

**SPECIAL MEETING OF THE
OVERSIGHT BOARD
TO THE DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY (CDA)**

**City Hall Conference Room, No. 1 the Plaza
Tuesday, January 26, 2016 at 4:00 p.m.**

AGENDA

- 1. Call to Order / Roll Call**
- 2. Approval of the minutes of the special meeting of the Oversight Board held on September 24, 2015.**
- 3. Public Comment on items within the purview of the Oversight Board and not listed on the agenda (Chair)**
At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Oversight Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration. Upon being acknowledged by the Chair, please step to the podium and speak into the microphone. Begin by stating and spelling your name.
- 4. Board Member Comments and Announcements**
- 5. Discussion, consideration and possible action on the 16-17 Recognized Obligation Schedule for the period July 1, 2016 through June 30, 2017. (Finance Director)**
Staff Recommendation: Adopt resolution and authorize staff to file the 16-17 ROPS with Department of Finance, State Controller and Sonoma County Auditor-Controller's Office.
- 6. Establish New Date/Time/Location of Regular Meetings (City Manager)**
Staff recommendation: Adopt resolution establishing new meeting schedule.
- 7. Adjournment**

Next Regular Meeting date: To be determined

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Oversight Board Members:

- Dick Fogg – Sonoma County Board of Supervisors Representative
- City of Sonoma Mayor David Cook – Sonoma City Council Representative
- Jay Jasperse - Special District Representative
- Bill Blum – Public Representative
- Trent Hudson – Employee Representative
- James Cerreta – County Office of Education Representative
- Doug Roberts – Chancellor's Office of California Community Colleges Representative

I do hereby certify that a copy of the foregoing agenda was posted on the City of Sonoma's Internet Web site and the City Hall bulletin board on January 19, 2016. Cathy Lanning, Administrative Services Manager.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection at least one business day prior to each scheduled meeting, at the front counter, City Hall, No. 1 the Plaza, Sonoma CA, (707) 933-2217 (Administrative Services Manager). Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Oversight Board regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the front counter, No. 1 The Plaza, Sonoma CA during regular business hours.

In accordance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 933-2216. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



City of Sonoma
Oversight Board to the Dissolved Sonoma
Community Development Agency
Agenda Item Summary

Agenda Item: 2

Meeting Date: 01/26/2016

Department

Administration

Staff Contact

Cathy Lanning, Administrative Services Manager

Agenda Item Title

Approval of minutes of the special meeting of the Oversight Board held on September 24, 2015.

Summary

The minutes have been prepared for Oversight Board review and approval.

Recommended Oversight Board Action

Approve the minutes.

Alternative Actions

Correct or amend the minutes prior to approval.

Financial Impact

N/A

Attachments:

Minutes

cc:

**SPECIAL MEETING OF THE
OVERSIGHT BOARD
TO THE DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY (CDA)**

*Conference Room, City Hall, No.1 The Plaza, Sonoma
Thursday, Sept. 24, 2015 at 4:00 p.m.*

MINUTES - Draft

1. Call to Order / Roll Call

Chair Fogg called the meeting to order at 4:04 p.m.

PRESENT: Fogg, Blum, Cook, Hudson, Jasperse

ABSENT: Roberts, Cerreta

ALSO PRESENT: City Manager Giovanatto, Secretary Lanning, Finance Director Hilbrants

2. Approval of minutes of the special meetings of the Oversight Board held on Feb. 25, 2015 and July 23, 2015

It was moved by Boardmember Hudson, seconded by Boardmember Jasperse, to approve the Feb. 25, 2015 minutes as submitted. The motion carried unanimously, Boardmembers Roberts and Cerreta absent.

It was moved by Boardmember Hudson, seconded by Boardmember Cook, to approve the July 23, 2015 minutes as submitted. The motion carried unanimously, Boardmembers Roberts and Cerreta absent.

