann,

The Sonoma Valley High School Music Program requests a "Free Day" at the Sonoma Veteran's Hall from the City of Sonoma. February 9th, 2014 marks the date of our 5th Annual Pancake Breakfast fundraiser, which will benefit the SVHS youths taking part in our choir and band program. There are 5 groups in all: 3 choirs and 2 bands. Thank you all for providing "Free Days" to Valley organizations, especially those that benefit our youth!

I have already made a tentative reservation with the Sonoma County Veteran's Memorial Buildings. If you have any questions of me, Anastasia Encarnacion, SVHS Music Department chair, you can email me at: anastasiae1@hotmail.com. If you prefer to call me, you can contact me at: H# 939-6709 or C# 235-0272. If I am not there, please leave a message as to what time is most convenient for me to contact you. If you have questions of the Sonoma Veterans Memorial building staff, please contact Raquel at: 938-4105.

Thank you again for your support,

A handwritten signature in cursive script, appearing to read "Anastasia Encarnacion".

Anastasia Encarnacion,

SVHS Music Department Fundraising Chair

2014 5th Annual Pancake Breakfast Fundraiser

SONOMA VALLEY VETERANS MEMORIAL BUILDING

TEN "FREE DAYS" PER FISCAL YEAR

F/Y 2013/14

7/1/13 - 6/30/14

	APPLICANT	DATE OF USE	DATE APPROVED
10	Valley of the Moon Amateur Radio Club, Hamfest	4/26/14	7/15/13
9	Soroptimist International Sonoma Valley, Road to Reality	2/6/14	7/15/13
8	Native Sons/American Legion, Bar Battle	10/13/13	7/15/13
7	Sonoma Petaluma State Historic Park Assoc., Volunteer Appreciation	9/21/13	7/15/13
6	Local Leaders Academy	9/26/13	By CM 7/19/13
5	Reserved for City use	TBD	
4	Chicuchas Wasi, Andean Music & Dance	11/10/13	8/19/13
3	Community Center, Thanksgiving Dinner	11/28/13	8/19/13
2	Community Center, July 4 Parade	7/4/14	8/19/13
1	SVHS Music Program, Pancake Breakfast	2/9/14	8/19/13



CITY OF SONOMA
City Council/Successor Agency
Agenda Item Summary

City Council Agenda Item: 6A

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Gay Johann, City Clerk/Assistant to the City Manager

Agenda Item Title

Approval of the portions of the Minutes of the June 24, July 1, and July 15, 2013 City Council / Successor Agency Meetings pertaining to the Successor Agency.

Summary

The minutes have been prepared for Council review and approval.

Recommended Council Action

Approve the minutes.

Alternative Actions

Correct or amend the minutes prior to approval.

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
- No Action Required
- Action Requested

Attachments:

See Agenda Item 5B for the minutes



City of Sonoma
City Council
Agenda Item Summary

City Council Agenda Item: 8A

Meeting Date: 08/19/2013

Department

Administration

Staff Contact

Carol E. Giovanatto, City Manager

Agenda Item Title

Discussion, consideration and possible action to appoint a representative to the Sonoma County Health Action board.

Summary

In August 2007, the Sonoma County Board of Supervisors authorized the Department of Health Services to convene a health action council (now called "Health Action") to work on improving health and health care for all Sonoma County residents. Health Action's over-arching mission is community health improvement. Former Mayor Stanley Cohen was the City's first representative on the board followed by Patricia Talbot who has represented the City since 2010.

At the July 15, 2013 City Council meeting Ms. Talbot announced that Health Action desired to have a member of the City Council on the board and for that reason she would step down to allow for the appointment of a City Councilmember.

Health Action meets quarterly at 1030 Apollo Way in Santa Rosa. Meeting dates for the remainder of the year are September 6, 2013 and December 6, 2013.

Recommended Council Action

Appoint a representative to the Health Action Board.

Alternative Actions

N/A

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Roster of Health Action Members

cc:

Rita Scardaci and Patricia Talbot via email

Roster of Health Action Members

As of April, 2013

Name	Organization
Bob Anderson	United Winegrowers for Sonoma County
Gina Belforte	Rohnert Park City Council
Tom Chambers	Healdsburg City Council
Oscar Chavez	Community Action Partnership Sonoma County
Don Chigazola	Community Volunteer
Frank Chong	Santa Rosa Junior College
Judy Coffey	Kaiser Permanente
Terry Davis	North Valley Bank
Nancy Dobbs	KRCB Television and Radio
Naomi Fuchs	Santa Rosa Community Health Centers
Susan Gorin	Sonoma County Board of Supervisors
Bo Greaves	Santa Rosa Community Health Centers
Sarah Glade Gurney	Sebastopol City Council
Caryl Hart	Sonoma County Regional Parks
Susan Harvey	Cotati City Council
Herman J. Hernandez	Real Estate Broker
Steve Herrington	Sonoma County Office of Education
Mike Kallhoff	United Way of the Wine Country
Gabe Kearney	Petaluma City Council
Pat Kilkenny	Kilkenny Advisors
Donna Legge	Windsor Town Council - Representative
Lisa Maldonado	North Bay Labor Council, AFL-CIO
Suzy Marzalek	Community Volunteer
Marriane McBride	Council on Aging

