

**CITY OF SONOMA  
DESIGN REVIEW AND HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING  
April 15, 2014**

**Community Meeting Room, 177 First Street West, Sonoma, CA**

**MINUTES**

Chair Tippell called the meeting to order at 6:37 p.m.

**Roll Call:**

Present:	Chair Tippell, Comms. Anderson, Randolph, Johnson (Alternate)
Absent:	Comms. Barnett, McDonald
Others	Associate Planner Atkins, Administrative Assistant Morris
Present:	

Chair Tippell stated that no new items would be heard after 10:30 p.m. unless the Design Review and Historic Preservation Commission so decides. Any decisions made tonight can be appealed within 15 days to the City Council. She reminded everyone to turn off cell phones and pagers.

**COMMENTS FROM THE PUBLIC:**

**APPROVAL OF MINUTES:**

**CHANGES TO AGENDA ORDER:**

**CORRESPONDENCE:** Late mail was received regarding Item #2 from Kelso Barnett.

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**Item #1 – Public Hearing – Consideration of a new monument sign for a service station (Jolly Washer) for 19249 Sonoma Highway.**

**Applicant: Miguel Bunting**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

Miguel Bunting, owner operator, stated that he has received funds from the corporate office of the 76 station for a new LED sign.

Chair Tippell confirmed with the station operator that the new LED sign will be the same size as the existing sign.

Comm. Anderson is pleased that the business owner has agreed to remove the signs placed on site without the Commission's approval.

**Chair Tippell closed the item to public comment.**

Comm. Johnson supported the sign replacement and requested that in the future the owner be more diligent in preventing non-compliant signs on site.

Comms Randolph, Johnson, and Chair Tippell supported the sign replacement.

Comm. Anderson made a motion to approve the sign replacement with a provision that the non-compliant smaller signs be removed. Comm. Randolph seconded. The motion carried unanimously.

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**Item #2 – Consideration of a new monument sign for a school (St. Francis Solano) at 342 West Napa Street.**

**Applicant: St. Francis Solano School**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

Robert Sanders, applicant/representative, met with staff about the sign proposal and is hopeful that the sign might better link the church to the community.

Arlene Hilliard, St. Francis Solano School Parent's Club President, emphasized the Church's presence in the community and conveyed that considerable thought went into the design of the proposed signage. She is of the opinion that it will be an architectural enhancement of the building.

Comm. Anderson confirmed with Mr. Sanders that the reader board sign face could be altered as the white color really stands out. He also confirmed that the sign will be placed perpendicular to the building and parallel to the sidewalk.

**Chair Tippell closed the item to public comment.**

Comms. Johnson and Randolph are satisfied with the changes made to minimize the glow and soften the white tone.

Comm. Anderson is of the opinion that the sign size is appropriate in relation to the building and necessary.

Chair Tippell recommended the same font size to match the existing cross on the building.

Comm. Randolph made a motion to approve as submitted with muted lighting and the cross to be modified to match the existing cross on the door. Comm. Johnson seconded. The motion carried unanimously.

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**Item #3 —Public Hearing —Consideration of sign and design review for a mobile food trolley (Tips Tri-Tip) at 455 West Napa Street.**

**Applicant/Property Owner: Andrew and Susie Pryfogle**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

Susie Pryfogle, applicant (Glen Ellen resident), said the launching of a mobile food trolley is the next step in their business plan. The business will be open Thursday through Sunday after the Scooteria closes.

Comm. Johnson confirmed with the applicant that the two service windows are on the right side of the trolley.

Chair Tippell clarified with the applicant that the vinyl wrap covering the windows will have some visibility and that SANDO UP is a phrase for sandwich. She noted that the lettering to advertise the sponsors in a word cloud will not be bigger than six inches.

**Chair Tippell closed the item to public comment.**

Comm. Anderson felt that the SANDO UP wording is overbearing and should be scaled down so not to distract from the design elements of the trolley's arches.

Comm. Johnson agreed with Comm. Anderson to shrink the font of the SANDO UP sign.

Comm. Randolph is concerned about the request going out of the parameters of the sign ordinance.

Chair Tippell is surprised that the business owner is asking for 19 sign variances and she does not support the scale of the word cloud concept and SANDO UP.

Comm. Anderson made a motion to approve the sign with the condition to reduce the font of the SANDO UP and cow head by a third of the area of the signs. Comm. Johnson seconded. The motion carried unanimously.