3. Public Comment on items within the purview of the Oversight Board and not listed on the agenda (Chair) - None

4. Board Member Comments and Announcements - None

5. Discussion, consideration and possible action on the 15-16B Recognized Obligation Schedule for the period January 1, 2016 through June 30, 2016. (Finance Director)

Finance Director Hilbrants stated that the ROPS presented to the board had been submitted to and approved by the City Council on Monday Sept. 21, 2015. She reported that there had been no significant changes to these ROPS from the last presentation, only some minor cleanup and a request to the Department of Finance for additional monies to cover audit costs.

It was moved by Boardmember Hudson, seconded by Boardmember Jasperse, to approve the ROPS as submitted for the period of January 1, 2016 through June 30, 2016 and adopt Resolution 03-2015. The motion carried with the following roll call vote: AYES: Blum, Cook, Fogg, Hudson, and Jasperse. NOES: None. ABSENT: Roberts and Cerreta.

6. Motion to cancel next Regular Oversight Board Meetings scheduled for October 14, 2015 and November 11, 2015

City Manager Giovanatto explained that there was no anticipated action for the board in October or November but added that if something were to come up, we would schedule a special meeting.

It was moved by Boardmember Blum, seconded by Boardmember Hudson, to cancel the Regular Oversight Board Meetings of Oct. 14, 2015 and November 11, 2015. The motion carried unanimously, Boardmembers Roberts and Cerreta absent.

7. Adjournment – The meeting was adjourned at 4:08 p.m. to April 8, 2015.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a special meeting of the Oversight Board on the 26th day of January 2016.

Cathy Lanning, Secretary

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Oversight Board Members:

- Dick Fogg – Sonoma County Board of Supervisors Representative
- City of Sonoma Mayor David Cook – Sonoma City Council Representative
- Jay Jasperse - Special District Representative
- Bill Blum – Public Representative
- Trent Hudson – Employee Representative
- James Cerreta – County Office of Education Representative
- Doug Roberts – Chancellor’s Office of California Community Colleges Representative



City of Sonoma
Oversight Board to the Dissolved Sonoma
Community Development Agency
Agenda Item Summary

Agenda Item: 5

Meeting Date: 01/26/2016

Department

Administration

Staff Contact

DeAnna Hilbrants, Finance Director

Agenda Item Title

Discussion, Consideration and Possible Action on Adoption of the FY 16-17 Recognized Obligation Payment Schedule [ROPS] for the period July 1, 2016 through June 30, 2017.

Summary

As required by legislation AB1x26, the Recognized Obligation Schedule [ROPS] must be prepared and approved for each prospective fiscal year. Beginning with Fiscal Year 2016 – 2017, ROPS will be submitted annually to the Department of Finance. The ROPS under consideration tonight covers the period July 1, 2016 through June 30, 2017 [FY 16-17] and includes updates to all previously approved projects and expenditures. The ROPS was submitted to the Successor Agency for approval on January 20, 2016 and is now presented to the Oversight Board for approval and submittal to Department of Finance, the State Controller's office and the County Auditor-Controller.

Recommended Oversight Board Action

Approve the ROPS for the period June 1, 2016 through June 30, 2017.

Alternative Actions

N/A

Financial Impact

Unknown at this time

Attachments:

Draft Resolution

Recognized Obligation Schedule #16-17

cc:

**OVERSIGHT BOARD TO THE DISSOLVED SONOMA COMMUNITY
DEVELOPMENT AGENCY (CDA)**

OVERSIGHT BOARD RESOLUTION NO. 01-2016

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE
SUCCESSOR AGENCY TO THE DISSOLVED
REDEVELOPMENT AGENCY OF THE CITY OF SONOMA
APPROVING THE RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR THE PERIOD JUNE 1, 2016 THROUGH JUNE
30, 2017**

WHEREAS, the Oversight Board to the Successor Agency to the dissolved Redevelopment Agency of the City of Sonoma has been appointed pursuant to the provisions of Health & Safety Code Section 34179; and