Walter Mills, MD	Kaiser Permanente
Cynthia Murray	North Bay Leadership Council
Ernesto Olivares	Santa Rosa City Council
Mike Purvis	Sutter Medical Center
Carol Russell	Cloverdale City Council
Todd Salnas	St. Joseph Health Sonoma County
Rita Scardaci	Department of Health Services
Lisa Wittke Schaffner	John Jordan Foundation
Bill Schrader	Exchange Bank
Lynn Silver Chalfin	Sonoma County Health Officer
Suzanne Smith	Sonoma County Transportation Authority/ Regional Climate Protection Authority
Ben Stone	Sonoma County Economic Development Board
Marla Stuart	Sonoma County Human Services Department
Mary Szecsey	West County Health Centers
Patricia Talbot	Sonoma City Council - Representative
Willie Tamayo	La Tortilla Factory
Lee Turner	Community Baptist Church
Eunice Valentine	Volunteer Center of Sonoma County
Alena Wall	Northern California Center for Well Being



CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 8B

Meeting Date: 08/19/13

Department

Public Works

Staff Contact

David Goodison, Planning Director

Agenda Item Title

Discussion, consideration and possible approval of an exception to the Special Events Policy in order to allow the display of a banner on the Plaza Horseshoe lawn on September 21, 2013, in conjunction with the Plein Air event.

Summary

Section 7 of Appendix A of the Special Events Policy provides that banners meeting specific criteria may be placed in the Plaza upon approval by the City Council. The policy restricts the size of banners to six square feet and does not allow them on the Plaza horseshoe lawn.

Sonoma Plein Air has requested placement of a 3' x 10' banner within the lawn area of the Plaza Horseshoe on the day of their event, September 21, 2013. The Community Services and Environment Commission (CSEC) approved the Plein Air Event application at their July 10, meeting and recommended approval of the placement of the banner to the City Council, as the Council had previously authorized a similar exception to the banner policy for this event last year.

As presented, this request does not comply with the established criteria in the Special Events Policy as it relates to size and placement of the banner.

Recommended Council Action

Council discretion. Should Council approve the exceptions and authorize placement of the banner; the approval should be subject to staff approval of the specific location and means of securing the banner.

Note: If the Council does approve an exception for this event, it may also wish to consider directing staff and the CSEC to revisit banner criteria of the Special Events policy.

Alternative Actions

N/A

Financial Impact

N/A

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

1. Page 8 of the Special Events Policy
 2. Banner Description
-

cc: Ellen Hoover via ellenhoover@hughes.net

Should a Special Event exceed the 72 hour limit, event organizers shall be subject to a penalty charge to be established by the City Council by resolution. In addition, conditions of approval of subsequent years' events may be affected by the organization's failure to observe the 72-hour limit, which failure also may constitute grounds for denial of future years' event permits.

With the approval of the CSEC, the "Salute to the Arts" event may be permitted to use the Plaza for up to a maximum of 96 hours, including set-up and take-down time.

4. Restroom Facilities

All events utilizing public restrooms shall be required to provide restroom monitors to ensure that no vandalism occurs during the course of the event and that restrooms are vacated and locked at the close of the event. Event Sponsors shall be responsible for cleaning and supplying restrooms.

5. Solid Waste and Recycling

All event applicants are required to submit a recycling and solid waste plan that minimizes the production of solid waste, provides for convenient recycling containers for event attendees and for event participants/vendors/etc., that provides for a sufficient number of trash receptacles for non-recyclable waste and that assures that the venue is returned to a trash-free and sanitary condition for use by the general public. Helpful hints for event planners will be provided as part of the special event application packet.

6. Noise

Amplified music shall normally cease no later than 10:00 PM; however, the CSEC shall have the authority to extend the time through the application review process if circumstances warrant an extension.

7. Banners

With approval of the Sonoma City Council, a banner may be displayed on the Plaza to advertise Special Events held at the Plaza or at other locations in the City. Banners advertising a community-wide event of general interest and sponsored by a noncommercial community group shall not exceed six square feet, nor shall they be displayed for longer than 3 consecutive days; allowable display time commencing one day prior to the event. Appearance and content of the banner are subject to Council review and approval. Banners shall not be displayed in the Plaza horseshoe lawn. Methods of supporting the banner and location in the Plaza are subject to review and approval by the Public Works Administrator or his or her designee.