**Item #4 —Public Hearing —Consideration of new paint colors for a commercial building (Pharmaca) at 303 West Napa Street.**

**Applicant/Property Owner: Robert Duer**

Associate Planner Atkins presented staff's report.

Comms. Johnson, Anderson and Chair Tippell are satisfied with the paint color.

**Chair Tippell opened the item to public comment.**

No public comments.

**Chair Tippell closed the item to public comment.**

Chair Tippell made a motion to approve the new paint colors. Comm. Anderson seconded. The motion carried unanimously.

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**Item #5 — Public Hearing—Consideration of new roof material for a shopping center (Maxwell Village Shopping Center) at 19101-19245 Sonoma Highway.**

**Applicant: Niles Company (Ken Niles)**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

Dusty Niles, applicant, stated that the existing roof is a fire hazard and needs to be replaced with GAF two dimensional shingle roofing material.

Bret Hummer, Modern Method Roofing and Construction, recommended GAFELT roofing materials because they are fire resistant with a lifetime warranty.

Ken Niles, property owner, showed a sample of the roofing material to the Commissioners.

**Chair closed the item to public comment.**

Comm. Johnson supported the change.

Chair Tippell suggested that the owner consider a different color for the roofing; deeper brown or a lighter brown with gray tones.

Comm. Anderson has used the roofing product and recommends it for this project.

Comm. Anderson made a motion to approve the application as submitted. Comm. Johnson seconded. Chair Tippell opposed. The motion carried 3-1.

**Item # 6- Public Hearing- Consideration of architectural review for a new fence/wall for a single family residence at 492 Montini Way.**

**Applicant: Rainscape Design**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

No public comments.

**Chair closed the item to public comment.**

Comms. Johnson, Randolph, Anderson, and Chair Tippell supported and appreciated the well thought out proposal.

Comm. Randolph made a motion to approve the materials for the new fence/wall. Comm. Johnson seconded. The motion carried unanimously.

**Item # 7-Discussion Item- Discussion regarding decorative exterior lights on commercial buildings.**

Associate Planner Atkins presented staff's report.

**Chair Tippell opened the item to public comment.**

No public comments.

**Chair closed the item to public comment.**

Comm. Randolph does not support any lighting restrictions/requirements for store fronts.

Comm. Anderson has not seen any lighting that is "objectionable or a poor color choice" and views the lighting as a decorator item and personal choice. He supports discouraging year round Christmas lights.

Chair Tippell agreed that lights are small and minimal and enhance the seasonal ambiance around the Plaza. She is satisfied with the existing policies but recognizes that if the lights become a distraction in the future the Commission may evaluate them on a case by case basis.

Comm. Anderson appreciated the efforts of the City to coordinate the lighting of City Hall during the holidays with the Sonoma Valley Visitors Center.

**Item # 8-Discussion Item- Discussion of Certified Local Government projects priority review.**

Associate Planner Atkins noted that the purpose of the discussion tonight is to provide recommendations to the City Council.

**Chair Tippell opened the item to public comment.**

No Public Comments

**Chair closed the item to public comment.**

Comm. Randolph commended Wendy and staff for providing the Commission with training opportunities related to historic preservation.

Associate Planner Atkins began the dialogue by suggesting her view for the top three priorities.

1. Update the guidelines for the Downtown area, which could include a color palette for buildings
2. Demolition by neglect
3. Training opportunities

Chair Tippell stated that since colors change with trends she does not support having a preferred palette that in her view would limit businesses.

Comm. Randolph agreed with Chair Tippell to not limit the creativity of businesses by imposing more regulations.

Comm. Anderson wants a more streamline process and limiting the creativity of existing businesses is unacceptable.

Comm. Johnson agreed with his fellow commissioner's and does not support developing a palette of colors for buildings.

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**Associate Planner Atkins reported the following:**

1. New Officers will be appointed at the May 20<sup>th</sup> meeting.
2. Burgers & Vine was sent a letter requesting a sign application be submitted or remove the temporary flag.

Comm. Anderson appreciated staff's commentary for the Burgers & Vine flag issue.

**Comments from the Audience: No Public Comments**

Comm. Randolph made a motion to adjourn. Comm. Anderson seconded. The motion was carried unanimously.

**Adjournment:** The meeting adjourned at 8:48 p.m. to the next regular meeting scheduled for 6:30 p.m. on Tuesday, May 20, 2014.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Design Review and Historic Preservation Commission on the 20th day of May, 2014.

Approved:

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Cristina Morris, Administrative Assistant