WHEREAS, pursuant to Health and Safety Code Section 34180(g), the Oversight Board is required to review and approve the Recognized Obligation Payment Schedule prepared by the Successor Agency covering the one year period July 1, 2016 through June 30, 2017, and for each one year period thereafter; and

WHEREAS, the Successor Agency to the dissolved Redevelopment Agency of the City of Sonoma has approved the Recognized Obligation Payment Schedule for the one year period July 1, 2016 through June 30, 2017; and

WHEREAS, the Successor Agency has presented the foregoing described Recognized Obligation Payment Schedule to the Oversight Board for its review and approval.

NOW, THEREFORE, BE IT RESOLVED by the Oversight Board as follows:

SECTION 1. The Oversight Board hereby approves the Recognized Obligation Payment Schedule for the period July 1, 2016 through June 30, 2017, as set forth in Exhibit "A" to this Resolution and by this reference incorporated herein.

SECTION 2. The Board Secretary, or the City's City Manager, shall transmit the approved Recognized Obligation Payment Schedule to the Department of Finance, State Controller, and County Auditor-Controller in compliance with the requirements of Part 1.85 of Division 24 of the California Health and Safety Code. The staff of the Successor Agency shall take such other and further actions and sign such other and further documents as appropriate to effectuate the intent of this Resolution and to implement the Recognized Obligation Payment Schedule approved hereby on behalf of the Successor Agency.

SECTION 3. The adoption of this Resolution by the Oversight Board shall not impair the right of the Successor Agency to assert any claim or pursue any legal action challenging the constitutionality of Assembly Bill 26 from the 2011-12 First Extraordinary Session of the California Legislature ("AB 1x26") or challenging any determination by the State of California

or any office, department or agency thereof with respect to the Recognized Obligation Payment Schedule approved hereby.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase be declared invalid.

PASSED AND ADOPTED by the Oversight Board at a meeting held on the 26th day of January, 2016.

AYES:
NOES:
ABSENT:
ABSTENSIONS:

DICK FOGG, CHAIR

ATTEST:

CATHY LANNING, SECRETARY

Recognized Obligation Payment Schedule (ROPS 16-17) - Summary

Filed for the July 1, 2016 through June 30, 2017 Period

Successor Agency: Sonoma City
County: Sonoma

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	16-17A Total	16-17B Total	ROPS 16-17 Total
A Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding Sources (B+C+D):	\$ -	\$ -	\$ -
B Bond Proceeds Funding	-	-	-
C Reserve Balance Funding	-	-	-
D Other Funding	-	-	-
E Enforceable Obligations Funded with RPTTF Funding (F+G):	\$ 3,159,205	\$ 1,593,367	\$ 4,752,572
F Non-Administrative Costs	3,034,205	1,468,367	4,502,572
G Administrative Costs	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E):	\$ 3,159,205	\$ 1,593,367	\$ 4,752,572

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Sonoma City Recognized Obligation Payment Schedule (ROPS 16-17) - ROPS Detail