8. Minimum Contributions

- a. For events that are sponsored by a non-tax exempt organization (as defined in this policy) that anticipate any cash income from the event (as described in Section D(1)(b)(3)), sponsoring organizations must donate a minimum of 40% of the gross proceeds from the event to one or more locally based non-profit organizations. The amount of donation to each specified non-profit beneficiary must be submitted at the post event review meeting.

PROPOSED BANNER FOR SONOMA PLEIN AIR

:: to be posted at southern end of grass in horseshoe

SUPPORTING ART PROGRAMS IN OUR SCHOOLS & COMMUNITY

Sonoma Plein Air

A CELEBRATION OF OUTDOOR PAINTING

PROPOSED INSTALLATION:

- banner dimensions: 3' high x 10' wide
- three 5' aluminum poles left, right and center
- poles to be inserted in 5-gallon buckets filled with concrete
- guide wires front & back of banner - from top of each pole to small stake in ground
- red caution flags on all 6 wires - half way up and at ground level



CITY OF SONOMA
City Council
Agenda Item Summary

City Council Agenda Item: 8C

Meeting Date: 08/19/2013

Department

Public Works

Staff Contact

Dan Takasugi, Public Works Director / City Engineer

Agenda Item Title

Discussion Regarding a Proposed Sidewalk Trip-Hazard Repair Policy

Summary

The California Street and Highways Code, under Section 5610-5618, and the City Municipal Code Sections 12.12.110 through 12.12.130 place responsibility on the abutting property owner for maintaining in safe condition the sidewalk fronting or adjacent to their property. Historically, the City of Sonoma has enforced the sidewalk repair ordinance by complaint only. The City has not actively inspected sidewalks for trip hazards.

Sidewalk trip hazards may vary from small cracks to abrupt edges. Repair costs vary considerably from one type of trip hazard to another. Once a complaint is received by the City, a code enforcement letter is sent to the abutting property owner, directing a timely repair in accordance with State and City codes. The enforcement action is typically not well received and enforcement may require significant staff time and attention.

The City has been drawn into litigation on several trip-and-fall injury cases due to sidewalk trip hazards. Staff has relied upon City Municipal Code Sections 12.12.110 through 12.12.130, which places the liability for injuries related to sidewalk maintenance upon the abutting property owner. Regardless of whether or not the City has any shared liability in such injury cases, a considerable amount of legal fees and staff time are consumed in defending the claims and litigation.

Staff proposes to issue a \$25,000 contract to perform inspection and saw cutting repair of trip hazards in the first of 11 City sectors. The remaining \$25,000 of available budget will be used to fund 50/50 cost-shares with property owners for larger trip hazards, fund City-owned sidewalk repairs, and fund the cost to effect repairs of large trip hazards at non-compliant properties

Recommended Council Action

Discuss and Provide Direction to Staff.

Alternative Actions

City Council discretion.

Financial Impact

Approximate \$50,000 annual cost to perform inspection, saw cutting, and cost sharing of sidewalk trip hazard repairs. Currently budgeted in the Fiscal Year 2013/2014 budget.

Environmental Review

- Environmental Impact Report
- Negative Declaration
- Exempt
- Not Applicable

Status

- Approved/Certified
 - No Action Required
 - Action Requested
-

Attachments:

Supplemental Report

SUPPLEMENTAL REPORT

Discussion of a Proposed Sidewalk Trip-Hazard Repair Policy

For the Council Meeting of August 19, 2013

BACKGROUND:

The California Street and Highways Code, under Section 5610-5618 (Attachment A), and the City Municipal Code Sections 12.12.110 through 12.12.130 (Attachment B) place responsibility on the abutting property owner for maintaining in safe condition the sidewalk fronting or adjacent to their property. Historically, the City of Sonoma has enforced the sidewalk repair ordinance by complaint only. The City has not actively inspected sidewalks for trip hazards.

Sidewalk trip hazards may vary from small cracks to abrupt edges. Repair costs vary considerably from one type of trip hazard to another. Once a complaint is received by the City, a code enforcement letter is sent to the abutting property owner, directing a timely repair in accordance with State and City codes. The enforcement action is typically not well received.

The City has been drawn into litigation on several trip-and-fall injury cases due to sidewalk trip hazards. Staff has relied upon City Municipal Code Sections 12.12.110 through 12.12.130, which places the liability for injuries related to sidewalk maintenance upon the abutting property owner. Regardless of whether the City has any shared liability in such injury cases, a considerable amount of legal fees and staff time are consumed in defending the claims and litigation.

