



COMMUNITY SERVICES & ENVIRONMENT COMMISSION

Community Meeting Room
177 First Street West
Sonoma, CA 95476

September 14, 2016
Minutes

Commissioners Present: Comms. Brown-Chairman, Allebach, Cook, Harrington, Hutzler, Metzler, Petlock, Pollack, and Wilbanks

Commissioners Absent: Comm. Rateaver

Also Present: Public Works Administrative Manager Wall
Special Events Manager Janson
Public Works Operations Manager Hudson
Sonoma Valley Historic Race Car Festival: Jerry Wheeler
Hit the Road Jack: Gary Johnson
Napa to Sonoma Wine Country Half Marathon: Matt Dockstader
Valley of the Moon Certified Farmers' Market: Chris Welch, Bill Dardon
Alisha O'Loughlin and Adrian Palanchar, Sonoma Bicycle Coalition
Tom Conlon, Transition Sonoma Valley

Chair Brown called the meeting to order at 6:31 P.M.

1. Approval of the Minutes from August 10, 2016

It was moved by Comm. Pollack and seconded by Comm. Allebach to approve the minutes of August 10, 2016. The motion carried unanimously.

2. Post Event Review

a. **Sonoma Valley Historic Race Car Festival—June 4, 2016**

It was moved by Comm. Petlock and seconded by Comm. Cook to approve the post event review of the Sonoma Valley Historic Race Car Festival event. The CSEC voted 8-0 (with one commissioner absent) to approve the post event review and to release the deposit.

b. **Hit the Road Jack—June 5, 2016**

It was moved by Comm. Pollack and seconded by Comm. Cook to approve the post event review of the Hit the Road Jack event. The CSEC voted 8-0 (with one commissioner absent) to approve the post event review and to release the deposit.

c. **Murrazzo/Furnanz Family Gathering—July 7, 2016**

It was moved by Comm. Petlock and seconded by Comm. Harrington to approve the post event review of Murrazzo/Furnanz Family Gathering event. The CSEC voted 8-0 (with one commissioner absent) to approve the post event review and to release the deposit.

d. **Napa to Sonoma Wine Country Half Marathon—July 17, 2016**

It was moved by Comm. Pollack and seconded by Comm. Cook to approve the post event review of the Napa to Sonoma Wine Country Half Marathon event. The CSEC voted 8-0 (with one commissioner absent) to approve the post event review and to release the deposit.

It was noted by Comm. Petlock that there is an existing agreement for the event that allows the applicant to only provide the proceeds and expenses accumulated in the City of Sonoma. City staff has not identified such a formal agreement at this time.

3. Discussion, Consideration, and Possible Action to Approve the Proposed Time Change to the 2016 Farmers' Market Application

Special Events Manager Janson presented the time change request for the 2016 Farmers' Market event, which would allow the farmers participating in the event to set up earlier at 3:45 PM and open to the public between

4:15 PM-4:30 PM. The change to the event application would also allow the farmers to move behind and to the sides of City Hall.

After review and public testimony, it was moved by Comm. Petlock and seconded by Comm. Pollack to approve the time change to the 2016 Farmers' Market event application. The CSEC voted 8-0 (with one commissioner absent) to approve the change.

4. Plaza Bicycle Parking Review

The CSEC reviewed a proposal to include additional bicycle parking in the Plaza. The proposal prepared by Comm. Metzler outlined the recommendation to convert two or more on-street car parking spaces on the perimeter of the Plaza to permanent bicycle parking.

After a report from City staff and public testimony, it was moved by Comm. Harrington and seconded by Comm. Pollack to recommend City Council approve the conversion of two car parking spaces to permanent bicycle parking in the Plaza, preferably near the rideshare parking spaces (exact location to be determined by Council). The CSEC voted 7-1 (with one commissioner absent; Comm. Cook dissented) to approve this recommendation to Council.

5. Subcommittee Report

- a. Tree Committee (Standing Subcommittee). The Meeting Time Discussion was postponed to the October 12 regular meeting agenda.

6. Bike Share Program Review

The CSEC formed a subcommittee consisting of Comms. Petlock and Metzler to further explore the option of a City of Sonoma Bike Share Program.

7. Water Bottle Filling Station Review

The CSEC reviewed the concept of replacing an existing drinking fountain in the Plaza with a water bottle filling station, which was included by the City Council under the Infrastructure Goal for Fiscal Year 2016/17.

After review and public testimony, it was moved by Comm. Cook and seconded by Comm. Pollack to approve the water bottle filling station as proposed, with the condition that City staff would investigate to make sure the cantilevered design would withstand weight applied to it if someone were to sit or stand on the station. The motion also requested that staff review the option of adding another water bottle filling station in Depot Park. The CSEC voted 8-0 (with one commissioner absent) to approve the proposed station.

8. Future Agenda Items

The following items will be placed on the October 12, 2016 meeting agenda:

- Consider Recommending City Council Adopt Policy to Reduce Greenhouse Gas Emissions (requested by Comms. Harrington and Allebach)

9. Commissioner and Staff Comments

Chair Brown adjourned the meeting at 8:38 P.M. The next regular meeting is scheduled for Wednesday, October 12, 2016 at 6:30 P.M.

Respectfully submitted,

Katherine Wall, Public Works Administrative Manager