July 1, 2016 through June 30, 2017

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	16-17A					Q	16-17B					W										
											Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)						RPTTF						Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)					RPTTF				
											L	M	N	O	P		R	S	T	U	V											
																							Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 16-17 Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17A Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17B Total										
59	Citywide Pavement Management/Sidewalk/ADA Projects - 2011 CDA TAB Prj #30	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	Winsler & Kelly [Engineering/admin/CalTrans]; Quincy [Design/Environmental/ROW]	Napa Road pavement reconstruction			N																							
60	Citywide Pavement Management/Sidewalk/ADA Projects - 2011 CDA TAB Prj # 29. Local Match for CalTrans Funding Agreement dated 6/29/2011; CalTrans Grant \$1.4 million.	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Chase St Bridge Reconstruction			N																							
61	Citywide Pavement Management/Sidewalk/ADA Projects - CDA TAB Prjs 4,10	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Fryer Creek Dr, Newcomb St, Malet Pavement			N																							
62	Citywide Pavement Management/Sidewalk/ADA Projects - 2011 CDA TAB Prjs #5,6,20	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Oregon St, 7th St West, Studley St, Barrachi St, Palou St, Fano Dr			N																							
63	Citywide Pavement Management/Sidewalk/ADA Projects - 2011 CDA TAB Prjs #11,21	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Malet St, Broadway St.			N																							
64	Citywide Storm drain Improvements - 2011 CDA TAB Prj #27	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Broadway Storm Drain Improvements CIP #6			N																							
65	Citywide Storm drain Improvements - 2011 CDA TAB Prj #24,25	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	Winsler & Kelly [Design/Engineering]; Ghilotti [construction]; Miller Pacific [geotechnical]	East MacArthur Street Storm drain; CIP #8			N																							
66	Citywide Storm drain Improvements - 2011 CDA TAB Prj #22	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	Nathanson Creek Outfall			N																							
67	Citywide Storm drain Improvements - 2011 CDA TAB Prj #23	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	West MacArthur Culvert CIP#1			N																							
68	Sebastiani Theater ADA Improvements - 2011 CDA TAB	Bonds Issued After 12/31/10	3/17/2011	6/30/2018	To be determined through bidding process	ADA upgrades to Historic Theater			N																							
69	AB471 Housing Administrative Cost Allowance for Successor Agency	Admin Costs	2/18/2014	2/18/2019	Sonoma County Housing Authority	Administrative Allowance required by AB471			N	\$ 150,000				75,000		\$ 75,000					75,000		\$ 75,000									
70	Successor Agency Audit Costs	Professional Services	6/23/2014	6/30/2019	JJACPA, Inc	Successor Agency Audit			N	\$ 5,400				2,700		\$ 2,700					2,700		\$ 2,700									
71	2015 TAB	Refunding Bonds Issued After 6/27/12	10/15/2015	12/1/2033	Bank of New York	Tax Allocation Refunding Bonds		13,150,000	N	\$ 1,656,524				1,104,599		\$ 1,104,599					551,925		\$ 551,925									
72	Increment Shortfall 14-15A	RPTTF Shortfall						199,184	N	\$ 199,184				199,184		\$ 199,184							\$ -									
73									N	\$ -						\$ -							\$ -									
74									N	\$ -						\$ -							\$ -									
75									N	\$ -						\$ -							\$ -									
76									N	\$ -						\$ -							\$ -									
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94									N	\$ -						\$ -							\$ -									
95									N	\$ -						\$ -							\$ -									
96									N	\$ -						\$ -							\$ -									

Sonoma City Recognized Obligation Payment Schedule (ROPS 16-17) - Report of Cash Balances
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [CASH BALANCE TIPS SHEET](#)

A	B	C	D	E	F	G	H	I	
		Fund Sources							
		Bond Proceeds		Reserve Balance		Other	RPTTF		
	Cash Balance Information by ROPS Period	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments	
ROPS 15-16A Actuals (07/01/15 - 12/31/15)									
1	Beginning Available Cash Balance (Actual 07/01/15)		8,798,200				(1,003,985)		
2	Revenue/Income (Actual 12/31/15) RPTTF amounts should tie to the ROPS 15-16A distribution from the County Auditor-Controller during June 2015						2,920,296		
3	Expenditures for ROPS 15-16A Enforceable Obligations (Actual 12/31/15)						2,278,437		
4	Retention of Available Cash Balance (Actual 12/31/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						367,333		
5	ROPS 15-16A RPTTF Balances Remaining	No entry required							
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ 9,440,059	\$ -	\$ -	\$ -	\$ (1,371,318)		
ROPS 15-16B Estimate (01/01/16 - 06/30/16)									
7	Beginning Available Cash Balance (Actual 01/01/16) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ -	\$ 9,440,059	\$ -	\$ 367,333	\$ -	\$ (1,371,318)		
8	Revenue/Income (Estimate 06/30/16) RPTTF amounts should tie to the ROPS 15-16B distribution from the County Auditor-Controller during January 2016						2,499,378		
9	Expenditures for ROPS 15-16B Enforceable Obligations (Estimate 06/30/16)						1,143,223		
10	Retention of Available Cash Balance (Estimate 06/30/16) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						-		
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ -	\$ 9,440,059	\$ -	\$ 367,333	\$ -	\$ (15,163)		