DISCUSSION:

To take on a sidewalk inspection program will expose the City to “constructive notice” on sidewalk trip hazards. If the entire City were inspected at one time, hundreds of code enforcement letters would need to be sent to abutting property owners, requiring them to make timely repairs to their sidewalks. If the property owners do not make such repairs, then California Streets and Highway Code Section 5614 directs the Public Works Department to make such repairs and place a lien on the property for the cost of the repair.

To avoid the comprehensive sidewalk inspection scenario described above, staff proposes a phased inspection and repair program, with a cost share component. Such a phased program is conceptually planned over a period of 11 years, but could take longer depending upon the extent of trip hazards discovered and the degree to which abutting property owners choose to participate in the cost share component. A map of the inspection and repair sectors is shown on Attachment C. Conceptually, one sector would be inspected each of the next 11 fiscal years.

Sectors were selected and prioritized on the basis of several factors, including:

- Proximity to downtown
- More heavily used walking routes
- Proximity to elderly pedestrians and school access routes
- Age of sidewalk infrastructure

The inspection and repair program would follow the following general steps within each sector:

- a. Sidewalks within a sector will be inspected by a qualified inspection contractor. During that inspection, small trip hazards, less than 1.75-inches in maximum height, will be repaired at City cost.
- b. The inspection contractor will provide a detailed written itemization of trip hazards greater than 1.75-inches in maximum height and other un-repairable trip hazards within that sector, but will not make those repairs. Trip hazards of this larger size typically require the sidewalk to be removed and replaced.
- c. The City Public Works Department will issue written notice to those abutting property owners for the larger trip hazards, and offer a 50/50 cost-share (up to a cost limit) to complete the trip hazard repair.
- d. Abutting property owners who have been noticed for such larger trip hazards, will have the option of, (1) Performing the sidewalk repair themselves and not participating in the 50/50 cost-share, (2) Selecting their own contractor to perform the repair and submitting the invoice for a 50/50 cost-share reimbursement, or (3) Partnering with a larger aggregated City sidewalk repair contract and receiving a 50/50 cost-share for their specific sidewalk improvement cost. Note: The City repair contract would need to be performed under prevailing wages, and would likely nullify any economy-of-scale savings for the property owner. In all cases a City encroachment permit will be required, to ensure safe and City standard compliant construction practices are followed.
- e. If the noticed abutting property owner does not choose to repair the trip hazard, then the City Public Works Department is obliged by the Streets and Highway Code to make the repair and charge all costs as a tax lien on the property.

Public Works staff desires to attain quality inspection and repair for the smaller trip hazards under 1.75-inches in height. After thorough research, staff has determined that a “saw cut” trip hazard repair method is preferable to a “grinding” method. Concrete grinding contractors have a wide variance in quality of performance. It would be very difficult for staff to specify and monitor the quality of trip hazard grinding. Furthermore, concrete grinding leaves a less aesthetic repair,

A contracting company, Precision Concrete Cutting (PCC), performs this saw cut repair method for over 30 Bay Area cities, including Santa Rosa, Rohnert Park, and American Canyon. Under the Uniform Construction Cost Accounting Procedures, and because of PCC's patented methods, the City can legally sole source their services up to \$35,000 annually. Staff has determined that the cost per linear foot of trip hazard repair for PCC saw cutting (\$30 per inch-foot) is approximately the same or possibly lower than the less-aesthetic grinding repair method cost. An "inch-foot" is equivalent to repairing a 1-inch high and 1-foot long trip hazard, or for example, a 0.5-inch high and 2-foot long trip hazard. Therefore, Staff proposes using PCC to perform the inspection and repair of smaller trip hazards.

While some municipalities will allow asphalt or grout repairs to trip hazards, staff recommends against this practice. First, most larger trip hazards need to be feathered to nearly a "zero taper". This is difficult with asphalt and cannot be expected to last for many years. Also, thin asphalt is prone to breakage and spalling, and is quite non-aesthetic in appearance. Additionally, the better quality of asphalt is "hot mix", which must be obtained from either Napa or Santa Rosa. It is not typically sold in small batches, and is not often "hot" after being transported for such a distance in a small batch.

Funding for 50/50 cost shares will be disbursed on a first-come, first-served basis. A proposed upper limit cost share of approximately \$1,000 per property is proposed to ensure that there is adequate funding for the major trip hazard repairs in each phase. Until the trip hazard inspection for a particular year's sector is complete, it will be difficult to know whether funding will be available for all. However, requested cost-share reimbursements are proposed to be provided on the next available budget appropriation for this purpose.

