

COMMUNITY SERVICES & ENVIRONMENT COMMISSION

REGULAR MEETING

City Hall, # 1 The Plaza
Sonoma, CA

May 14, 2014
Minutes

Commissioners Present: Comms. Blattner, Blum, Lanusse, Petlock, Rateaver, Stuckey, Wilbanks

Commissioners Absent: Comms. Frizzell, Kelley

Also Present: Associate Planner Atkins
Management Analyst Rogers

Chair Petlock called the meeting to order at 6:30 p.m.

Comments from the public: none

1. Minutes of April 9, 2014

It was moved by Comm. Blum seconded by Comm. Rateaver to approve the minutes of April 9, 2014 as presented. The motion carried unanimously.

2. Event Reviews 2014

2.1 July 4th Celebration and Parade

Management Analyst Rogers summarized staff's report. Event organizer Mary Catherine Cutcliffe discussed security that includes the Sonoma Police Department (SPD), Fire Department (SVFRA), and Native Sons who organize to secure the outer perimeter of the Plaza. She will reach out to the SPD, SVFRA and other volunteer groups for additional help along the parade route. Cutcliffe said the Community Center is discussing the use of rope/bollards to give the public a visual of how close they are allowed to the parade.

It was moved by Comm. Blattner seconded by Comm Blum to approve the application as submitted subject to the conditions of approval. The motion carried unanimously.

2.2 Red and White Ball

Management Analyst Rogers summarized staff's report and the Special Event Committee requirements: 1) Updated event map to include the revised location of the band stage, provide the outdoor lighting locations on the Plaza map, location of the car on the payment area and provide pictures of the proposed outdoor lighting. All requirements were met.

It was moved by Comm. Blum, seconded by Comm. Blattner to approve the application as submitted subject to the conditions of approval. The motion carried unanimously.

2.3 Valley of the Moon Vintage Festival

Management Analyst Rogers summarized staff's report. The Special Event Committee met on May 1 to review the application. The Street Permit for the parade was approved by the City Council on June 17. The Fire Department requested a new Plaza map to scale of the tent and City Hall, plus an interior diagram of the tent. All tent/canopy standards must be met prior the on-site inspection after the structure has been erected. Maria Toimil will forward the tent specifications and request drawings to scale of the 40' x 80' tent to Wine Country Party and Events.

Applicant Maria Toimil discussed the two proposals for the music staging and VIP section. The goal this year is to create a concert atmosphere with some of the best Sonoma County bands. This year they propose locating the music stage and VIP area in the North West Quadrant (versus the Rear Parking Lot Area).

Commissioners supported the location of the raised music stage and the VIP area using white picket fence. They denied the use of half wine barrels on the Horseshoe Lawn for "picnic tables" (proposed for tourists that don't bring blankets or chair).

It was moved by Comm. Blum seconded by Comm. Blattner to approve the application subject to the conditions of approval, with added conditions: 1) Denied the request to place half wine barrels on the Horseshoe Lawn for picnic tables; 2) Denied the annual water fight event due to drought conditions, replaced with other suitable event with the Fire Department; 3) Placement of the music stage on risers in the NW quadrant and VIP area with 3' high white picket fencing was approved. The motion carried unanimously.

2.4 Valley of the Moon Art Association (VOMAA)

Management Analyst Rogers said the CSEC was being asked to consider the VOMAA request to extend their Plaza Use Permit adding Sunday, June 15 - the consecutive day to the Flag Day Celebration that was approved earlier in the year.

It was moved by Comm. Blum seconded by Comm. Stuckey to approve the application adding Sunday June 15 to the event scheduled with the Flag Day Celebration on Saturday, June 14 approved earlier in the year. The motion carried unanimously.

3. City of Sonoma Bicycle Education and Outreach Events

Associate Planner Atkins reviewed four upcoming bicycle education and outreach events in partnership with Sonoma County Bicycle Coalition and Safe Routes to School: 1) *Bicycle valet parking at the Valley of the Moon Farmers' Market*; 2) *Bicycle Rodeo at Prestwood Elementary School on May 22*; 3) *Street Skills for Cyclist Seminar at the Sonoma Community Center on June 7*; 4) *Family Bicycling Workshop at the Sonoma Community Center July 19, 2014*.

4. Follow-Up to CSEC Bicycle Issues

Associate Planner Atkins reported on the Bicycle and Pedestrian safety issues identified by the CSEC in previous meetings. Atkins met with Chief Sackett and Public Works Director / City Engineer Takasugi to discuss the eight issues and provide feedback to the commission.

Comm. Frizzell had asked about safety in the area where vehicles encroach into the bicycle lane on West Napa Street near the corner of El Pueblo Inn (East side) and Staples (West side). Atkins reported that the previous engineer had worked with Cal Trans to approve a cross walk at that location. Chief Sackett had included the rehabilitation of that area with the General Plan revision. Chair Petlock discussed areas of the city which not long ago were rural areas, now subdivisions and whether the Development Code addressed increased congestion and what triggers changes in speed limits.

Comm. Stuckey said fatalities at unsafe crossings finally get the attention for change; the commission is hoping to make changes before the fatality of a child.

Chair Petlock said the upcoming Sonoma County Bicycle Coalition workshops in Sonoma are excellent. He also wants to see a focus on roadway safety in relation to speeds and cars being reminded to share the roads with bicycles and motorcycles.

4. Sub-Committee Reports

Transportation: (Walking, Bicycling, Transit, and Education). Commissioners: Blum, Frizzell, Petlock, Stuckey.

Bike to Work Day – 20th Anniversary. The City of Sonoma partnered again this year with Sonoma County Bicycle Coalition who helped in planning and promotion. Comms. Blum, Frizzell, and Stuckey organized one of the energize stations at the Sonoma City Trail at Sonoma Highway.

The following are the total counts for the Bike to Work Day Energizer Stations in the City of Sonoma: Epicurean Connection: 14; MacArthur Place: 25; Sonoma City Trail at Sonoma Highway: 47; Energizer stations countywide reported 1,970 riders. The subcommittee plans on requesting an advertising budget for 2015 to increase awareness of the event.

Natural Resources and Sustainability: (Grey Water Systems, Solar Programs, GHG Reduction, Resource Protection, Water Quality, Conservation, Recycling). Commissioners: Clary, Kelley, Petlock, Rateaver. Subcommittee did not meet.

Community Health, Recreation and Open Space: (Montini Preserve, Parks and Recreation). Commissioners: Blum, Lanusse, Stuckey. Subcommittee did not meet.

The Tree Committee Meeting: (Participates on Tree Committee as voting member and review tree removal requests and submitting the Tree City USA Certification). Commissioners: Blattner, Lanusse, Frizzell.

Comm. Blattner said the subcommittee was scheduled to meet May 15. Comm. Frizzell will chair the meeting. Comm. Lanusse will attend as the alternate. Comm. Rateaver volunteered to replace Comm. Lanusse who is stepping down from the CSEC after June 2014.

Special Events & Farmers' Market: (Review Plaza event policy and attend VOMCFM Board meetings). Commissioners: Blum, Petlock, Rateaver, Wilbanks.

Chair Petlock said he would attend the Farmers' Market Board meeting on May 15, 2014. Commissioners reported good turnouts at the Farmers' Market.

5. Adjournment

Chair Petlock adjourned the meeting at 8:40 p.m. The next regular meeting is scheduled for Wednesday, June 11, 2014 at 6:30 p.m.

Respectfully submitted,

Debra Rogers, Management Analyst