Sonoma City Recognized Obligation Payment Schedule (ROPS 16-17) - Notes July 1, 2016 through June 30, 2017

Item #	Notes/Comments



City of Sonoma
Oversight Board to the Dissolved Sonoma
Community Development Agency
Agenda Item Summary

Agenda Item: 6

Meeting Date: 1/26/16

Department

Administration

Staff Contact

Carol Giovanatto, City Manager

Agenda Item Title

Establish New Date/Time/Location of Regular Meetings

Summary

For 2016-2017 the ROPS approval will be transitioning to an annual approval rather than a bi-annual approval. Due to this change and the fact that other affairs of the agency have wrapped up to a degree that no longer necessitates monthly meetings, staff is recommending establishing an annual meeting date to be held the third Thursday of January, at 4:00 p.m. The location will also be changed from the Community Meeting Room to the City Hall Conference Room.

The change to an annual meeting is in line with Legislative changes made by the State Department of Finance for annual filing of ROPS. This would not disband or relieve current Oversight Board members of their appointment obligation, it is simply an efficiency change to remove the need for constant monthly meeting notice cancellations. The Oversight Board Members would still need to be available for Special Meetings on an as needed basis for any unanticipated business.

Recommended Oversight Board Action

Adopt Resolution entitled: A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY ESTABLISHING A NEW REGULAR MEETING SCHEDULE FOR OVERSIGHT BOARD MEETINGS

Alternative Actions

The Oversight Board may desire to adopt an alternative regular meeting schedule

Financial Impact

N/A

Attachments:

Resolution

cc:

**OVERSIGHT BOARD TO THE DISSOLVED SONOMA
COMMUNITY DEVELOPMENT AGENCY (CDA)**

OVERSIGHT BOARD RESOLUTION NO. 02-2016

A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED SONOMA COMMUNITY DEVELOPMENT AGENCY ESTABLISHING A NEW REGULAR MEETING SCHEDULE FOR OVERSIGHT BOARD MEETINGS

WHEREAS, the Oversight Board to the Successor Agency to the dissolved Sonoma Community Development Agency has been appointed pursuant to the provisions of Health & Safety Code Section 34179; and

WHEREAS, the Oversight Board is deemed a local entity for purposes of the Ralph M. Brown Act, and must conduct its business in accordance with the Brown Act; and

WHEREAS, the Oversight Board has met and conferred to determine a day, time and location for regular meetings of the Oversight Board.

NOW, THEREFORE, BE IT RESOLVED, by the Oversight Board as follows:

SECTION 1. All meetings of the Oversight Board shall be held in accordance with the Ralph M. Brown Act.

SECTION 2. The regular meetings of the Oversight Board shall be held on the third Thursday of January at 4:00 p.m. The location of the meetings shall be at the City of Sonoma City Hall Conference Room.

SECTION 3. Any regular meeting may be adjourned to a date, time and place and when so adjourned shall be considered a regular meeting. Meetings may be adjourned by the presiding officer or by the board secretary if a quorum is not present.

SECTION 4. Special meetings may be called by the Chair or by four (4) board members, and notice thereof shall be provided in accordance with the Ralph M. Brown Act.

PASSED AND ADOPTED by the Oversight Board at a meeting held on the 26th day of January, 2016.

AYES:

NOES:
ABSENT:

Dick Fogg, Chair

ATTEST:

Cathy Lanning, Secretary