While staff desires that all property owners will choose the 50/50 cost-share for larger trip hazards, it is likely that some will not come into compliance. For those trip hazard repairs on "non-compliant" properties, staff proposes to issue one aggregated contract to make such repairs, itemizing the costs for each repair. The City may not have adequate budget to fulfill their obligation to make repairs and then lien the noticed property. Therefore, some lower priority trip hazard repairs may need to wait until the following fiscal year, when new funding can be budgeted.

Staff proposes to issue a \$25,000 contract to PCC to perform inspection and saw cutting repair of trip hazards in the first sector during the current fiscal year. The remainder of available budget will be used to fund 50/50 cost-shares with property owners for larger trip hazards, fund City-owned sidewalk repairs, and fund the cost to effect repairs of large trip hazards at non-compliant properties.

If this conceptual approach, to sidewalk trip hazard inspection and repair, is acceptable to Council, then staff will prepare a policy issue Resolution for Council deliberation in the near future.

FISCAL IMPACT:

The sidewalk trip hazard inspection and repair program is budgeted for \$50,000 in FY11/12. Staff expects that over time this cost will offset the anticipated litigation costs from trip-and-fall claims.

The staff administration of the inspection and repair contract, the code enforcement, the cost-share program, and administering tax liens on non-compliant properties, is expected to impose a substantial staff time burden on City departments.

ATTACHMENTS:

- A. Copy of California Street and Highways Code Section 5610-5618
- B. Copy of City of Sonoma Municipal Code Section 12.12.110 to 12.12.130
- C. Map of Phased Sidewalk Trip Hazard Inspection and Repair Program
- D. Decision Tree Diagram of Sidewalk Repair Program

2010 STREETS AND HIGHWAYS CODE
CHAPTER 22
SECTION 5610-5618

5610. The owners of lots or portions of lots fronting on any portion of a public street or place when that street or place is improved or if and when the area between the property line of the adjacent property and the street line is maintained as a park or parking strip, shall maintain any sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with the public convenience in the use of those works or areas save and except as to those conditions created or maintained in, upon, along, or in connection with such sidewalk by any person other than the owner, under and by virtue of any permit or right granted to him by law or by the city authorities in charge thereof, and such persons shall be under a like duty in relation thereto.

5611. When any portion of the sidewalk is out of repair or pending reconstruction and in condition to endanger persons or property or in condition to interfere with the public convenience in the use of such sidewalk, the superintendent of streets shall notify the owner or person in possession of the property fronting on that portion of such sidewalk so out of repair, to repair the sidewalk.

5612. Notice to repair may be given by delivering a written notice personally to the owner or to the person in possession of the property facing upon the sidewalk so out of repair, or by mailing a postal card, postage prepaid, to the person in possession of such property, or to the owner thereof at his last known address as the same appears on the last equalized assessment rolls of such city or to the name and address of the person owning such property as shown in the records of the office of the clerk.

5613. The postal card shall contain a notice to repair the sidewalk so out of repair, and the superintendent of streets shall, immediately upon the mailing of the notice, cause a copy thereof printed on a card of not less than 8 inches by 10 inches in size, to be posted in a conspicuous place on the property. In lieu of posting a copy of the mailed notice on the property as provided in this section, the superintendent of streets may, not less than seven days nor more than 10 days after the mailing of the first postal card notice, mail an additional postal card, postage prepaid, marked "Second Notice," to the person to whom the first postal card notice was addressed. The second notice shall otherwise contain the material required by this article, but shall not extend the time for commencing repairs specified in Section 5614.

5614. The notice shall particularly specify what work is required to be done, and how it is to be done, and what materials shall be used in the repair and shall further specify that if the repair is not commenced within two weeks after notice is given and diligently and without interruption prosecuted to completion, the superintendent of streets shall make such repair, and the cost of the same shall be a lien on the property.

5614.1. The legislative body may adopt a resolution determining that bonds shall be issued and assessments collected and enforced pursuant to Part 5 of this division. In such event, the notice to repair shall specify that bonds shall be issued to represent the security of the unpaid assessments, payable over a period of not to exceed six years, and shall further recite a maximum rate of interest to be paid on the indebtedness, which shall not exceed 7 percent a year, payable semiannually.

5615. If the repair is not commenced and prosecuted to completion with due diligence, as required by the notice, the superintendent of streets shall forthwith repair the sidewalk. Upon the written request of the owner of the property facing the sidewalk so out of repair, as ascertained from the last equalized assessment roll of the city, or as shown in the records of the office of the clerk, the superintendent may repair any other portion of the sidewalk fronting on the property that is designated by the owner. The superintendent shall have power to prescribe the form of the written request. The cost of repair work done by request pursuant to this section shall be a part of the cost of repairs for which, pursuant to this chapter, subsequent notices are given, hearings held and assessment and collection procedures are conducted.

5616. Upon the completion of the repair, the superintendent of streets shall cause notice of the cost of the repair to be given in the manner specified in this article for the giving of notice to repair, which notice shall specify the day, hour and place when the legislative body will hear and pass upon a report by the superintendent of streets of the cost of the repair together with any objections or protests, if any, which may be raised by any property owner liable to be assessed for the cost of such repair and any other interested persons. If bonds are to be issued, the notice shall also contain the information required by Section 5614.1.

5617. Upon the completion of the repair, the superintendent of streets shall prepare and file with the legislative body a report specifying the repairs which have been made, the cost of the repairs, a description of the real property in front of which the repairs have been made and the assessment against each lot or parcel of land proposed to be levied to pay the cost thereof. Any such report may include repairs to any number of parcels of property, whether contiguous to each other or not.

5618. Upon the day and hour fixed for the hearing the legislative body shall hear and pass upon the report of the superintendent of streets, together with any objections or protests which may be raised by any of the property owners liable to be assessed for the work of making such repair and any other interested persons. Thereupon the legislative body may make such revision, correction or modifications in the report as it may deem just, after which, by motion or resolution, the report as submitted, or as revised, corrected or modified, shall be confirmed. The legislative body may adjourn the hearings from time to time. The decisions of the legislative body on all protests and objections which may be made shall be final and conclusive.

City of Sonoma Municipal Code Sections 12.12.110 through 12.12.130

12.12.110 Sidewalk repair.

It is unlawful for any person, firm or corporation owning any building, lot or premises in the city, fronting on any portion of an improved street or way where a sidewalk is laid to allow any portion of such sidewalk in front of such building, lot, or premises to be out of repair, or to become, be or remain defective, or to become, be or remain dangerous to the users thereof for any reason. Such person, firm or corporation must at all times keep each such sidewalk in such condition that it will not endanger persons or property passing thereon, will not interfere with public convenience in the use thereof, or be or remain an obstruction or impediment to normal, customary and usual pedestrian or vehicular traffic. (Ord. 251 § 5, 1955).

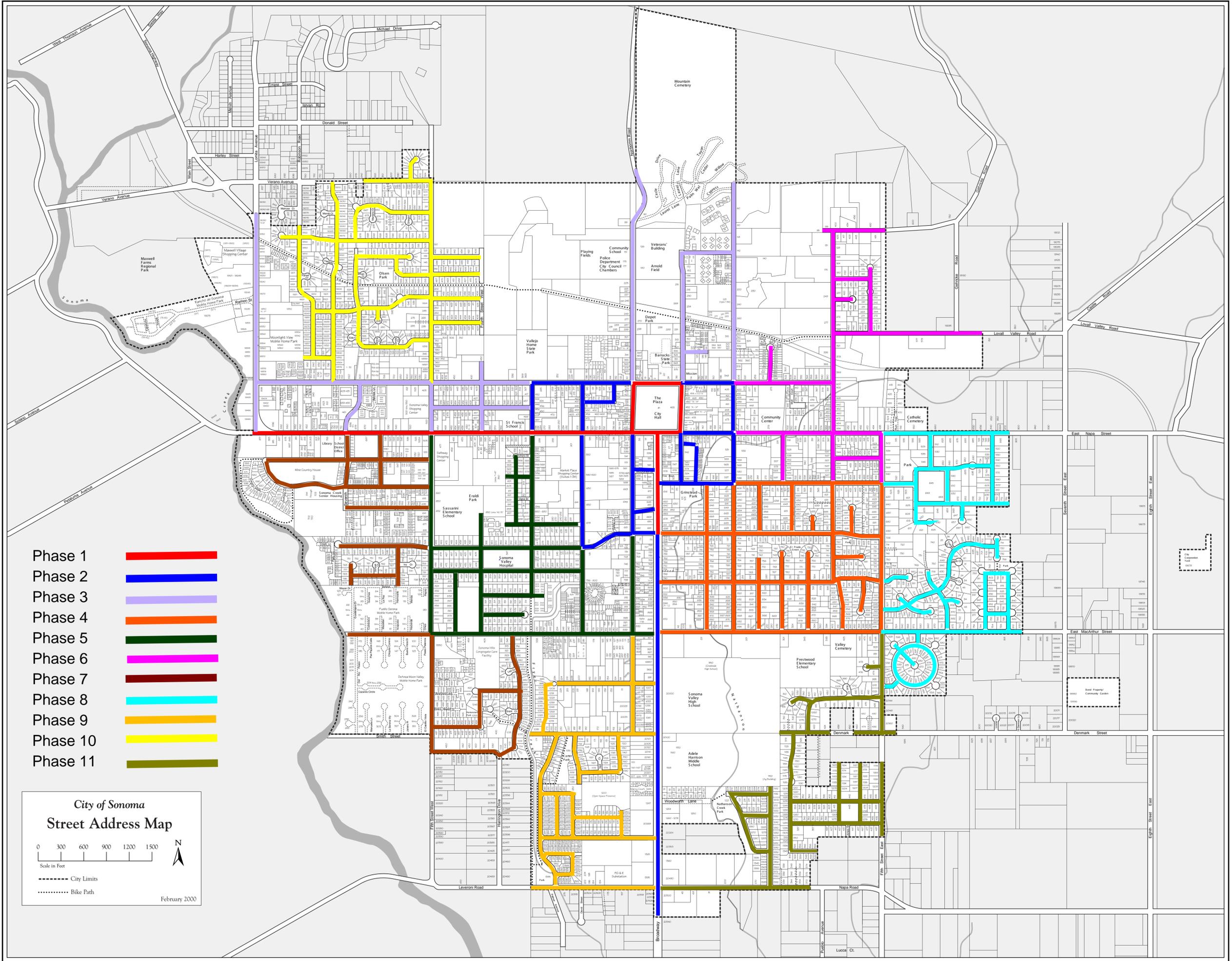
12.12.120 Driveway repair.

It is unlawful for any person, firm or corporation owning property within the city into which is constructed a driveway to fail to keep such driveway or driveway approach in a good state of repair at all times. (Ord. 251 § 6, 1955).

12.12.130 Maintenance of sidewalks, driveways and driveway approaches.

The provisions of Sections 5600 through 5630 and Sections 5870 through 5894, inclusive, of the Streets and Highway Code of the state of California, as they now exist or may hereafter be amended, are adopted as the procedure governing the maintenance and repair of sidewalks, driveways, and driveway approaches in the city. For the purposes of this chapter, "sidewalk" as defined in Section 5600 of the code shall also include a "driveway" and a "driveway approach."

The existence of dirt sidewalks and curbs or gutters or the lack of adequate sidewalks, curbs and gutters adjacent to dwellings and other buildings within the city is, because of the lack of adequate drainage, the lack of an exact demarcation of the division between streets and sidewalks and the lack of protection of the margin of paved streets, declared to be dangerous to the public health and safety of the inhabitants of the city and injurious to the paved streets. (Ord. 251 § 7, 1955).



- Phase 1
- Phase 2
- Phase 3
- Phase 4
- Phase 5
- Phase 6
- Phase 7
- Phase 8
- Phase 9
- Phase 10
- Phase 11

City of Sonoma
Street Address Map

0 300 600 900 1200 1500 N

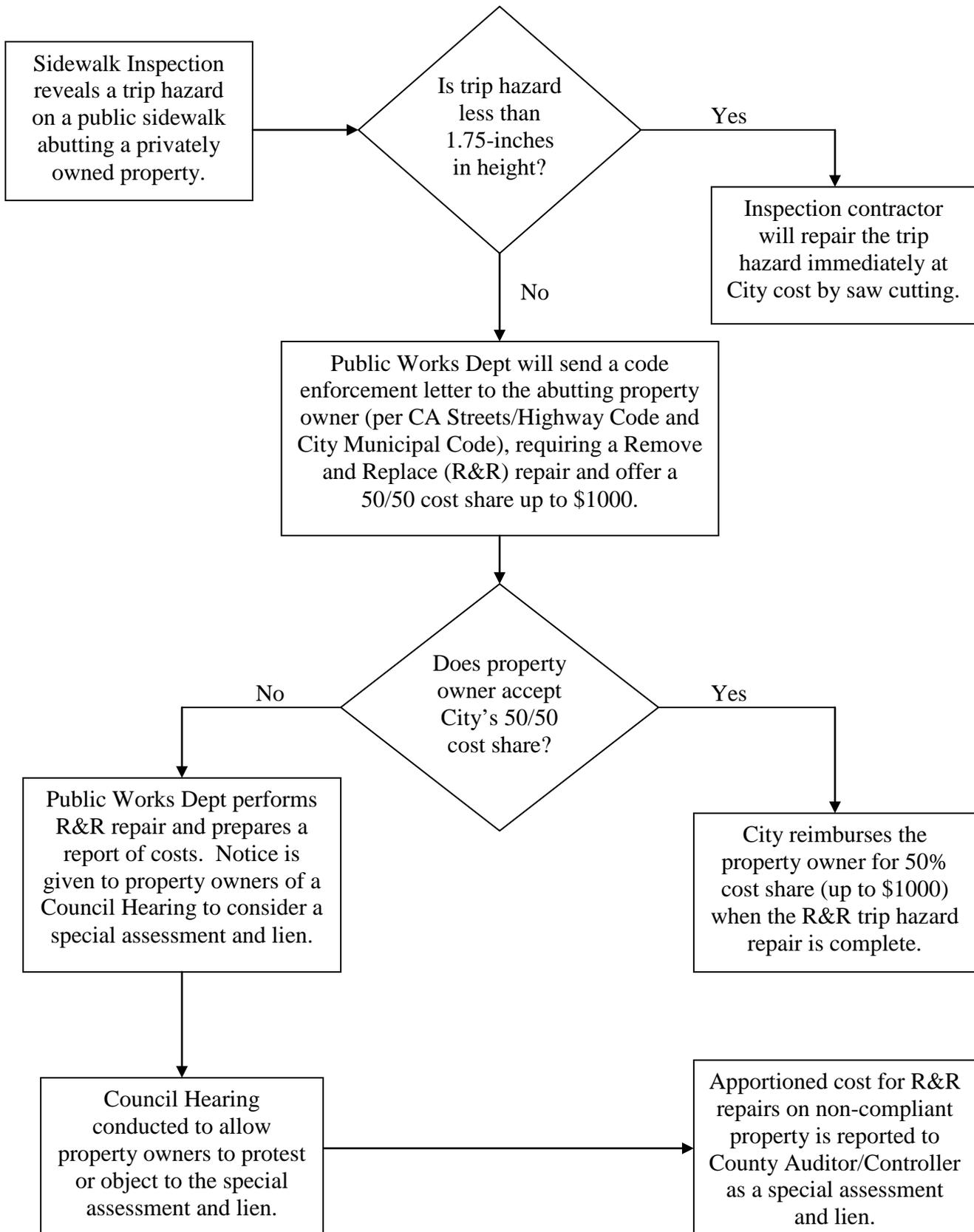
Scale in Feet

----- City Limits

..... Bike Path

February 2000

Decision Tree for Sidewalk Trip Hazard Repair





CITY OF SONOMA
 City Council
 Agenda Item Summary

Agenda Item: 10A
Meeting Date: 08/19/2013

Department Administration	Staff Contact Gay Johann, City Clerk/Assistant to the City Manager
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Agenda Item Title

Councilmembers' Reports on Committee Activities.

Summary

Council members will report on activities, if any, of the various committees to which they are assigned.

MAYOR BROWN	MPT. ROUSE	CLM. BARBOSE	CLM. COOK	CLM. GALLIAN
AB939 Local Task Force	ABAG Alternate	Cittaslow Sonoma Valley Advisory Council, Alt.	Cemetery Subcommittee	ABAG Delegate
Oversight Board to the Dissolved CDA	City Audit Committee	North Bay Watershed Association	City Facilities Committee	Cemetery Subcommittee
Sonoma Community Center Subcommittee	City Facilities Committee	Sonoma Community Center Subcommittee	LOCC North Bay Division Liaison	Cittaslow Sonoma Valley Advisory Council
Sonoma County Health Action, Alternate	Sonoma County Mayors & Clm. Assoc. BOD	Sonoma County Transportation Authority & Regional Climate Protection Authority, Alternate	Oversight Board to the Dissolved CDA, Alt.	City Audit Committee
Sonoma County Mayors & Clm. Assoc. BOD	Sonoma County M & C Assoc. Legislative Committee, Alt.	Sonoma County Waste Management Agency	Sonoma County M & C Assoc. Legislative Committee	LOCC North Bay Division Liaison, Alternate
Sonoma Disaster Council	Sonoma Disaster Council, Alternate	Sonoma County/City Solid Waste Advisory Group (SWAG)	S. V. Library Advisory Committee	Sonoma County Transportation Authority & Regional Climate Protection Authority
Sonoma Housing Corporation	Sonoma Housing Corporation	VOM Water District Ad Hoc Committee, Alternate		Sonoma County/City Solid Waste Advisory Group (SWAG), Alt.
S. V. Citizens Advisory Commission	Sonoma Valley Citizens Advisory Comm. Alt.	Water Advisory Committee, Alternate		LOCC North Bay Division, LOCC E-Board, Alternate (M & C Appointment)
S.V.C. Sanitation District BOD	S.V.C. Sanitation District BOD, Alt.	Sonoma Clean Power (7/15/13)		Sonoma County Ag Preservation and Open Space Advisory Committee (M & C Appointment)
S.V. Economic Development Steering Committee	S.V. Economic Development Steering Committee, Alt.			VOM Water District Ad Hoc Committee
S.V. Fire & Rescue Authority Oversight Committee	S.V. Fire & Rescue Authority Oversight Committee			Water Advisory Committee
S. V. Library Advisory Committee, Alternate				
Substance Abuse Prevention Coalition				

Recommended Council Action – Receive Reports

Attachments: None